

INSURANCE MANAGEMENT SOLUTION

Salient Features | Operational Overview

Centre for Excellence in Postal Technology
Department of Posts • Ministry of Communications • Government of India

Created By
Vishwesh Pathak
Trainer Solapur Division
Solapur 413001
9822825206



Service Requests

Collection (Counter PA)

भारतीय डाक . डाक सेवा जन सेवा

Government of India

LIVE

Latest announcements · APT

05 Mar 2026

DOP UPDATE

IMPLEMENTED

From 08 March 2026 onwards all users should ensure to use TOTP application provided for Two Factor Authentication.

05 Mar 2026

DOP UPDATE

IMPLEMENTED

Android Users: Please download the latest APT TOTP App (Version 1.0.2+1) by scanning the QR code on the login flow step 2. After installing, logout and login again in TOTP Application to reconfigure TOTP by scanning the new QR code shown in step 3 of Login flow

18 Jul 2025

DOP UPDATE

IMPLEMENTED

Welcome to APT

13 Jul 2026

POS	FEATURE
-----	---------

IMPLEMENTED

 ****Delivery Management Module Update****  ****Enhancement in Article Internal Tracking****  ****Change:**** Tracking history is now available for ****up to 150 days****.

09 Jul 2026

POS UPDATE

IMPLEMENTED

The Missent Article Report is now available under the Reports card. 🌟 Features: 📄
Includes all the required report fields. 📅 Data is available from the APT Rollout onwards.
📄 Supports Excel download. 📄 Supports PDF download.

11 Mar 2026

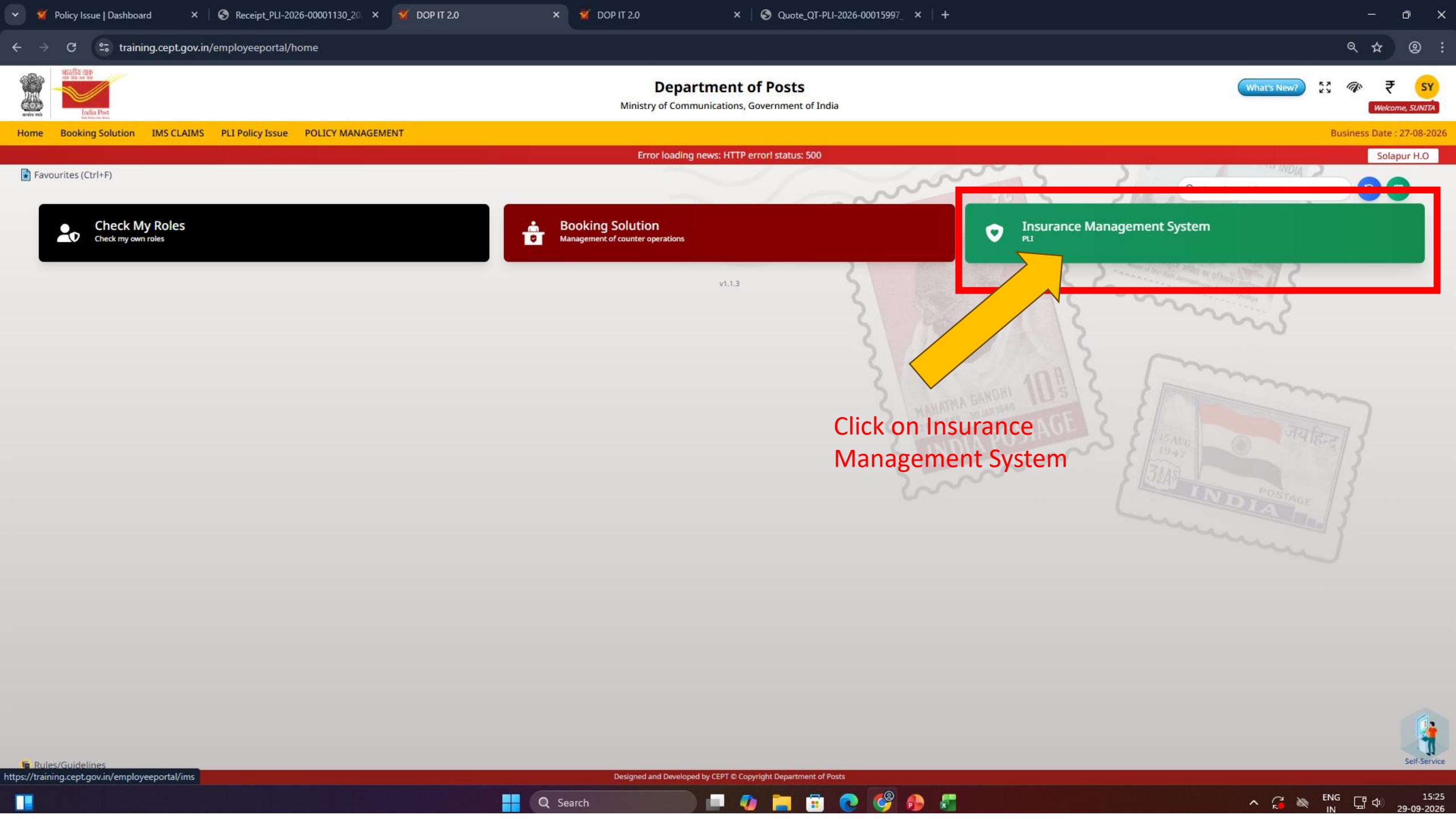
DOP UPDATE

IMPLEMENTED

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APT - Powered by CEPT theme: APT 2.0 - build 2026-09-18 11:26

11:56
29-09-2026



Department of Posts
Ministry of Communications, Government of India

What's New? ₹ SY
Welcome, SUNITA

Home Booking Solution IMS CLAIMS PLI Policy Issue POLICY MANAGEMENT

Business Date : 27-08-2026

Error loading news: HTTP error! status: 500

Solapur H.O

Favourites (Ctrl+F)

Check My Roles
Check my own roles

Booking Solution
Management of counter operations

Insurance Management System
PLI

Click on Insurance
Management System

Rules/Guidelines
<https://training.cept.gov.in/employeeportal/ims>

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15:25
29-09-2026

Select a service to get started

Claims

Claims processing & appeals



Track Claim

Track claim status and history



Claims Submission

Index PLI/RPLI claims

Policy Issue

Policy issuance, indexing & documents



New Business Quotes



Policy Indexing



Reports



Upload Policy Docs



Track Proposal/Policy

Policy Mgmt

Policy servicing & collections



Collection

Premium/Loan/Revival/Misc Collections

Collection



Special Group Collection

SGC and Processing



Quote Generation

Financial Service Quote



Financial Indexing

Index all Financial requests



Non Financial Indexing

Index all NFS requests



Track Request



Receipt Cancellation

Request receipt cancellation



Collection Reports

All collection reports



Policy Lookup

Policy Details



Missing Documents

Process missing document requests

Collection

Policy Issue | Dashboard

Receipt_PLI-2026-00001130_20

Collections — PLI 2.0

DOP IT 2.0

Quote_QT-PLI-2026-00015997_

training.cept.gov.in/plipolicymanagement/policy-services/collections



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Ministry of Communications, Government of India

Home

Booking Solution

IMS CLAIMS

PLI Policy Issue

POLICY MANAGEMENT

Welcome to the Department of Posts — Stay updated with latest notifications and services | Track your pac

Home > Collections

Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type *

Renewal Collection

Renewal Collection ✓

Initial Collection

Revival Collection

Loan Repayment

Policy Miscellaneous Collection

Agent Miscellaneous Collection

Policy Number

Enter policy number

Add Policy

No Policies Added

Enter a policy number above and click Add Policy to begin.

Rules/Guidelines

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Search

ENG IN

15:25

29-09-2026

All type Cash transactions accepted from here Eg. Renewal, Revival, Loan

Home > Collections

Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type *

Policy Number

Add Policy

Renewal Collection

10000385

Renewal Collection

Policy Details

No Policies Added

Enter a policy number above and click Add Policy to begin.

Select Renewal & Insert Policy number

Click on Add Policy

Home > Collections

Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type *

Renewal Collection

Policy Number

Enter policy number

Add Policy

Renewal Collection

1 Policy Added

Policy Details

Search...

Policy Number	Customer Name	Policy Type	Plan	Frequency	Due Date	Till Date	No. of Advance Premium	Premium Amt	Late Fee	Rebate	Excess Paid	Advance	Total Payable	Actions
100000385	VISHWESH PATHAK	PLI	Endowment Assurance	MONTHLY	01 Oct 2026	31 Oct 2026	0	₹1,485	₹0	0	0	0	₹1,485	Calculate

Policy added with details

Total Policies: 1 | All Calculated | Grand Total: ₹1,485

Payment Details

Please fill all required fields for selected payment method.

Total Collection Amount

₹1,485 (One Thousand Four Hundred Eighty Five Rupees Only)

Payment Method *

Cash

Enter Amount

Enter Amount (Max: ₹1,485)

Authorize Payment — ₹1,485

Home > Collections

Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type *

Renewal Collection

Policy Number

Enter policy number

Add Policy

Renewal Collection | 1 Policy Added

Policy Details

Search...

Policy Number	Customer Name	Policy Type	Plan	Frequency	Due Date	Till Date	No. of Advance Payments	Premium Amt	Late Fee	Rebate	Excess Paid	Advance	Total Payable	Actions
100000385	VISHWESH PATHAK	PLI	Endowment Assurance	MONTHLY	01 Oct 2026	31 Oct 2026	0	₹1,485	₹0	0	0	0	₹1,485	Calculate

Total Policies: 1 | All Calculated | Grand Total: ₹1,485

Payment Details

Please fill all required fields for selected payment method.

Total Collection Amount

₹1,485 (One Thousand Four Hundred Eighty Five Rupees Only)

Payment Method *

Cash

Enter Amount

Enter Amount (Max: ₹1,485)

Authorize Payment — ₹1,485

If advance Pay Select advance months & Click on Calculate

Policy Issue | Dashboard

Receipt_PLI-2026-000011

Collections — PLI 2.0

DOP IT 2.0

Quote_QT-PLI-2026-0001

Download history

Receipt_PLI-2026-000011

New Tab

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Ministry of Communications, Government of India

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HomeBooking SolutionIMS CLAIMSPLI Policy IssuePOLICY MANAGEMENT

Welcome to the Department

Home > Collections

Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type *

Policy Number

Add Policy

Renewal Collection

Enter policy number

Renewal Collection1 Policy Added

Policy Details

Search...

Policy Number	Customer Name	Policy Type	Plan	Frequency	Due Date	Till Date	No. of Advance Premium	Premium Amt	Late Fee	Rebate	Excess Paid	Advance	Total Payable	Actions
100000385	VISHWESH PATHAK	PLI	Endowment Assurance	MONTHLY	01 Oct 2026	31 Oct 2026	0	₹1,485	₹0	0	0	0	₹1,485	Calculate

Total Policies: 1All CalculatedGrand Total: ₹1,485

Select mode of payment & Total Payable Amount

Payment Details

Total Collection Amount

₹1,485 (One Thousand Four Hundred Eighty Five Rupees Only)

Payment Method *

Cash

Cash

Cheque

QR Payment

Online Payment

Rules/Guidelines

Enter Amount

1485

Click Authorize Payment

Authorize Payment — ₹1,485

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Search

ENG IN

16:00 29-09-2026



Home > Collections

Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type *

Policy Number

-- Choose Collection Type --

Enter policy number

Add Policy

Payment Receipt

Receipt #20261485666271043920

Success

Policy Number:

100000385

Receipt No.:

20261485666271043920

Amount:

₹1,485

Click on Print Receipt

Print Receipt

New Collection

Receipts Generated

Policy: 100000385

db1a850c-cdda-4753-...

1 / 1

63%

+



1

Office: Solapur H.O (24360038)
29/09/2024, 16:01:13 | Counter: 1
Receipt No: 20261485666271043920
Type: Renewal Collection
Customer: VISHNESH PATNAK
Policy: 100000385
From: 01 Oct 2024 To: 31 Oct 2024
Prem: Rs.1485.00
Paid: Rs.1485.00 Mode: Cash
OP ID: 10074889 | Thank You!

Office: Solapur H.O (24360038)
29/09/2024, 16:01:13 | Counter: 1
Receipt No: 20261485666271043920
Type: Renewal Collection
Customer: VISHNESH PATNAK
Policy: 100000385
From: 01 Oct 2024 To: 31 Oct 2024
Prem: Rs.1485.00
Paid: Rs.1485.00 Mode: Cash
OP ID: 10074889 | Thank You!

Print

Note: Printing is available only on this page. Re-printing will not be possible once you click the **Continue** button.

