

**MINUTES OF THE BI-MONTHLY MEETING OF THE POSTMASTER GENERAL, CENTRAL  
REGION WITH NATIONAL UNION OF POSTAL EMPLOYEES POSTMEN AND MTS  
on 22.07.2026**

The Bi-monthly meeting of the Postmaster General Central Region Kochi with National Union of Postal Employees Postmen and MTS was held on 22.07.2026 from 12.05 hrs to 12.30 hrs in the Chamber of Postmaster General. The following members were present representing the administration and the staff side;

**ADMINISTRATION**

1. Smt. T Nirmala Devi, Postmaster General
2. Smt. Ambily V, AD(Staff)

**STAFF SIDE**

1. Sri. K Mahesh, Circle Secretary
2. Sri. Rahul Rajan, Divisional Secretary

The following items were discussed in the meeting;

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|            | <b>Pending Items:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 01-11/2024 | <b>Repairs and maintenance of Head Post Office, Kochi</b><br>Kochi Head Post Office is one out of the 4 heritage building owned by Department of Posts, in Kerala Circle. The office is located in a prime location and daily lot of tourists, foreigners and even vloggers are visiting the Post Office. But the appearance of the Post Office is shabby due to absence of periodic maintenance. As per the information, last painting and maintenance of the building was done during the year 2009 in connection with Project Arrow maintenance. It's kindly requested to take up the case of maintenance of Kochi HPO building on priority basis, considering the heritage importance. |
| Reply      | CO has been requested for guidance regarding utilization of CSR funds of Cochin Shipyard Ltd for repair and maintenance of Kochi HO heritage building. Reply is awaited from CO. A reminder has been issued on 01.06.2026. CO has intimated that the proposal is pending at Directorate.<br><br><div style="text-align: right;">(Item Closed)</div>                                                                                                                                                                                                                                                                                                                                        |
| 02-11/2024 | <b>Relocation of NDC Ernakulam .</b><br>NDC Ernakulam, is one of the biggest NDC is Kerala Circle in terms of volume of mail received. The NDC caters the delivery of Speed Parcel and Registered Parcels to major areas of Ernakulam City. But the NDC is facing many issues. Most important one is that the NDC is located on the first floor of Ernakulam North PO buliding. As such the staff are facing much difficulties in lifting the parcels up and down, as no lift is available. It's kindly requested to take necessary action for shifting the NDC to a proper place in the ground floor.                                                                                     |
| Reply      | Directions will be issued to the Divisional Head to search for alternate location to house the NDC & Post Office .<br><br><div style="text-align: right;">(Item Closed)</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

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| 02-02/2025 | Reconstruction of Compound wall of Wandanam Medical College P.O, Alappuzha: -<br>The undermentioned officials will attend the meeting: Compound wall of Wandanam Medical college P.O, Alappuzha has completely broken down and vehicles of general public are being parked and also dumping waste inside the PO compound. Urgent action to reconstruct the compound wall is requested to safe Guard the property and trespassing.                                                                                                                                                                                                                                                                                                                                                                 |
| Reply      | <p>Divisional Head has been instructed to take action to demarcate own property post-acquisition of land by NHAI and to complete the same by 30.08.2026. Construction of compound wall will be considered after confirming the area of land available with the Department after land acquisition.</p> <p>Regarding reconstruction of compound wall at Ambalapuzha PO, Civil wing has been directed to submit estimate vide letter dated 19.08.2024. Civil wing has submitted estimate vide letter dated 09.01.2026. Presently, sufficient funds are not available for issuing AA &amp; ES. Additional funds have been requested from CO vide letter dated 22.05.2026 and allotment is awaited.</p> <p style="text-align: right;">(Item Closed)</p>                                                |
| 01-10/2025 | Non supply of paper for thermal printers supplied to post offices<br>Thermal printers have been supplied to almost all post offices in the region. But the thermal paper rolls have not been supplied so far and hence printers are kept idle. This was badly affected to the warranty of the printers. Immediate action may kindly be taken to procurement and supply of thermal paper rolls to all post offices.                                                                                                                                                                                                                                                                                                                                                                                |
| Reply      | <p>CO vide letter no. SD/MPC Stickers/2024 dated 04.12.2025 has conveyed the direction to SP PSD to commence the process of procurement of thermal sticker rolls for the use of APT Thermal printers as per the specifications given by the Directorate. It is ascertained from PSD that they have not initiated the procurement process, as specification of the thermal sticker rolls is awaited from CO.</p> <p>The non receipt of thermal stickers from PSD was again taken with CO vide this office no. SD/3-40/2025 dated 30.04.2026 and all the divisions of this region were directed vide letter dated 22.04.2026 to procure a minimum quantity of thermal sticker rolls through GeM within the financial powers of Divisional head.</p> <p style="text-align: right;">(Item Closed)</p> |
| 01-01/2026 | Unify the working hours of Departmental and GDS staff<br>Working time of IDC, Erattupetta is from 0800 to 1600 hours and working time begins from 0845. As GDS staff are not available at the time of opening of bags sorting would be very difficult. It is suggested to unify the working hours of GDS and Departmental from 0800 hours onwards.                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Reply      | Working hours of GDS delivery staff of IDC Erattupetta has been rearranged from 08:15 Hrs to 12.15 Hrs vide SSPOs Kottayam memo No. G/ Mails/IDC/Dlgs/Pt II dated 27.05.2026.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 01-02/2026 | Closing down of Ernakulam College Post Office<br>Proposed movement for closing down of Ernakulam College may be withdrawn as very much difficulty to the General Public due to closing down of the office in a prominent area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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| Position   | Policy decision . Cannot be discussed in this forum.                                                                                                                                                                                                                                                                                                                                                                                             | (Item Closed) |
| 01-03/2026 | <b>Difficulties in Pick up of articles from the premises:</b><br>Consider entrusting the articles from the premises of customer under the jurisdiction of Branch Office to the Branch staff itself. Consider implementing Special facility for pick up from the customer premises as delivery staff find it difficult to carry the picked-up articles through out his delivery. Auto charges may be granted for pick up articles from Hospitals. |               |
| Position   | Special pick up facility can be worked out by the Divisional Head , depending on the volume and rules on the subject. No intervention of RO needed.                                                                                                                                                                                                                                                                                              | (Item Closed) |

Endt. No.ST/100-19/2026 Vol II dated at Kochi-682020 the

08 .09.2026

(Inv) Copy to:

1. The Chief Postmaster General (GA), Kerala Circle, Thiruvananthapuram -695033
2. The Circle Secretary,National Union of Postal Employees Postmen and MTS Gr.C
3. Assistant Director (Bldg)- For information and necessary action
4. Assistant Director (Estb)/ Assistant Director (Stock)/ Assistant Director (BD)/ - For information.
5. All Divisional Heads under Central Region.



Ambily V  
Assistant Director (Staff)