No- DA-40/2/2025-DA-DOP
Government of India
Ministry of Communications
Department of Posts
(IR & GB Division)

Dak Bhawan, Sansad Marg
New Delhi – 110001
Dated: 22nd July 2026

OFFICE MEMORANDUM

Subject: Revised customs requirements for postal merchandise destined for the United States pursuant to the revised U.S. Customs and Border Protection (CBP) regulations – Instructions regarding.

The undersigned is directed to state that the U.S. Customs and Border Protection (CBP) has issued Interim Final Rules dated 24 June 2026, formally codifying the indefinite suspension of the USD 800 de minimis exemption for international mail shipments, together with the Updated Global Guidance for International Mail issued on 6 July 2026, prescribing the operational framework for customs clearance of postal merchandise. The revised framework, effective 24 July 2026, introduces a new Postal Informal Entry Process for eligible postal merchandise while making all international mail merchandise liable to customs duties and mandatory customs entry requirements. Consequently, the customs compliance requirements applicable to postal merchandise entering the United States have undergone substantial revision.

2. Under the revised CBP framework, eligible postal merchandise having a value not exceeding USD 2,500 may continue to be cleared under the Postal Informal Entry Process. However, customs entry may now be filed only by an eligible entry filer acting through a duly authorised CBP-licensed U.S. Customs Broker. The revised framework also replaces the earlier **temporary flat-duty methodology** with a tariff-based customs assessment system, whereby customs duties shall be determined on the basis of the applicable **10-digit Harmonized Tariff Schedule of the United States (HTSUS)** classification and the declared customs value of each shipment. Consequently, complete and accurate tariff classification, product description and customs data have become mandatory for customs entry filing.

3. Accordingly, the following instructions shall apply to all postal merchandise destined for the United States accepted for booking with effect from 23 July 2026:

(a) **Mandatory HTSUS Classification**

Every postal shipment destined for the United States shall be classified using the mandatory 10-digit Harmonized Tariff Schedule of the United States (HTSUS).

As the necessary system enhancement is under implementation, customers shall, as an interim arrangement up to 26 July 2026, declare the applicable 8-digit ITC (HS) Code at the time of booking. The Department of Posts shall convert the declared ITC (HS) Code into the corresponding HTSUS code solely for the purpose of customs entry filing with U.S. Customs and Border Protection.

The sender shall remain solely responsible for the correctness of the tariff classification and shall furnish the undertaking prescribed in Annexure-A before booking.

With effect from **27 July 2026**, the booking system shall enable mandatory capture of the 10-digit HTSUS Code.

(b) **Additional Customs Information**

In addition to the existing customs declaration, customers shall furnish the following information, wherever applicable:

- Detailed description of goods;
- Country of Origin;
- Special Program Indicator (SPI);
- Country of Melt and Pour;
- Primary Country of Smelt;
- Secondary Country of Smelt;
- Country of Cast;
- Partner Government Agency (PGA) information, including Product Registration Number or other regulatory identifiers, wherever applicable;
- Any other information prescribed by U.S. Customs and Border Protection.

(c) **Customs Entry Filing**

The Department of Posts has arranged for customs entry filing through a CBP-licensed Customs Broker in accordance with the revised U.S. customs regulations. Customs entry shall be prepared and filed on the basis of information furnished by the sender at the time of booking. The Department of Posts shall rely upon the customs information and declarations furnished by the sender for the purpose of customs entry filing and shall not be responsible for any consequences arising from inaccurate, incomplete or misleading information provided by the sender.

(d) **Maximum Value**

Only postal merchandise having an FOB value not exceeding USD 2,500 shall be accepted under the Postal Informal Entry Process.

(e) Type-13 Informal Entry – Effective from 22 October 2026

In accordance with the Updated Global Guidance issued by U.S. Customs and Border Protection (CBP), with effect from **22 October 2026**, the following categories of postal merchandise shall **no longer be eligible** for clearance under the Postal Informal Entry Process and shall instead require filing under **Type-13 Informal Entry** or such other customs procedure as may be prescribed by CBP:

- Merchandise subject to **Partner Government Agency (PGA)** requirements;
- Merchandise claiming duty exemption under **Chapter 98** of the Harmonized Tariff Schedule of the United States (HTSUS);
- Merchandise subject to duties under **Chapter 98 or Chapter 99** of the HTSUS;
- Merchandise claiming preferential treatment under any **Free Trade Agreement (FTA)**.

Accordingly, all postal shipments requiring **Partner Government Agency (PGA) clearance** shall, with effect from **22 October 2026**, be processed only through **Type-13 Informal Entry** in accordance with the procedures prescribed by CBP. Exporters shall ensure that all applicable regulatory approvals, licences, product registration numbers and other information required by the concerned U.S. Partner Government Agencies are furnished at the time of booking at the Post Office, IBCs or DNKs or Self-service portal.