Continue

Print the Receipt & Continue

Cancellation of Receipt

Role:- Counter PA

Receipt cancel will be Same day before submission of account

Working Staff

Role:- Counter PA

Approver:- Supervisor

Receipt cancel will be Same day before submission of account



Track Claim

Track claim status and history



Claims Submission

Index PLI/RPLI claims



Policy Issue

Policy issuance, indexing & documents



New Business Quotes



Policy Indexing



Reports



Upload Policy Docs



Track Proposal/Policy



Policy Mgmt

Policy servicing & collections



Collection

Premium/Loan/Revival/Misc Collections



Special Group Collection

SGC and Processing



Quote Generation

Financial Service Quote



Financial Indexing

Index all Financial requests



Non Financial Indexing

Index all NFS requests



Track Request

Track Request, Withdraw Request



Receipt Cancellation

Request receipt cancellation



Collection Reports

All collection reports



Policy Lookup

Policy Details



Missing Documents

Process missing document requests

Click on Receipt Cancellation

Policy Issue | Dashboard

Receipt_PLI-2026-000011

Receipt Cancellation - Pol

DOP IT 2.0

Quote_QT-PLI-2026-0001

Download history

Receipt_PLI-2026-000011

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Home > Receipt Cancellation

Receipt Cancellation

Cancel issued receipts

Policy Number

100000385

Search

Enter policy number & Search

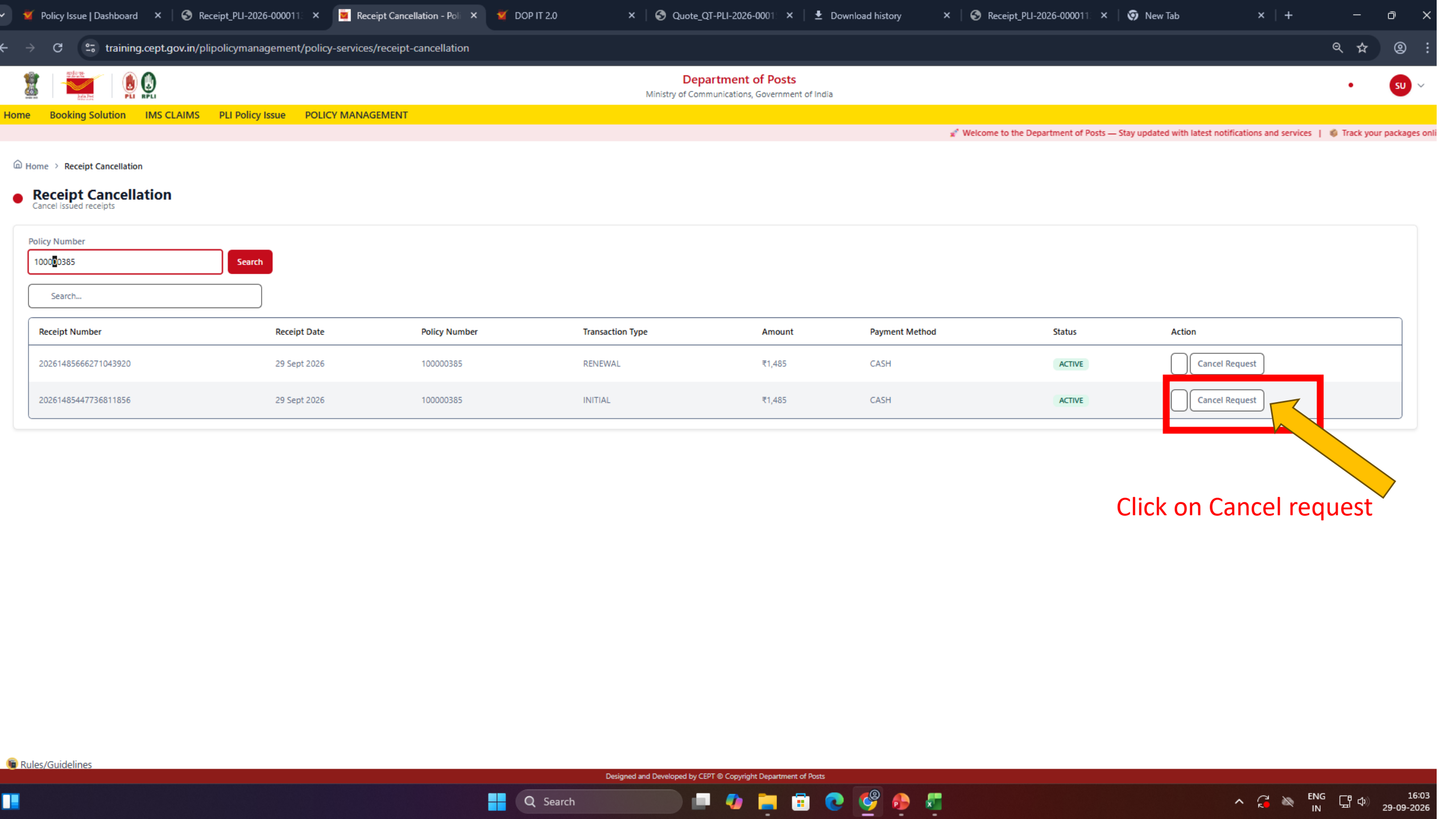
Rules/Guidelines

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Search



ENG IN16:0329-09-2026



Policy Number

100000385

Search

Search...

Receipt Number	Receipt Date	Policy Number	Transaction Type	Amount	Payment Method	Status	Action
20261485666271043920	29 Sept 2026	100000385	RENEWAL	₹1,485	CASH	ACTIVE	☐ Cancel Request
20261485447736811856	29 Sept 2026	100000385	INITIAL	₹1,485	CASH	ACTIVE	☐ Cancel Request

Click on Cancel request

Policy Issue | Dashboard

Receipt_PLI-2026-000011

Receipt Cancellation - Poli

DOP IT 2.0

Quote_QT-PLI-2026-0001

Download history

Receipt_PLI-2026-000011

New Tab

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Home > Receipt Cancellation

Receipt Cancellation

Cancel issued receipts

Policy Number

100000385

Search

Search...

Receipt Number	Receipt Date	Policy Number
20261485666271043920	29 Sept 2026	100000385
20261485447736811856	29 Sept 2026	100000385

Receipt Details

Receipt #20261485666271043920

ACTIVE

Policy Number: 100000385

Transaction Type: RENEWAL

Amount: ₹1485

Payment Method: CASH

Close

Payment Method	Status	Action
CASH	ACTIVE	☐ Cancel Request
CASH	ACTIVE	☐ Cancel Request

Close the pop up window

Rules/Guidelines

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Windows Taskbar

Search

ENG IN

16:03 29-09-2026

Policy Issue | Dashboard

Receipt_PLI-2026-000011

Receipt Cancellation - Pol

DOP IT 2.0

Quote_QT-PLI-2026-0001

Download history

Receipt_PLI-2026-000011

New Tab

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Home > Receipt Cancellation

Receipt Cancellation

Cancel issued receipts

Policy Number

100000385

Search

Search...

Receipt Number	Receipt Date	Policy Number
20261485666271043920	29 Sept 2026	100000385
20261485447736811856	29 Sept 2026	100000385

Cancel Receipt

Receipt #20261485666271043920

ACTIVE

Policy Number: 100000385

Transaction Type: RENEWAL

Amount: ₹1485

Payment Method: CASH

Reason for Cancellation *

Double

Close

Submit Request

Payment Method	Status	Action
CASH	ACTIVE	☐ Cancel Request
CASH	ACTIVE	☐ Cancel Request

Reason is mandatory & then click Submit request.

Rules/Guidelines

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Windows Taskbar

Search

System Tray

Cancellation of Receipt Approval

Role:- Counter Supervisor



Error loading news: HTTP error! status: 500

Solapur H.O

Favourites (Ctrl+F)



No of Saving Bank Deceased Claim pending in your office: 0.

**Check My Roles**

Check my own roles

**Booking Solution**

Management of counter operations

**Complaint Management**

Management of complaints of the customers

**Establishment Review**

Establishment Review Management

**Insurance Management System**

PLI

Insurance Management System



Self-Service

ENG
IN16:06
29-09-2026

Insurance Management System

Select a service to get started

Policy Issue

Policy issuance, indexing & documents



New Business Quotes



Reports



Track Proposal/Policy

Policy Mgmt

Policy servicing & collections



Quote Generation

Financial Service Quote



Receipt Cancellation Approver

Process receipt cancellation requests

Receipt Cancellation Approv



Collection Reports

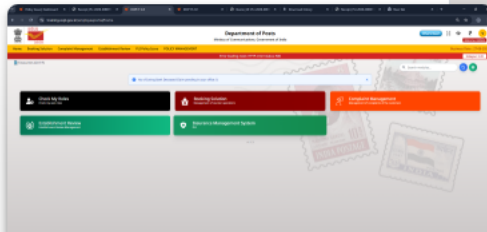
All collection reports



Policy Lookup

Policy Details

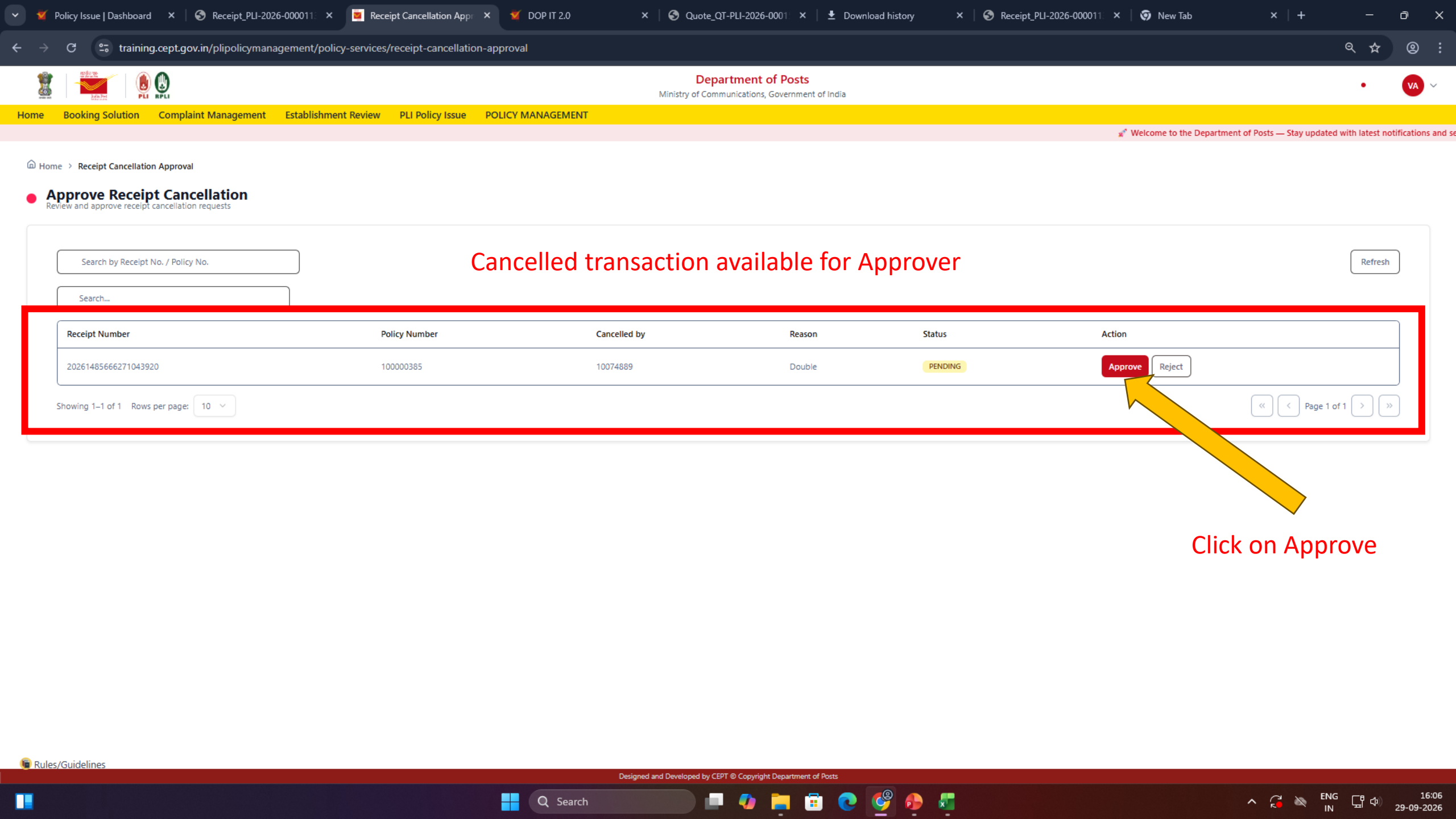
Receipt Cancellation Approver



Snipping Tool

Screenshot copied to clipboard
Automatically saved to screenshots folder.

Markup and share



Cancelled transaction available for Approver

Approve

Reject

Click on Approve

Policy Issue | Dashboard

Receipt_PLI-2026-000011

Receipt Cancellation App

DOP IT 2.0

Quote_QT-PLI-2026-0001

Download history

Receipt_PLI-2026-000011

New Tab

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Department of Posts
Ministry of Communications, Government of India

VA

HomeBooking SolutionComplaint ManagementEstablishment ReviewPLI Policy IssuePOLICY MANAGEMENT

Welcome to the Department of Posts — Stay updated with late

Home > Receipt Cancellation Approval

Approve Receipt Cancellation

Review and approve receipt cancellation requests

Search by Receipt No. / Policy No.

Refresh

Search...

Receipt Number	Policy Number	Cancelled by	Reason	Status	Action
20261485666271043920	100000385			PENDING	<div>ApproveReject</div>

Showing 1–1 of 1Rows per page: 10

<<<

<

Page 1 of 1

>

>>>

Approve Receipt Cancellation

Reason for cancellation *

Approved

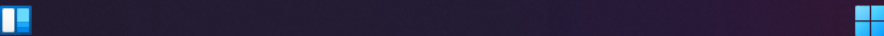
Close

Approve

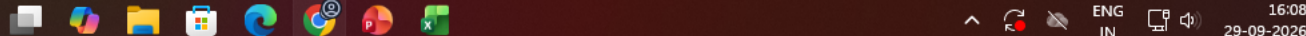
Reason is mandatory & then click Approve

Rules/Guidelines

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Search



Approve Receipt Cancellation
Review and approve receipt cancellation requests

Search by Receipt No. / Policy No.

