

DEPARTMENT OF POSTS INDIA
OFFICE OF THE CHIEF POST MASTER GENERAL,
M.P. CIRCLE, BHOPAL-462012

To,

1. The Postmaster General Jabalpur Region.
2. The Postmaster General Indore Region.
3. APMG (Staff) Circle Office, Bhopal.
4. All Sr. / Supdt. Of Post Offices in M.P. Circle.
5. The Supdt. of RMS in M.P. Circle.
6. The Supdt. of PSD Bhopal/Manager MMS Bhopal.
7. The Office Supdt. Circle Office, Bhopal.
8. The Administrative Officer, P & T Admin Cell, APS Centre, C/O 56 APO.

No: Rectt/4-43/LGO/PA-SA/2026

Dated at the, Bhopal 03.08.2026

Sub: Regarding Conducting of Data Entry Skill Test Paper on 16.08.2026 for the Candidates Qualified in LGO PA/SA Examination for the vacancy year 2026 (01.01.2026 to 31.12.2026)

With reference to above cited subject, Competent Authority has decided to nominate to the following officer as Centre Supervisor for Data Entry Skill Test. The details is as under-

No. of Candidates	Exam Centre	Date & Time of Examination	Name & Designation of Centre Supervisor
248 (Approx)	Bhopal	16.08.2026 (Sunday) Time-10.00 AM onwards	Sr Supdt of Post Offices, Bhopal Division, Bhopal & Centre Supervisor of Bhopal Centre

1. The List of Qualified Candidates will be sent separately.
2. The time schedule for the test is only for 15 minutes as prescribed in syllabus. However, there may be good number of formalities to be completed before and after the test. Therefore, time required per shift/ batch will be around 45 minutes to one hour. The arrangement of the computer labs etc. will be made in view of the time required for each shift/batch, if required to be conducted in different shifts.
3. The Centre Supervisor is requested to kindly fix the venue for conducting the Data Entry Skill Test for number of candidates mentioned above and intimate the same to all concerned divisions /units and to this office latest by 05.08.2026. Also, intimate the number of shifts/ batches in which the test can be conducted as per number of computers available in the venue, according the timings and number of Invigilators required, so that the divisions may issue hall permit to the candidates latest by 10.08.2026.

All other instructions regarding conducting of the test will be sent separately.

This has been approved by the Competent Authority.

S.L.J.
03.08.26
(S.S. Sikarwar)
Assistant Director (Estt/Rectt)
O/o Chief Postmaster General,
M.P. Circle, Bhopal-462012