(f) **Responsibility of Sender or Customers**

The sender/ customer shall remain solely responsible for the accuracy of:

- description of goods;
- tariff classification;
- declared value;
- Country of Origin;
- customs declarations;
- supporting documents; and
- all other information furnished for customs purposes.

Any reassessment of customs duties, interest, penalties, fines or any other liability imposed by U.S. Customs authorities arising out of incorrect declaration, under-valuation, misclassification or non-compliance shall be recoverable from the sender or the customer. In case of aggregator/e-platform presenting shipments to Post Office, aggregator/e-platform shall be responsible for any custom duties, penalties or other liability for the data/declaration made by its sellers.

4. All Booking Post Offices, Dak Ghar Niryat Kendras (DNKs), International Business Centres (IBCs), Branch Post Offices and all other booking offices shall ensure the following before acceptance of any postal article destined for the United States:

(a) Accurate capture of customs information including detailed description of contents, quantity, declared value, weight and Country of Origin.

(b) Capture of complete consignee particulars including full postal address, postal code, mobile number and email address.

(c) Proper completion of CN22/CN23 customs declaration and affixation of prescribed labels.

(d) Collection of applicable customs duties under the Delivery Duty Paid (DDP) arrangement as determined by the booking system.

(e) Collection of the undertaking prescribed at Annexure-A from every sender until the HTSUS functionality is fully implemented.

(f) Verification that commercial export consignments are accompanied by the prescribed Postal Bill of Export (PBE) and other applicable export documentation.

5. All Heads of Circles shall ensure that these revised customs requirements are widely disseminated amongst exporters, MSMEs, ODOP producers, e-commerce sellers, contractual customers, Dak Ghar Niryat Kendras, Business Development Units and all booking offices so that customers are adequately informed of the revised U.S. customs requirements before booking their shipments.

6. Except to the extent modified by this Office Memorandum, all other terms and conditions contained in this Department's Office Memorandum of even number dated 13 October 2025 regarding Delivery Duty Paid (DDP) services for postal merchandise destined for the United States shall continue to remain in force.

7. These instructions shall come into force with immediate effect and shall apply to all postal merchandise (item containing Goods, including gifts or personal shipments) accepted for booking for the United States on or after 23 July 2026.

(Himanshu Chaudhary)
Assistant Director General (IR)

To:

1. All Heads of Circles.
2. All Foreign Post Offices/Office of Exchanges.
3. General Manager, CEPT.
4. Director, RAKNPA.
5. All Postal Training Centres.

Annexure -A

Undertaking for Delivery Duty Paid (DDP) Service

I, **(Full Name of Sender)** ___________________ S/O ____
resident of **(Full Address)** ____,
hereby declare that:

1. The details of the contents, value, HS Code, and category of my shipments booked on date ___________ are true and correct.

2. I understand that, in accordance with the revised requirements of U.S. Customs and Border Protection (CBP), every postal shipment destined for the United States is required to be classified using the mandatory 10-digit Harmonized Tariff Schedule of the United States (HTSUS) code. As an interim arrangement, I have declared the applicable 8-digit ITC (HS) Code at the time of booking. I hereby authorize the Department of Posts (India Post) to convert the 8-digit ITC (HS) Code declared by me into the corresponding 10-digit HTSUS code, wherever required, solely for the purpose of filing customs declarations and obtaining customs clearance in the United States. I acknowledge that such conversion shall be based entirely on the information furnished by me. I accept full responsibility and liability for the correctness of such conversion, the tariff classification, and for any customs duties, taxes, interest, penalties, fines or other liabilities arising therefrom. This authorization and undertaking shall remain on record with the Department of Posts.

3. I further understand that, with effect from 24 July 2026, customs duties shall be determined on the basis of the applicable HTSUS classification and not under the earlier flat-duty methodology. I accept responsibility for any additional customs duty, interest, penalty or other liability arising due to incorrect description, valuation or tariff classification of the goods.

4. I understand that **customs duty once paid is non-refundable**, even in cases of Return to Sender (RTS), loss, or damage.

5. I agree to pay any additional duty intimated by the Department of Posts.

6. I agree to pay additional duty, if any, within **7 days** of the receipt of intimation. If not timely paid, I shall be liable for any legal action, including penalties, initiated by DoP against me for the purpose.

7. I may be contacted at the following for any duty-related communication:

- **Mobile No.:** _________________________
- **Email ID:** _________________________
- **Physical letter addressed to me at the above address.**

Date: ____________________

Signature of Sender: ____________________

Counter Official's Signature: ____________________