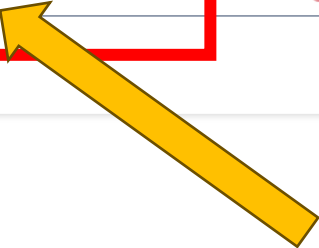
Refresh

Search...

Receipt Number	Policy Number	Cancelled by	Reason	Status	Action
20261485666271043920	100000385	10074889	Double	APPROVED	<button>Approve</button> <button>Reject</button>

Showing 1–1 of 1 Rows per page: 10

<< < Page 1 of 1 > >>



Approved

Collection Report

Receipt Cancellation Approval

training.cept.gov.in/plipolicymanagement/policy-services/reports

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Ministry of Communications, Government of India

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HomeBooking SolutionIMS CLAIMSPLI Policy IssuePOLICY MANAGEMENT

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Home > Collection Reports

Reports

Generate detailed reports collection and disbursement

Report Type *

Select report

Day End Collection Report

Consolidated Report

Disbursement Report (Loan & Surrender)

From Date

dd-mm-yyyy

To Date

dd-mm-yyyy

Generate Report

Reset

Select Report types

Select Dates From date – To date

Click on generate

Rules/Guidelines

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Search

ENG IN

16:12 29-09-2026



Rural/Postal Life Insurance
Day End Premium Collection Report
Name of Office Solapur H.O-(24360038)
During The Period From 2026-08-01 To 2026-09-29

Receipt No	Tran Date	User ID	Policy/Proposal Number	From Date	To Date	Amount Paid	Premium Amount	Default Fee	Rebate	CGST	SGST	UGST	Total GST	Interest CGST	Interest SGST	Interest UGST	Collection Type	Payment Mode	Carrier	Status
20261485447736811856	2026-09-29	10074889	100000385			1485	1485	0	0	0	0	0	0				INITIAL	CASH	PLI	Success
20261485666271043920	2026-09-29	10074889	100000385	2026-10-01	2026-10-31	1485	1485	0	0	0	0	0	0				RENEWAL	CASH	PLI	Cancelled
Total (1)						1485.00	1485.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				

Total Cancelled Transactions: 1

Total Success Transactions: 1

Note: All totals in this report are calculated based on successful transactions only. Cancelled transactions are excluded from the above calculations.



Rural/Postal Life Insurance
Consolidated Premium Collection Report
Office: Solapur H.O - (24360038)
Period From 2026-09-29 To 2026-09-29

Scheme Summary

Scheme Code	First Year	Renewal	Year Total	CGST	SGST / UTGST	Total GST
WLA	0.00	0.00	0.00	0.00	0.00	0.00
CWLA	0.00	0.00	0.00	0.00	0.00	0.00
EA	0.00	0.00	0.00	0.00	0.00	0.00
AEA	0.00	0.00	0.00	0.00	0.00	0.00
YS	0.00	0.00	0.00	0.00	0.00	0.00
CP	0.00	0.00	0.00	0.00	0.00	0.00
RWLA	0.00	0.00	0.00	0.00	0.00	0.00
RCWLA	0.00	0.00	0.00	0.00	0.00	0.00
REA	0.00	0.00	0.00	0.00	0.00	0.00
RAEA	0.00	0.00	0.00	0.00	0.00	0.00
GP	0.00	0.00	0.00	0.00	0.00	0.00
RCP	0.00	0.00	0.00	0.00	0.00	0.00
EA1	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00

Office Mode Summary

Sl No	Office Name	Total Policies	Paid (Cash)	Premium (Cash)	Paid (Chq)	Premium (Chq)	GST (Chq)
1	Solapur H.O	1	1	0.00	0	0.00	0.00

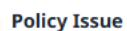
Policy Search



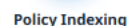
Track claim status and history



Index PLI/RPLI claims



Policy issuance, indexing & documents



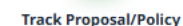
Policy Indexing



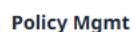
Reports



Upload Policy Docs



Track Proposal/Policy



Policy servicing & collections



Premium/Loan/Revival/Misc Collections

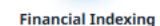


SGC and Processing

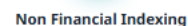


Quote Generation

Financial Service Quote

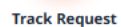
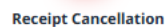


Financial Indexing

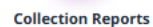
[Index all Financial requests](#)

Non Financial Indexing

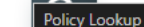
Index all NFS requests

[Track Request, Withdraw Request](#)

Receipt Cancellation

[Request receipt cancellation](#)

Collection Reports

[All collection reports](#)

Policy Lookup

Policy Details



Missing Documents

Process missing document requests

[Home](#) > [Policy Lookup](#)

Policy Lookup

Search & View Policy Details

Search By

- Policy Number
- Policy Number
- Proposal Number
- Customer ID
- Mobile Number
- Email ID
- Policyholder Name
- PAN Number
- Aadhaar Number
- Date of Birth

Search & View Policy Details

Use the Search Policy panel on the left to find a policy by Policy Number, Customer ID, Mobile Number, Email ID, Policyholder Name, PAN Number, Aadhaar Number, or Date of Birth.

After selecting a policy, you can view:

[Policy Details](#)

[Ledger](#)

[Collection History](#)

Search by various parameters

Policy Lookup
Search & View Policy Details

Search By

Mobile Number

Mobile Number

9822825206

Search

Reset

Matching Policies

Search Policy / Name / PAN / Aadhaar

Search...

Total Records : 2

Policy Number	Policy Holder	PAN	Aadhaar	Action
100000152	VISHWESH	AQ8PP9717A	692742182211	View
100000385	VISHWESH	AQ8PP9717A	692742182211	View

Showing 2 of 2 results

Mobile number selected

Insert Mobile Number

& click on Search

Click on View

Policy Lookup

Search & View Policy Details

Search By

Mobile Number

Mobile Number

9822625206

Search

Reset

Back to Search Results (2)

Policy Search

Ledger

Collection History

Income Tax

Loan Transaction History



More Tabs available for details

Policy Search

View policy search information

Basic Policy Information		
POLICY NUMBER 100000152	POLICY NAME Santosh	PRODUCT CODE 1001
PRODUCT TYPE PLI	PRODUCT CATEGORY EA	POLICY TERM 12 Years
CURRENT STATUS FREE_LOOK_ACTIVE	PREVIOUS STATUS -	AGENT CODE -
Policyholder Details		
POLICY HOLDER NAME VISHWESH PATHAK	CUSTOMER ID 96830896	DATE OF BIRTH 18-06-1984
PAN NUMBER AQBPP9717A	AADHAAR NUMBER 692742182211	GENDER MALE
Financial & Premium Details		
SUM ASSURED	CURRENT PREMIUM	BILLING FREQUENCY

Loan & Assignment Information

ACTIVE LOAN No	LOAN OUTSTANDING No Loan	ASSIGNMENT TYPE NONE
ASSIGNMENT STATUS UNASSIGNED		

Nominee Details

Status: REGISTERED

NAME SUPRIYA PATHAK	RELATIONSHIP SPOUSE
SHARE (%) 100%	GENDER FEMALE

Spouse Details

SPOUSE NAME -	CUSTOMER ID -	DATE OF BIRTH -
------------------	------------------	--------------------

Policy Lookup
Search & View Policy Details

Search By

Mobile Number

Mobile Number

9822825206

Search

Reset

[Back to Search Results \(2\)](#)

[Policy Search](#)[Ledger](#)[Collection History](#)[Income Tax](#)[Loan Transaction History](#)

Search Ledger

Filter ledger entries using a date range

From Date

To Date

01-09-2026

29-09-2026

Search

Reset

Search...

Journal Number	Receipt / Payment	Debit Amount	Credit Amount	Status	Posting Date	Action
JRN-2026-00321926	NEW_POLICY_PREMIUM_APPROVAL	7866	7866	POSTED	28/9/2026	View
JRN-2026-00321684	NEW_POLICY_PREMIUM	3933	3933	POSTED	28/9/2026	View
JRN-2026-00321648	NEW_POLICY_PREMIUM	3933	3933	POSTED	28/9/2026	View

Showing 3 of 3 records

Previous

Page 1

Next

Ledger

Click for Ledger View

India Post Application

training.cept.gov.in/plipolicymanagement/policy-services/policy-search

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Ministry of Communications, Government of India

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HomeBooking SolutionIMS CLAIMSPLI Policy IssuePOLICY MANAGEMENT

Welcome to the Department of Posts — Stay updated with latest notifications and services | Track your packages online | PLI/RPLI services avai

Home > Policy Lookup

Policy Lookup

Search & View Policy Details

Search By

Mobile Number

Mobile Number

9822825206

Search

Reset

back to search results (2)

Ledger Entries

Credit Entries

Search...

Account Code	Description	Amount
8446015000	Initial Amount for PLI Proposal-Receipts	₹3,933
8014000900	PLI-EA Premium Receipts and Recoveries-First Year Premium	₹3,933
Total Credit		₹7,866

Debit Entries

Search...

Account Code	Description	Amount
8446015100	Initial Amount for PLI Proposal-Payments/Adjustments	₹7,866
Total Debit		₹7,866

Total Credit : ₹7,866

Total Debit : ₹7,866

✓ Journal Talled

Posting Date

Action

28/9/2026	View
28/9/2026	View
28/9/2026	View

Showing 3 of 3 records

PreviousPage 1Next

Rules/Guidelines

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Windows Taskbar

Search

System Tray

Policy Lookup
Search & View Policy Details

Search By

Mobile Number

Mobile Number

9822825206

Search

Reset

Back to Search Results (2)

- Policy Search
- Ledger
- Collection History
- Income Tax
- Loan Transaction History

Collection History
Filter collection transactions by date range

From Date

31-08-2026

To Date

29-09-2026

Include Cancelled

No

Search

Reset

Transactions

2

Collected

₹7,866

Disbursed

₹0

Pending

₹0

Last Collection

28-09-2026

Search...

Collection Type	Transaction Date	Premium	Default	Rebate	Total Amount	From Date	To Date	Receipt No	Print
INITIAL	2026-09-28T00:00:00Z	₹3,933	₹0	₹0	₹3,933	-	-	20261484262419616800	☐
INITIAL	2026-09-28T00:00:00Z	₹3,933	₹0	₹0	₹3,933	-	-	20261484259176387616	☐

Showing 2 Records

Previous

Page 1

Next

Click for Duplicate Receipt

Policy Lookup
Search & View Policy Details

Search By

Mobile Number

Mobile Number

9822825206

Search

Reset

Back to Search Results (2)

Policy Search Ledger Collection

Collection History

Filter collection transactions by date range

From Date

31-08-2026

Transactions

2

Search...

Collection Type	Transacti
INITIAL	2026-09-
INITIAL	2026-09-28T00:00:00Z

Showing 2 Records

Transaction Successful

Transaction Completed
Collection has been completed successfully. Please generate the receipt for the customer.

Transaction Ref: AL-1484262419584032

Policy Number: 100000152

Receipt Number: 20261484262419616800

Collection Type: INITIAL

From Date: -

To Date: -

Amount: ₹3,933

Generate Receipt

Close

Search

Reset

Pending
₹0

Last Collection
28-09-2026

From Date	To Date	Receipt No	Print
-	-	20261484262419616800	
-	-	20261484259176387616	

Generate duplicate receipt

Receipts Generated

Policy: 100000152 (No: 20261484262419616800)

Note: Printing is available only on this page. Re-printing will not be possible once you click the **Continue** button.

Continue

Policy Lookup

Search & View Policy Details

Search By

Mobile Number

Mobile Number

9822825206

Search

Reset

Back to Search Results (2)

Policy Search

Ledger

Collection History

Income Tax

Loan Transaction History

Income Tax Premium Certificate

Generate Premium Paid Certificate

Select Financial Year

2026-2027

Submit

Click for Income tax certificate

Select Financial year & Submit



PREMIUM PAID CERTIFICATE



Date of Generation : 29/09/2026
Financial Year : 2026-2027

Policy Details			
Name	VISHWESH PATHAK	Policy Number	100000152
Address 1 ARYA CHOWK TULJAPUR		Insured Person	VISHWESH PATHAK
		Customer ID	96830896
Address 2 TULJAPUR, MAHARASHTRA, 413601		Policy Issue Date	28/09/2026
		Payment Mode	MONTHLY

Plan Details		
Plan	Sum Assured	Modal Premium
Santosh	Rs. 5,50,000	Rs. 3,933
This is to certify that the following premium has been received towards the above Postal Life Insurance Policy during the selected financial year.		

Premium Details	
Premium	Rs. 7,866
CGST	Rs. 0
SGST	Rs. 0
UGST	Rs. 0
Total Amount Received	Rs. 7,866
Premium Paid under Section 80C	Rs. 7,866

Note:
1. Income tax benefits would be available as per the prevailing Income Tax laws in India. These laws are subject to change and any such change could have a retrospective effect. This certificate should not be construed as tax, legal or investment opinion from us. For specific suitability, you are requested to consult your tax advisor.
2. Service Tax / GST and other levies will be applicable on the premium amount payable on the due date as per the prevailing tax rates, which are subject to change from time to time.

Policy Lookup
Search & View Policy Details

Search By

Mobile Number

Mobile Number

9822825206

Search

Reset

Back to Search Results (2)

Policy SearchLedgerCollection HistoryIncome TaxLoan Transaction History

Loan History

View loan transaction history for policy 100000152

TOTAL TRANSACTIONS0

TOTAL TRANSACTION AMOUNT₹0

LATEST LOAN BALANCE₹0

Search...

Txn ID	Loan ID	Transaction Type	Transaction Date	Amount	Balance Before	Balance After	Capitalization Period	Remarks
No Loan History Found								

Freelook Claim (Counter Oper)

Working Staff

- 1) Counter PA**
- 2) CPC User**
- 3) QC**
- 4) Approver**

India Post Application

DOP IT 2.0

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Department of Posts

Ministry of Communications, Government of India

What's New?

₹

SY

Welcome, SUNITA

HomeBooking SolutionIMS CLAIMSPLI Policy IssuePOLICY MANAGEMENT

Business Date : 27-08-2026

Error loading news: HTTP error! status: 500

Favourites (Ctrl+F)

Insurance Management System

Select a service to get started

Claims

Claims processing & appeals



Track Claim

Track claim status and history



Claims Submission

Index PLI/RPLI claims

Policy Issue

Policy issuance, indexing & documents



New Business Quotes



Policy Indexing



Reports



Upload Policy Docs



Track Proposal/Policy

Policy Mgmt

Policy servicing & collections



Policy Servicing



Policy Collections



Policy Renewal



Policy Claims



Policy Audit

Claim Submission

https://training.cept.gov.in/pliclaims/claims-submission

India Post Application

India Post Application

training.cept.gov.in/pliclaims/claims-submission/submit?claim_type=FREELOOK

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Home

Booking Solution

IMS CLAIMS

PLI Policy Issue

POLICY MANAGEMENT

Home

Claims Dashboard

Submit Claim

Submit Freelook Cancellation

Complete all steps to submit your claim

STEPS

1 of 4

1

Policy Details

Initiate Claim

2

Claimant Details

Your personal information

3

Payment Details

Payment Details

4

Documents

Upload required documents

Policy Number

Enter Policy Number (e.g., 0000000000123)

Initiate Claim

Initiate Claim

Rules/Guidelines

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16:30

29-09-2026

India Post Application

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Home

Booking Solution

IMS CLAIMS

PLI Policy Issue

POLICY MANAGEMENT

trusted banking partner

Home > Claims Dashboard > Submit Claim

Submit Freelook Cancellation

Complete all steps to submit your claim

STEPS

4 of 4

Policy Details

Initiate Claim

Claimant Details

Your personal information

Payment Details

Payment Details

4 Documents

Upload required documents

Category

Common Documents

Claimant Documents (1)

VISHWESH PATHAK

Download All Documents

Supporting Documents Upload

Upload required documents to complete your claim submission. Mandatory documents are marked with an asterisk (*).

Original Policy Bond *

Click or drag & drop to upload

PDF, JPG, PNG (Max 1MB)

Signed Claim Form *

Click or drag & drop to upload

PDF, JPG, PNG (Max 1MB)

Back

Submit Claim

Policy Number

100000385

Policy Holder

VISHWESH PATHAK

Product Name

Santosh (PLI - EA)

Claim Amount

₹1,386.00

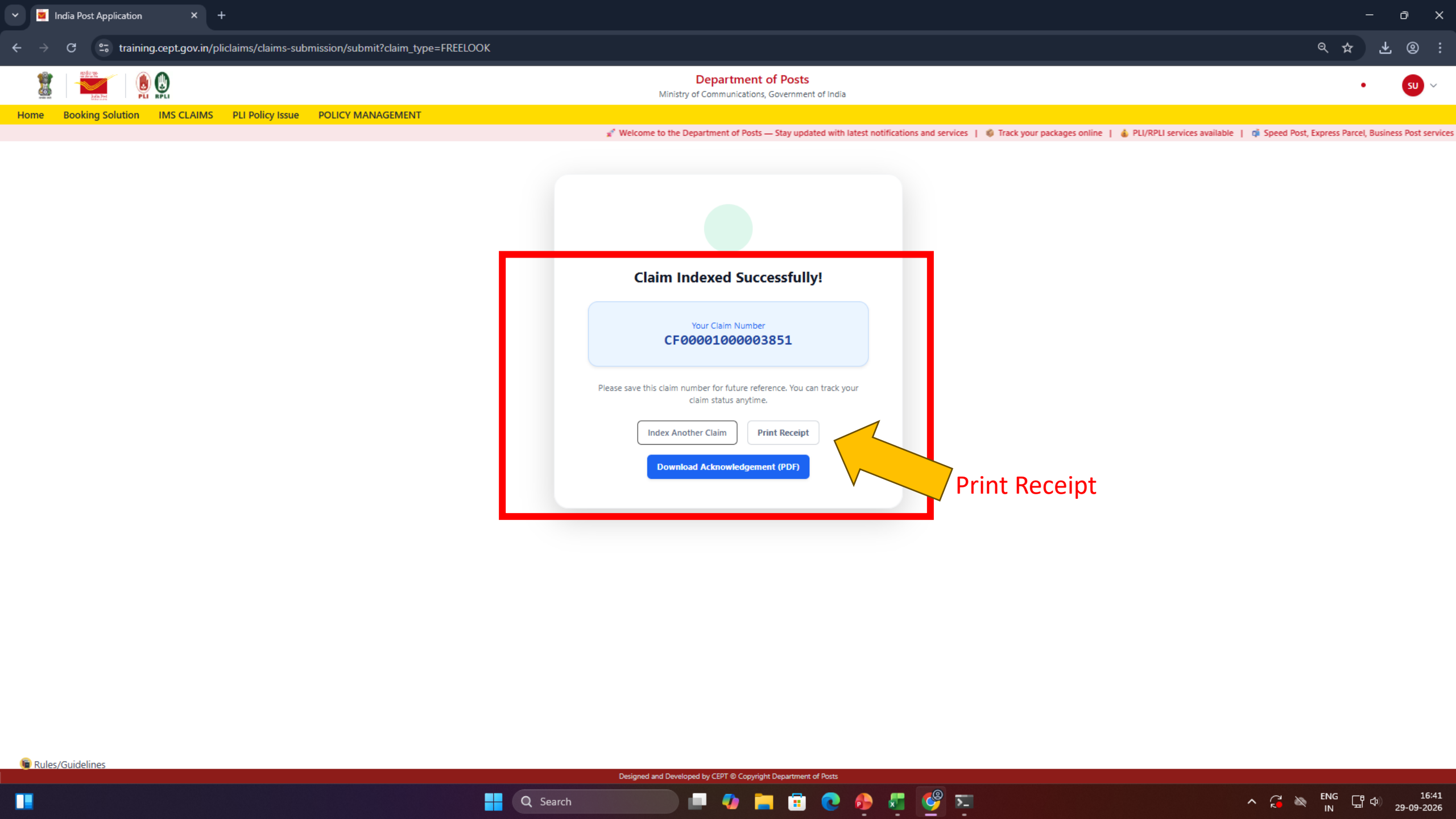
Rules/Guidelines

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ENG IN 16:40 29-09-2026

Upload original Bond & Signed Claim Form

Submit Claim



Claim Indexed Successfully!

Your Claim Number
CF00001000003851

Please save this claim number for future reference. You can track your claim status anytime.

Index Another Claim

Print Receipt

Download Acknowledgement (PDF)

Print Receipt

Acknowledgement Receipt

CLAIM / REQUEST ID

CF00001000003851

Successfully Submitted

Proponent & Policy Details

PROONENT NAME

VISHWESH PATHAK

CUSTOMER ID

96830896

POLICY NUMBER

100000385

REQUEST TYPE

Freelook Claim

Request & Submission Details

DATE OF REQUEST

29/09/2026

MODE OF SUBMISSION

Post Office Counter

SERVICING POST OFFICE

Solapur H.O

POST OFFICE CODE

24360038

IMPORTANT NOTICE

Kindly ensure that all required documents have been submitted. In the absence of required documents, your request will not be processed. Keep this receipt for future reference.

What Happens Next?

- 1 Your claim application has been registered in the system and is under initial review.
- 2 Your servicing post office will verify the submitted documents and policy details.
- 3 Upon approval, the claim amount will be credited to your registered bank account.
- 4 For any queries, contact your servicing post office quoting your Claim ID: CF00001000003851.

Authorised Signatory

Freelook Claim (CPC User)

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Department of Posts

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What's New?

Welcome, VICKY

Business Date : 27-08-2026

Home

IMS CLAIMS

PLI Agent Management

PLI Policy Issue

POLICY MANAGEMENT

Error loading news: HTTP error! status: 500

Favourites (Ctrl+F)

Insurance Management System

Select a service to get started

Inbox

3 inboxes available across your micro-services

Claims

Claims processing & appeals

Reports

Claim reports

Track Claim

Track claim status and history

Claims Processing

Process claims submitted

Claims Submission

Index PLI/RPLI claims

PLI Agent

Agents, incentives & leads

Agent Management

Agent Incentive Management

PLI Employer Management

Policy Issue

Policy issuance, indexing & documents

Click on Claim Processing

16:47

29-09-2026

India Post Application

training.cept.gov.in/pliclaims/claims-processing



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VI

HomeIMS CLAIMSPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

Welcome to the Department of Posts — Stay updated with latest notifications and services | Track your packages online | PLI/RPLI services available

Home > Claims Dashboard

Claims Dashboard

Real-time overview of claim processing

Refresh

Total Claims
1
Pending for DE

Maturity Claims
0
Pending for DE

Survival Claims
0
Pending for DE

Death Claims
0
Pending for DE

Freelook UP Claim
1
Pending for DE

Indexed Policies
Claims awaiting processing

Redirect CPC
Redirect to other CPC

Failed Disbursements
Update payment details for failed disbursements

Processed Claims
View/Print approval & rejection letters

Click on Indexed Policies

Rules/Guidelines

https://training.cept.gov.in/pliclaims/claims-submission/indexed-policies

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Search

ENG IN

16:48
29-09-2026

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VI

HomeIMS CLAIMSPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

Welcome to the Department of Posts — Stay updated with latest notifications

Home > Claims Dashboard > Pending Data Entry Report

Pending Data Entry Report

Complete data entry for the claims

Export

Indexed Policies
1 policies found

Search policies...

Policy No. ↑↓	Claimant Name ↑↓	Submission Date ↑↓	Claim Type ↑↓	Office	Status	Submission Channel	Actions
100000385	VISHWESH PATHAK	29 Sept 2026	FREELook	Solapur H.O	INDEXED	IMSCPC	<div>Data Entry</div>

Showing 1–1 of 1Rows per page: 10

Click here for Data Entry

Rules/Guidelines

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16:49
29-09-2026

India Post Application

training.cept.gov.in/pliclaims/claims-submission/submit?policy_number=100000385&data_entry=true&claim_id=5ffd5e11-80a2-48c4-ab61-92f06a7e6340&claim_type=FREELOOK

Department of Posts
Ministry of Communications, Government of India

VI

HomeIMS CLAIMSPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

Welcome to the Department of Posts — Stay updated with latest notifications and services | Track your packages online | PLI/RPLI services available | Speed Post, Express Parcel, Business Post services |

Home > Claims Dashboard > Submit Claim

Submit Freelook Cancellation

Complete all steps to submit your claim

STEPS
3 of 4

Policy Details
Initiate Claim

Claimant Details
Your personal information

Payment Details
Payment Details

Documents
Upload required documents

Step 3: Payment Details

Select the payment mode and complete the payment details.

Claimants (1)

VISHWESH PATHAK
CHEQUE

Payment Details

Payment Mode *

☐ Cash

☒ Cheque

☐ POSB

☐ NEFT

bank account details are not required when the payment mode is Cheque.

Back

Continue to Documents

Policy Number
100000385

Policy Holder
VISHWESH PATHAK

Product Name
Santosh (PLI - EA)

Claim Amount
₹1,386.00

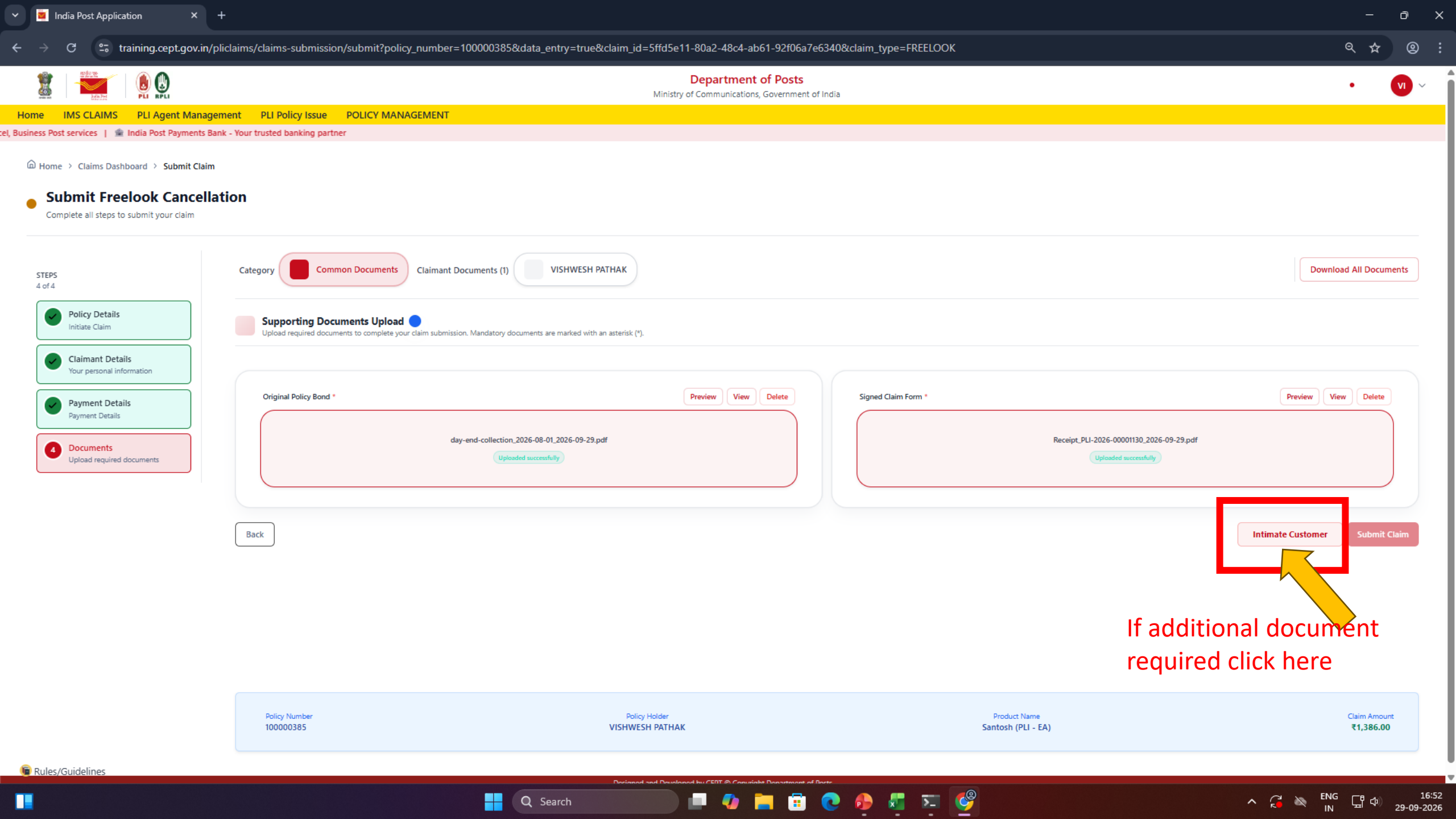
Rules/Guidelines

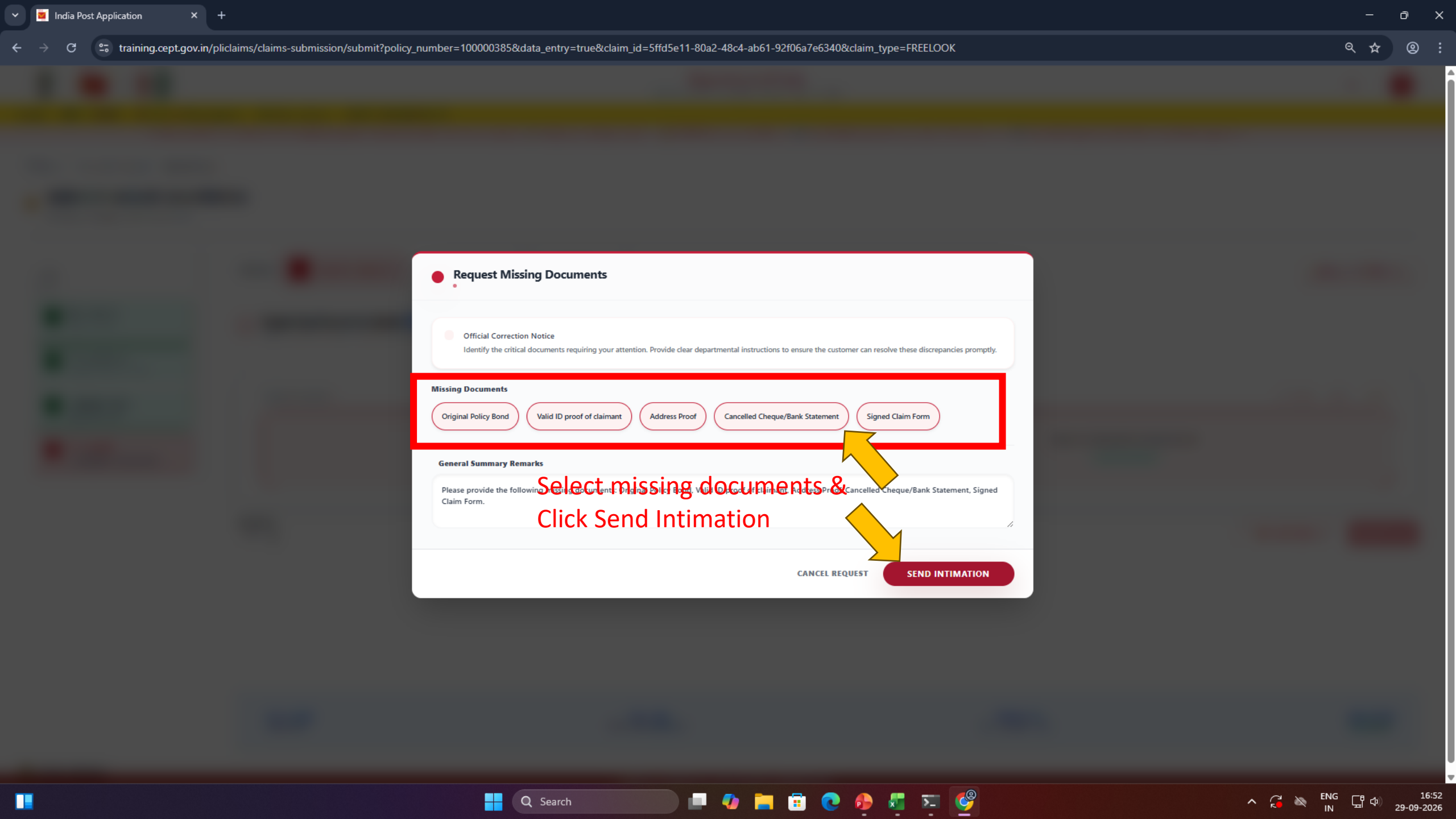
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Search

ENG IN

16:50
29-09-2026





Request Missing Documents

Official Correction Notice

Identify the critical documents requiring your attention. Provide clear departmental instructions to ensure the customer can resolve these discrepancies promptly.

Missing Documents

Original Policy Bond

Valid ID proof of claimant

Address Proof

Cancelled Cheque/Bank Statement

Signed Claim Form

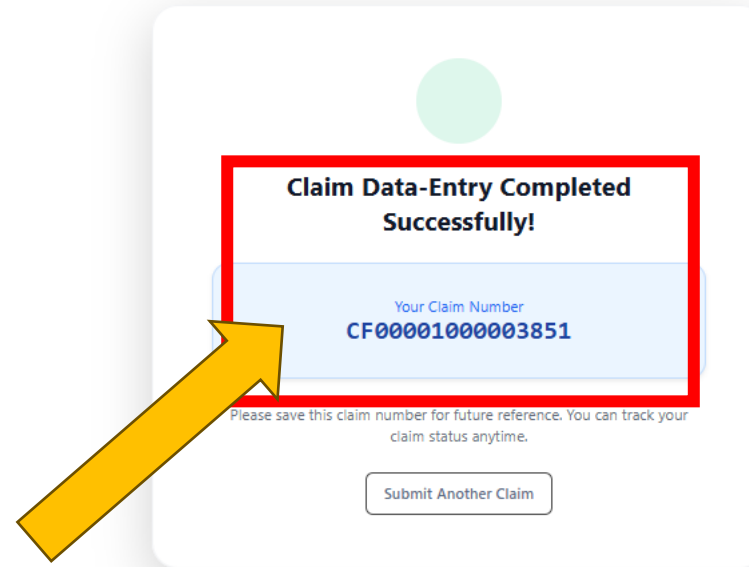
General Summary Remarks

Please provide the following details: Original Policy Bond, Valid ID proof of claimant, Address Proof, Cancelled Cheque/Bank Statement, Signed Claim Form.

CANCEL REQUEST

SEND INTIMATION

Select missing documents &
Click Send Intimation



Claim data Submitted Successfully.

Freelook Claim (QC)

Insurance Management System

Select a service to get started



Inbox

3 inboxes available across your micro-services

 Claims

Claims processing & appeals



Reports

Claim reports



Track Claim

[Track claim status and history](#)

Claims Processing

Process claims submitted

Claims Processing

 PLI Agent

Agents, incentives & leads



Agent Management



Agent Incentive Management



PLI Employer Management

 Policy Issue

Policy issuance, indexing & documents



India Post Application

https://training.cept.gov.in/pliclaims/claims-processing

Department of Posts

Ministry of Communications, Government of India

AM

HomeIMS CLAIMSIMS Data VerificationPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

Welcome to the Department of Posts — Stay updated

Home > Claims Dashboard

Claims Dashboard

Real-time overview of claim processing

Refresh

Total Claims

0

Pending for QC

Maturity Claims

0

Pending for QC

Survival Claims

0

Pending for QC

Death Claims

0

Pending for QC

Freelook UP Claim

0

Pending for QC

QC Verification

Document & bank verification

Claims On Hold

Review claims on hold

Investigation Assignment

Assign or re-assign investigations

Click on QC Verification

Rules/Guidelines

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15:55

01-10-2026

India Post Application

training.cept.gov.in/pliclaims/claims-submission/verifications



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HomeIMS CLAIMSIMS Data VerificationPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

ications and services | Track your packages online | PLI/RPLI services available | Speed Post, Express Parcel, Business Post services | India Post Payments Bank - Your trusted banking partner

Home > Claims Dashboard > Claims QC Verification

Claims QC Verification

List of claims submitted for QC verification

Export

Search...

Policy No. ↑↓	Claimant	Submission Date ↑↓	Claim Type ↑↓	Maturity Date ↑↓	Office	Status ↑↓	Actions
100000385	VISHWESH PATHAK	29 Sept 2026	FREELOOK	29 Sept 2043	Solapur H.O	DATA ENTRY COMPLETED	Verify

Showing 1–1 of 1Rows per page: 10

Verify by Q C

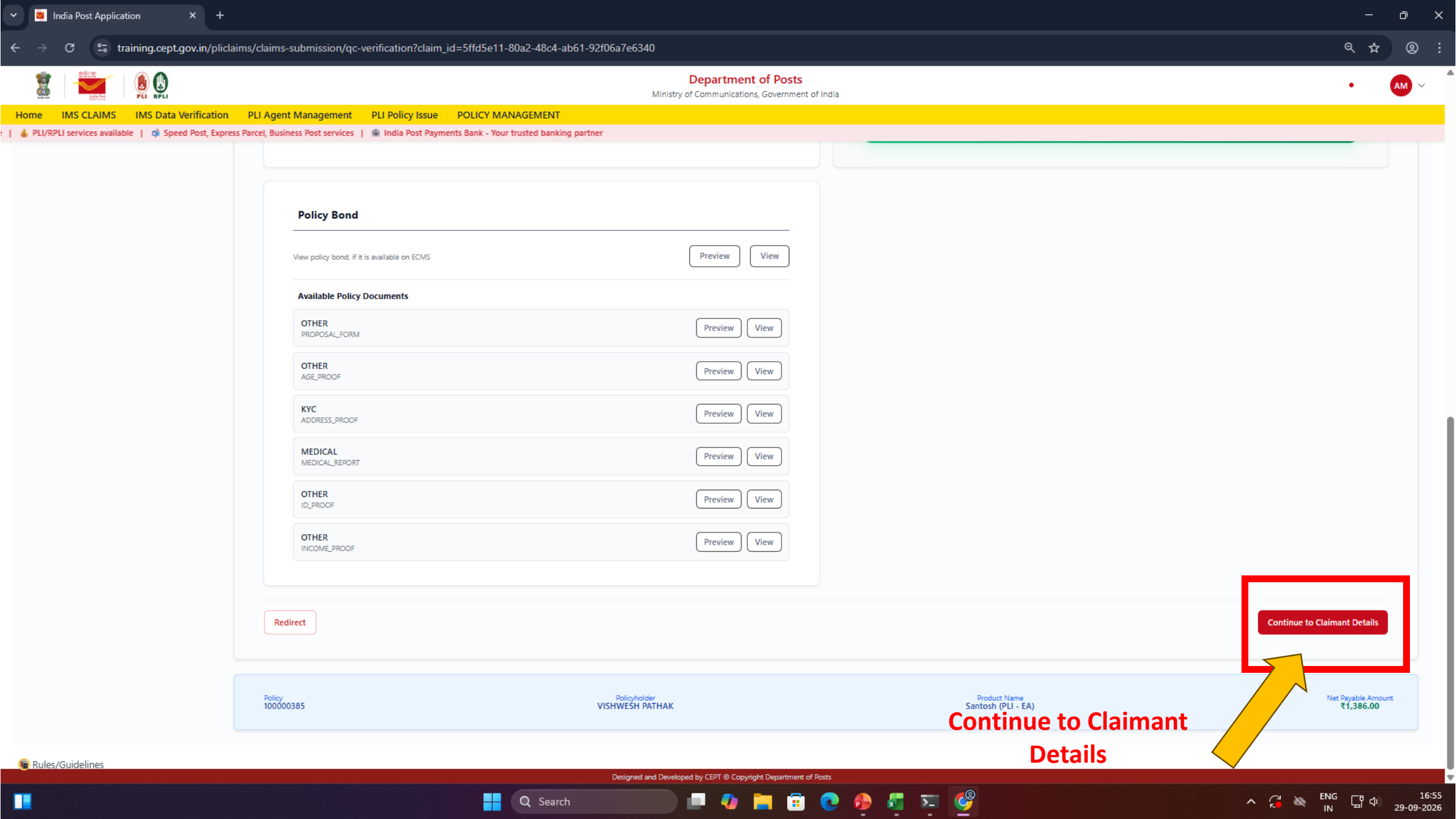
Rules/Guidelines

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Search



ENG IN16:5529-09-2026



Policy Bond

View policy bond, if it is available on ECMS

Preview

View

Available Policy Documents

OTHER
PROPOSAL_FORM

Preview

View

OTHER
AGE_PROOF

Preview

View

KYC
ADDRESS_PROOF

Preview

View

MEDICAL
MEDICAL_REPORT

Preview

View

OTHER
ID_PROOF

Preview

View

OTHER
INCOME_PROOF

Preview

View

Redirect

Continue to Claimant Details

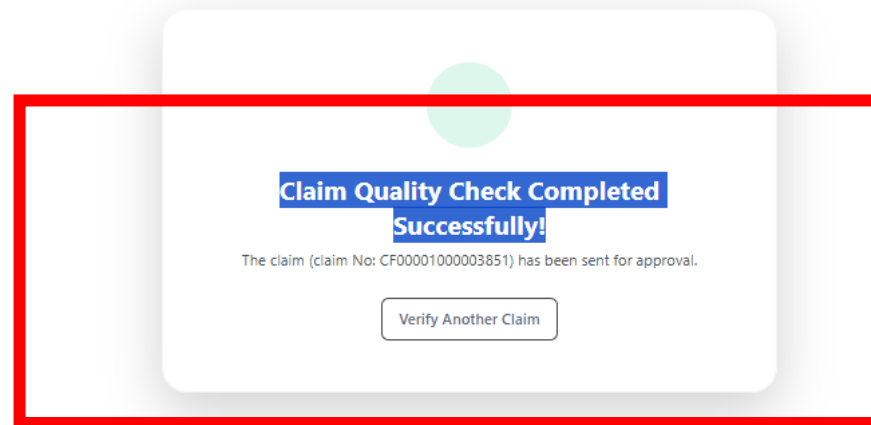
Policy
100000385

Policyholder
VISHWESH PATHAK

Product Name
Santosh (PLI - EA)

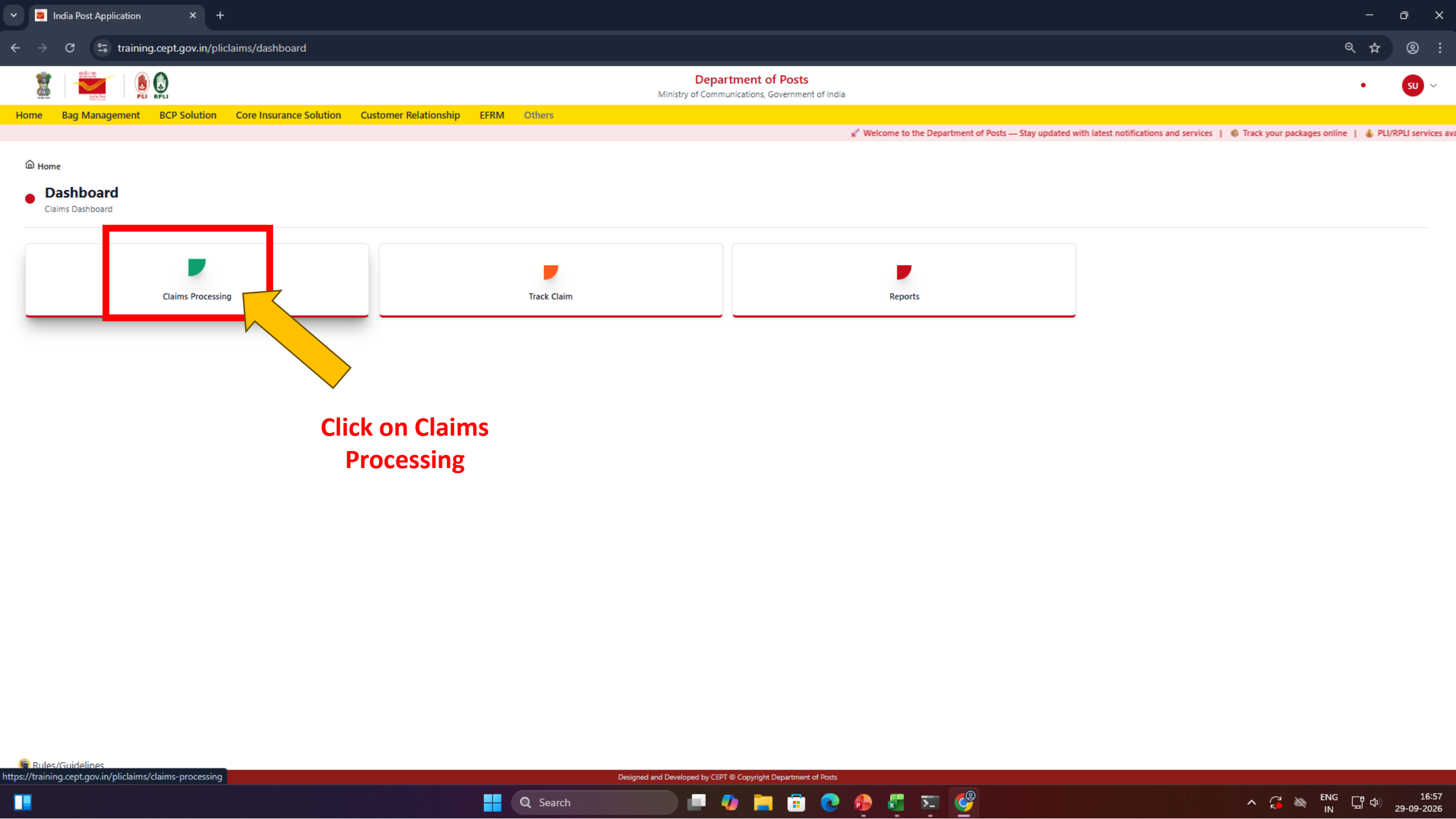
Net Payable Amount
₹1,386.00

Continue to Claimant
Details



**Claim Forwarded to
Approver for
Approve**

Free look up Approver



1
Pending for approval

0 Pending for approval

0
Pending for approval

0
Pending for approval

Approve pending claims

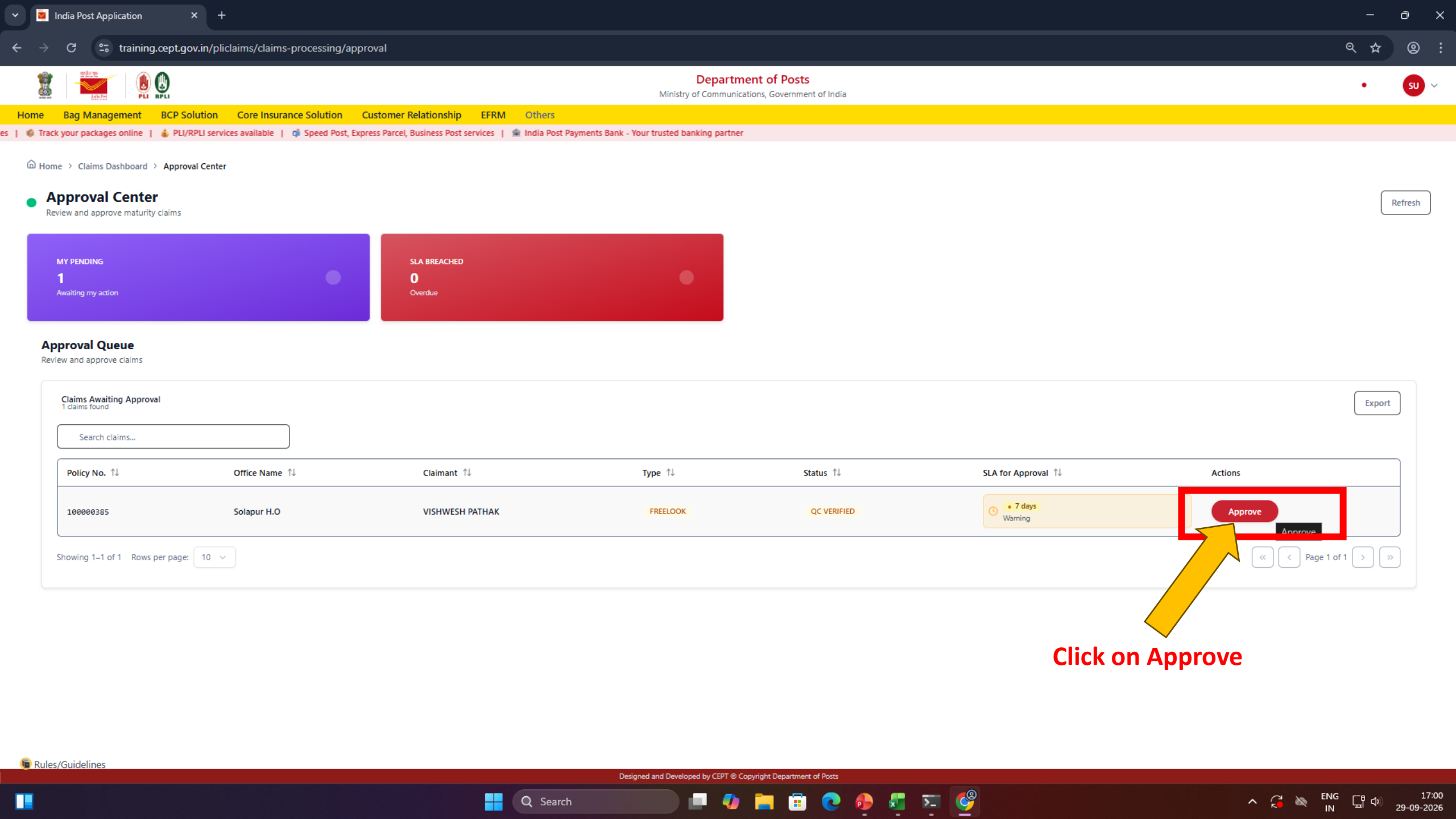
Review claims on hold

Assign or re-assign investigations

[Go to Reopen Claim](#)

Search and reopen legacy claims

Click on Approvals



Approval Center

Review and approve maturity claims

Refresh

MY PENDING

1

Awaiting my action

SLA BREACHED

0

Overdue

Approval Queue

Review and approve claims

Claims Awaiting Approval

1 claims found

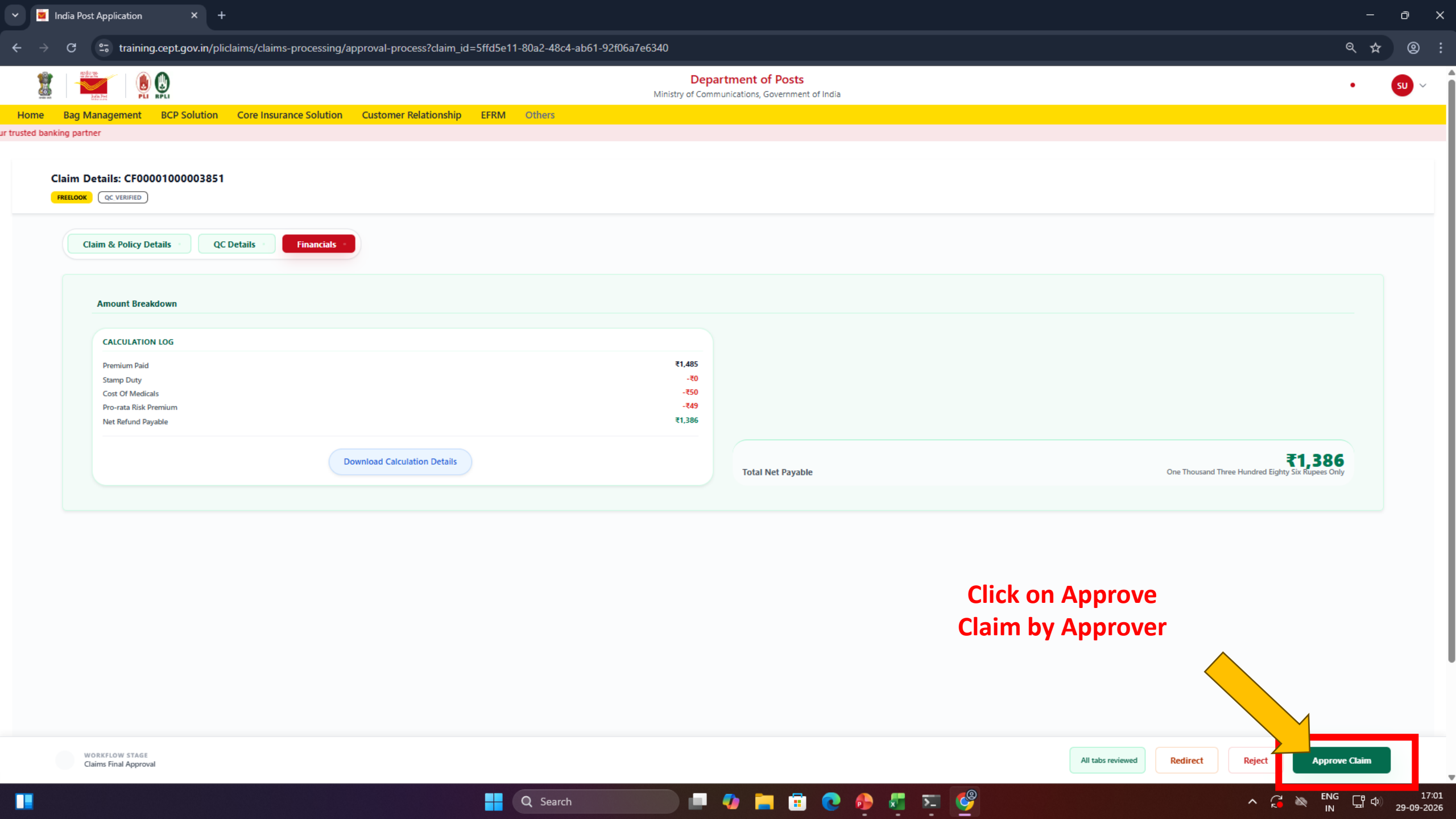
Export

Search claims...

Policy No. ↑↓	Office Name ↑↓	Claimant ↑↓	Type ↑↓	Status ↑↓	SLA for Approval ↑↓	Actions
100000385	Solapur H.O	VISHWESH PATHAK	FREELook	QC VERIFIED	7 days Warning	<div>Approve</div>

Showing 1-1 of 1 Rows per page: 10

Click on Approve



Claim Details: CF00001000003851

FREELook

QC VERIFIED

Claim & Policy Details

QC Details

Financials

Amount Breakdown

CALCULATION LOG

Premium Paid	₹1,485
Stamp Duty	-₹0
Cost Of Medicals	-₹50
Pro-rata Risk Premium	-₹49
Net Refund Payable	₹1,386

Download Calculation Details

Total Net Payable

₹1,386

One Thousand Three Hundred Eighty Six Rupees Only

Click on Approve
Claim by Approver

WORKFLOW STAGE
Claims Final Approval

All tabs reviewed

Redirect

Reject

Approve Claim

Search

ENG
IN

17:01
29-09-2026

India Post Application

training.cept.gov.in/pliclaims/claims-processing/approval-process?claim_id=5ffd5e11-80a2-48c4-ab61-92f06a7e6340

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SU

HomeBag ManagementBCP SolutionCore Insurance SolutionCustomer RelationshipEFRMOthers

PLI/RPLI services available | Speed Post, Express Parcel, Business Post services | India Post Payments Bank - Your trusted banking partner

Claim & Policy DetailsQC DetailsFinancials

Amount Breakdown

CALCULATION LOG

Premium Paid

Stamp Duty

Cost Of Medicals

Pro-rata Risk Premium

Net Refund Payable

₹1,485

-₹0

Download Calculation Details

₹1,386

One Thousand Three Hundred Eighty Six Rupees Only

Approve Claim

Claim NumberCF00001000003851

Approval Remarks

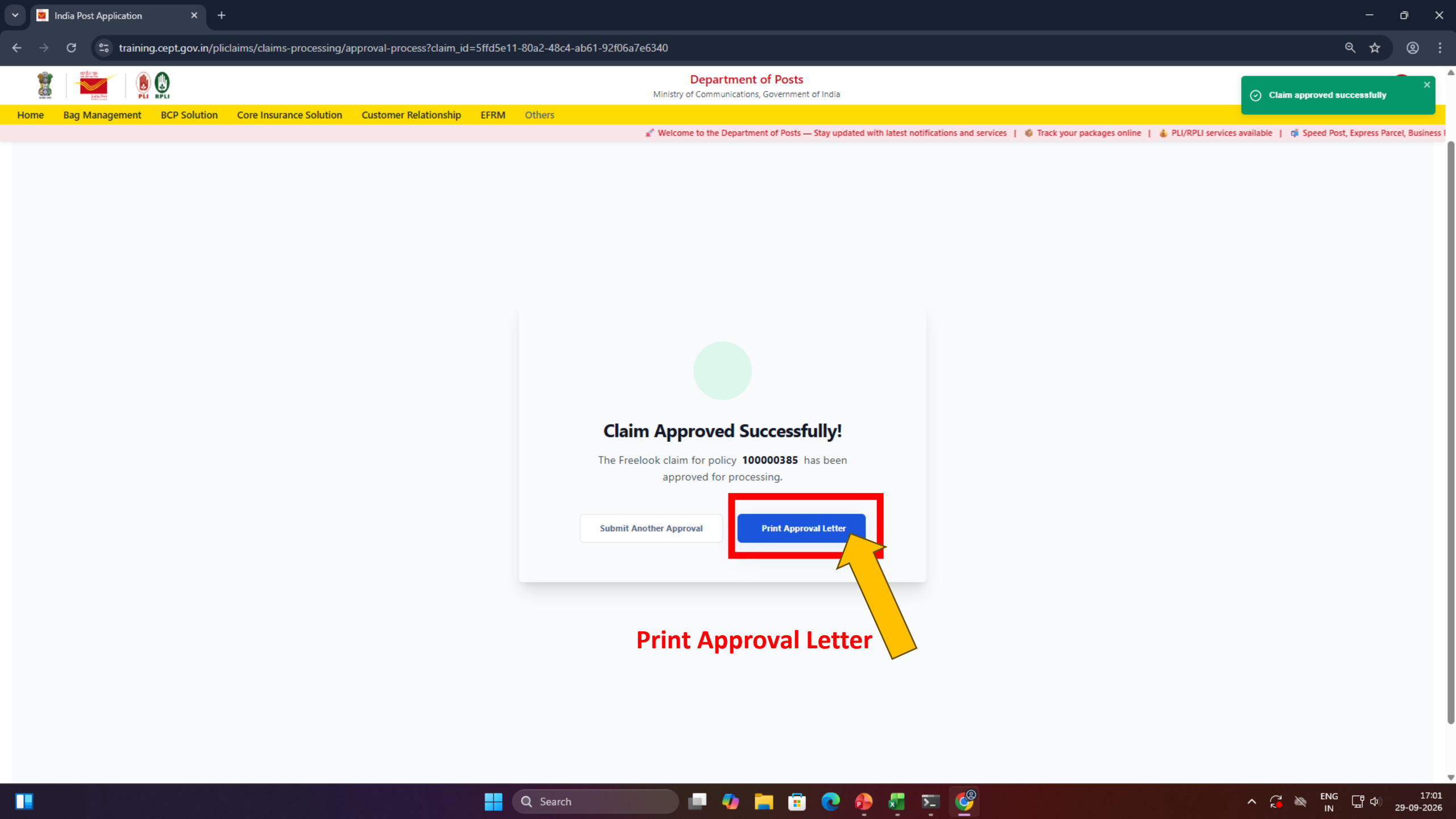
approved

CancelConfirm Approval

Pass the remark & Confirm Approval

WORKFLOW STAGE
Claims Final Approval

All tabs reviewedRedirectRejectApprove Claim



Claim Approved Successfully!

The Freelook claim for policy **100000385** has been approved for processing.

Submit Another Approval

Print Approval Letter

Print Approval Letter



DEPARTMENT OF POSTS
POSTAL LIFE INSURANCE

Solapur H.O - 413001



Letter No: PLI/Approval/FREELOOK Claim/Claim No. - CF00001000003851/2026

Dated: 29/09/2026

To
VISHWESH PATHAK
ARYA CHOWK TULJAPUR TULJAPUR DHARASHIV MAHARASHTRA
413601

Sub: FREELOOK claim Settlement on policy no 100000385

RE: Policy Number: 100000385
Insured: VISHWESH PATHAK
Plan Type: 1001

Dear Sir/Madam,

Your request to cancel policy no. 100000385 under the Free Look option has been processed. A refund amount of Rs. 1386/- (Rupees One Thousand Three Hundred Eighty Six Rupees Only) is payable as per policy terms.

CALCULATION	Amount in Rs.
Premium Paid	1485
Amount In Suspense	0
Stamp Duty	0
Cost Of Medicals	50
Pro-rata Risk Premium	49
Net Refund Payable	1386
Claimant Name	Net Amount Payable
VISHWESH PATHAK	1386

The Head Postmaster will account for the claim amount and adjust any outstanding loan, if applicable, as per departmental procedures.

In case of cash/cheque, Please collect the payee's copy of sanction for submission to audit office duly stamped as "Paid" along with Schedule of PLI payments.

Thank you for choosing Postal Life Insurance/ Rural Postal Life Insurance. For queries, contact your Agent or our customer service center at 1-800-180-5232/155232 (Mon-Sat, 10:30 AM to 4:30 PM).

Sincerely,
Manager
Solapur H.O

Non-Financial Indexing - Counter User

Duplicate Bond

Users required

- 1) Counter user**
- 2) CPC User**
- 3) Approver**

collections — PLI 2.0

training.cept.gov.in/plipolicymanagement/policy-services/collections



Department of Posts
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HomeBooking SolutionIMS CLAIMSPLI Policy IssuePOLICY MANAGEMENT

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Home > Collections

Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type *

Renewal Collection

Renewal Collection ✓

Initial Collection

Revival Collection

Loan Repayment

Policy Miscellaneous Collection

Agent Miscellaneous Collection

Policy Number

Enter policy number

Add Policy

No Policies Added

Enter a policy number above and click Add Policy to begin.

Select collection type as

Policy Misc. Collection

Rules/Guidelines

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Search

ENG IN

18:01
29-09-2026

Collections — PLI 2.0

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IMS CLAIMS

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Collections

Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type *

Policy Miscellaneous Collection

Policy Number

Enter policy number

Add Policy

Policy Miscellaneous Collection

1 Policy Added

Policy Details

Search...

Policy Number	Customer Name	Product	Plan	Frequency	Premium	Charge Code	Amount	GST	Total Payable	Actions
100000219	Text cuxxxxxr	PLI	WLA	MONTHLY	550	Duplicate Policy Bond Charges	100	₹0	₹100	

Total Policies: 1 Grand Total: ₹100

Payment Details

Total Collection Amount

Click on ₹100 (One Hundred Rupees Only)

Payment Method *

Cash

Enter Amount

100

Authorize Payment — ₹100

Select Payment method:- Cash

Enter Amount

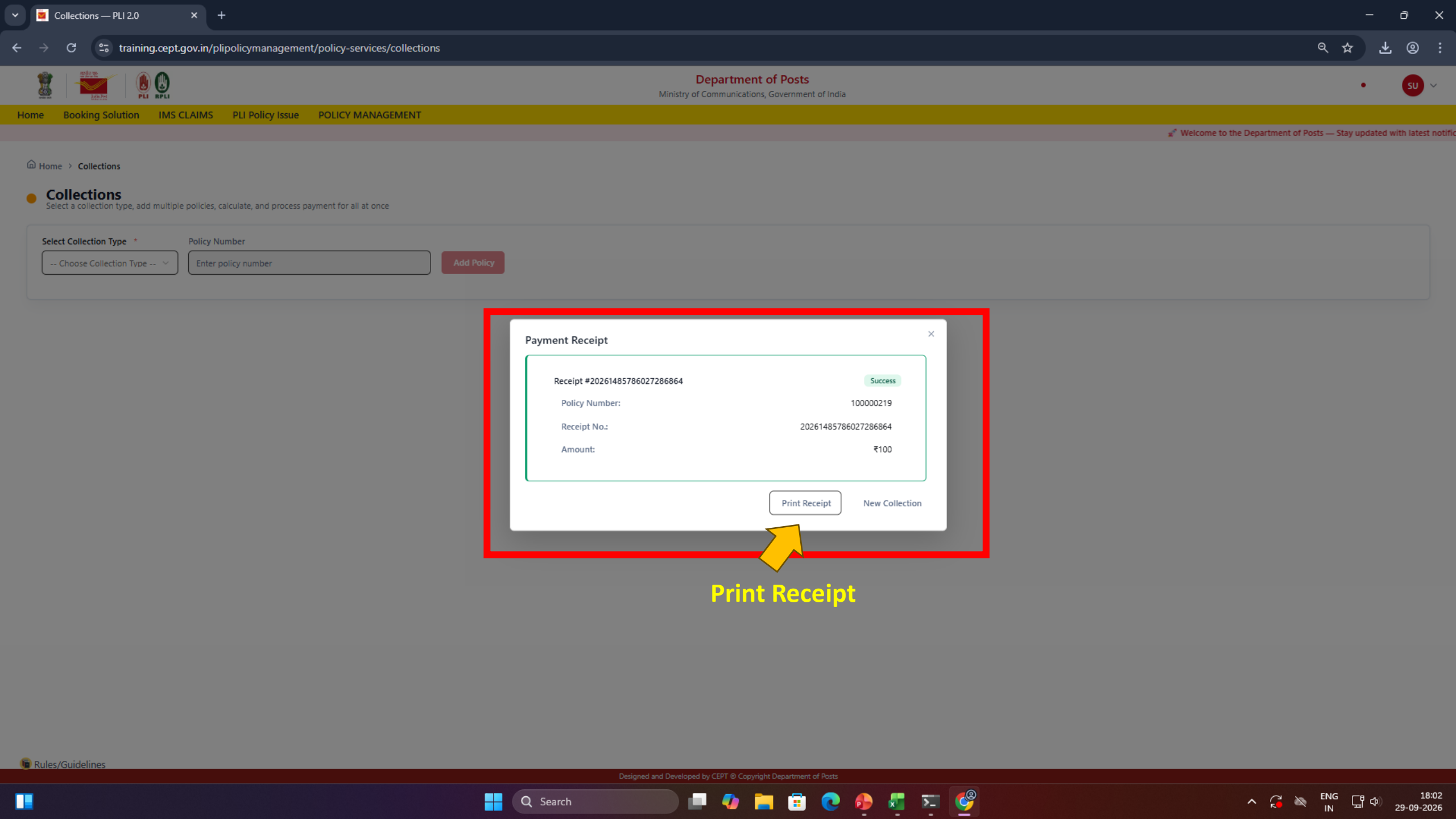
Click on ₹100 (One Hundred Rupees Only)

Authorize Payment — ₹100

Rules/Guidelines

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Home > Collections

Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type *

-- Choose Collection Type --

Policy Number

Enter policy number

Add Policy

Payment Receipt

Receipt #20261485786027286864

Success

Policy Number:

100000219

Receipt No.:

20261485786027286864

Amount:

₹100

Print Receipt

New Collection

Print Receipt

Receipts Generated

Policy: 100000219

4844731c-cb7b-44cc-...

1 / 1

63%







1

Office: Solapur R.O (24360038)
29/09/2026, 18:03:32 | Counter: 1
Receipt No: 2026149578602728664
Type: Duplicate Policy Bond Charges
Customer: TEAT CUKKXGKX
Policy: 100000219
Amount: Rs.100.00
Paid: Rs.:00.00 Mode: Cash
OP ID: 10074889 | Thank You!

Office: Solapur R.O (24360038)
29/09/2026, 18:03:02 | Counter: 1
Receipt No: 1026148578602728664
Type: Duplicate Policy Bond Charges
Customer: TEAT CUKKXGKX
Policy: 100000219
Amount: Rs.100.00
Paid: Rs.:00.00 Mode: Cash
OP ID: 10074889 | Thank You!

Print

Continue

Note: Printing is available only on this page. Re-printing will not be possible once you click the **Continue** button.

Click for Print

Rules/Guidelines

Search



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18:02
29-09-2026

**After acceptance of fee Counter PA goes to
Non financial transaction card**

Claims

Claims processing & appeals



Track Claim
Track claim status and history



Claims Submission
Index PLI/RPLI claims

Policy Issue

Policy issuance, indexing & documents



New Business Quotes



Policy Indexing



Reports



Upload Policy Docs



Track Proposal/Policy

Policy Mgmt

Policy servicing & collections



Collection
Premium/Loan/Revival/Misc Collections



Special Group Collection
SGC and Processing



Quote Generation
Financial Service Quote



Financial Indexing
Index all Financial requests



Non Financial Indexing
Index all NFS requests



Track Request
Track Request, Withdraw Request



Receipt Cancellation
Request receipt cancellation



Collection Reports
All collection reports



Policy Lookup
Policy Details



Missing Documents
Process missing document requests

Click here for next step

NFS Indexing - Policy Services

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Home > Non Financial Indexing

Non Financial Indexing

Index a new non-financial request

Select Service

Select an option

Select an option

Customer Request

Agent Change

Duplicate Bond

Premium Receipt Book

Assignment/ReAssignment

Nomination

Billing Method / Frequency

Policy Number

Enter Policy Number

Date

29-09-2026

Fetch

Reset

Select Service type

Rules/Guidelines

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17:07
29-09-2026

NFS Indexing - Policy Services

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Home > Non Financial Indexing

Non Financial Indexing

Index a new non-financial request

Select Service

Duplicate Bond

Policy Number

100000219

Date

29-09-2026

Fetch

Reset

Select Service type

Insert Policy Number

Click on Fetch

Rules/Guidelines

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17:08
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Home

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IMS CLAIMS

PLI Policy Issue

POLICY MANAGEMENT

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Home > Non Financial Indexing

Non Financial Indexing

Index a new non-financial request

Select Service

Policy Number

Date

Fetch

Reset

Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Duplicate Policy Bond Request

Verify fee collection, select issuance reason, and record dispatch shipping details

Validate Duplicate Bond Fee Collection

Check ledger records for duplicate bond fee collection before capturing request details.

Validate Fee Collection

Rules/Guidelines

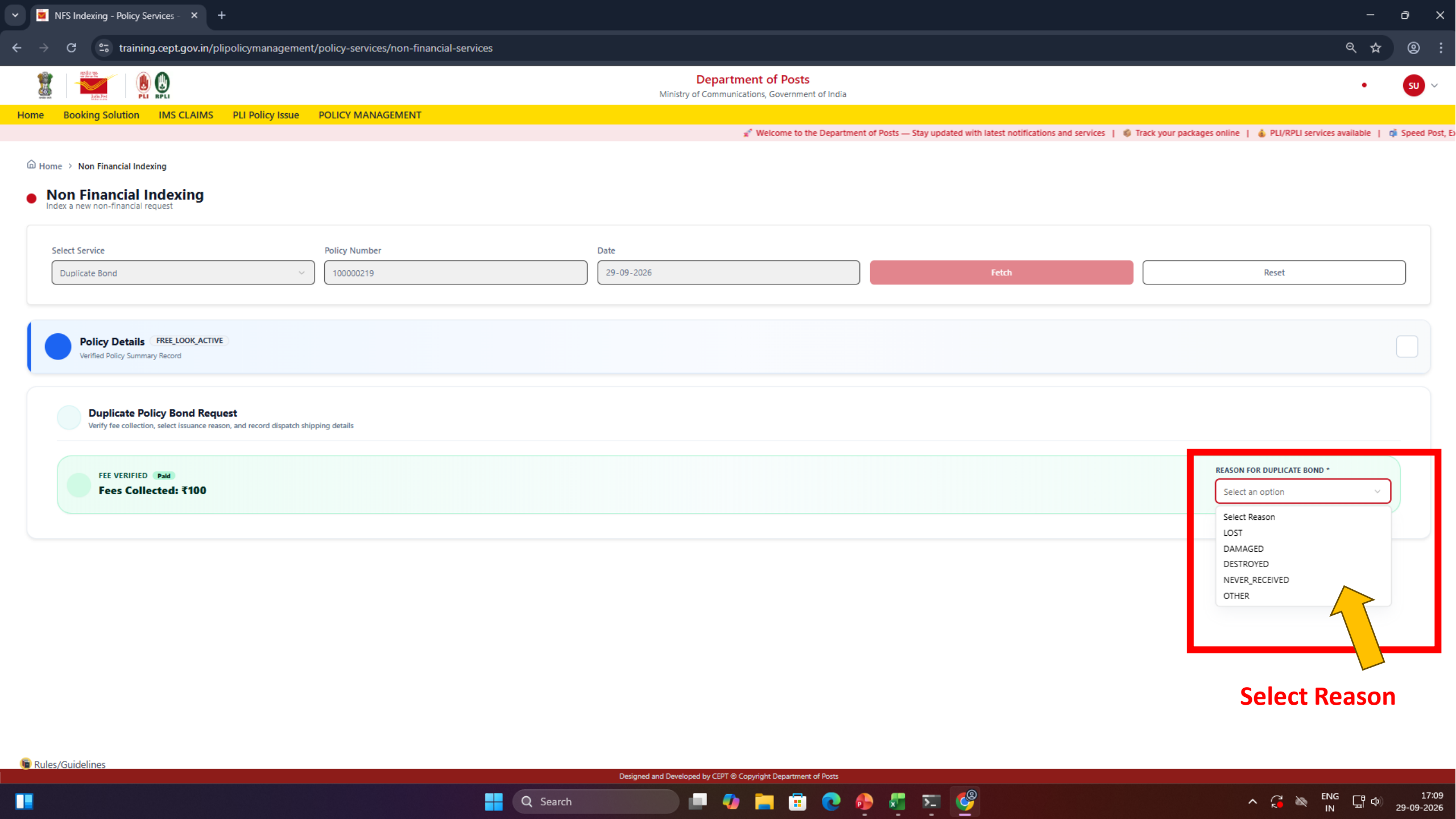
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Search

ENG IN

17:08 29-09-2026

Click on valid fee collection



Home > Non Financial Indexing

Non Financial Indexing

Index a new non-financial request

Select Service	Policy Number	Date	Fetch	Reset
Duplicate Bond	100000219	29-09-2026		

Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Duplicate Policy Bond Request

Verify fee collection, select issuance reason, and record dispatch shipping details

FEE VERIFIED Paid

Fees Collected: ₹100

REASON FOR DUPLICATE BOND *

Select an option

Select Reason

LOST

DAMAGED

DESTROYED

NEVER_RECEIVED

OTHER

Select Reason

Duplicate Policy Bond Request

Verify fee collection, select issuance reason, and record dispatch shipping details

FEE VERIFIED **Paid**

Fees Collected: ₹100

REASON FOR DUPLICATE BOND *

LOST

Dispatch & Delivery Information

Fee Receipt Number *

20261449279874649136

Transaction Date *

03-09-2026

Dispatch Mode *

PHYSICAL

Shipping Address *

anya chowk

City *

solapur

State *

maharashtra

PIN Code *

413601

Remarks

Enter remarks (optional)

Required Supporting Documents

Documents Checklist

Verify and confirm submitted documents

fir copy



affidavit



photo id

Select Documents & Click on Submit

Submit

NFS Indexing - Policy Services

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Duplicate Bond request submitted successfully

Home

Booking Solution

IMS CLAIMS

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Home > Non Financial Indexing

Non Financial Indexing

Index a new non-financial request

Select Service

Policy Number

Date

Fetch

Reset

Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Request Indexed Successfully

Request Submitted

Your request has been submitted successfully. Please generate the receipt for the customer.

Request ID:

SR-20260929171050-100000219

Policy Number:

100000219

Request Type:

DUPLICATE_BOND

Category:

NON_FINANCIAL

Generate Receipt

New Request

Generate Receipt

Rules/Guidelines

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17:10

29-09-2026

Receipt Generated



Policy: 100000219



d2e93115-916...

1 / 1



52%



1

Acknowledgement Receipt - PLI
Request: DUPLICATE BOND | Date: 29/09/20
Request ID: SR-20260929171050-100000219
Customer ID: 1388
Policy Number: 100000219
Customer Name: TEXT CUXXXXXX
PO Name: Solapur N.O
Operator ID: 10074889 | Counter: 1

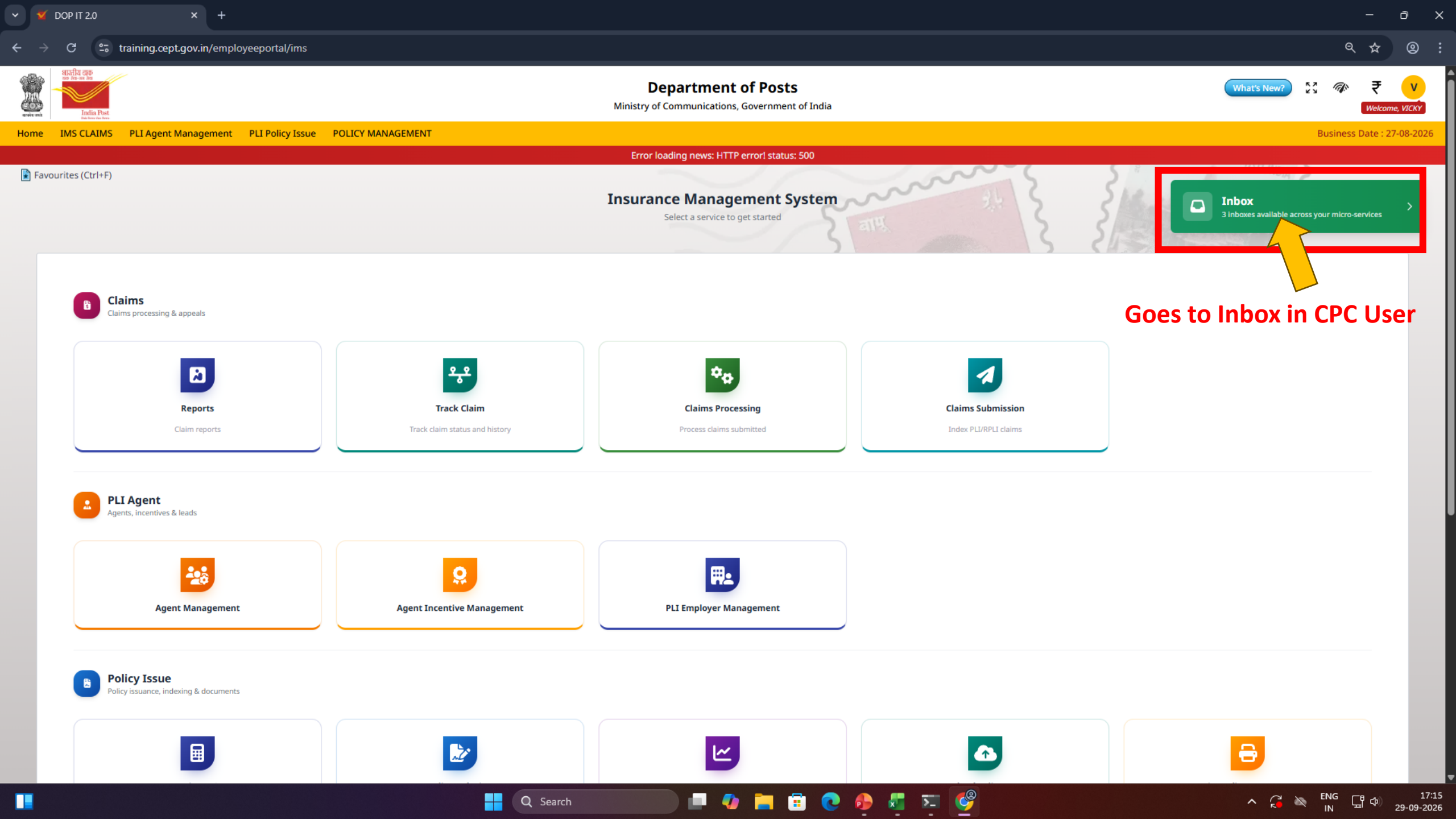
Acknowledgement Receipt - PLI
Request: DUPLICATE BOND | Date: 29/09/20
Request ID: SR-20260929171050-100000219
Customer ID: 1388
Policy Number: 100000219
Customer Name: TEXT CUXXXXXX
PO Name: Solapur N.O
Operator ID: 10074889 | Counter: 1

Select Continue

Print

Continue

Duplicate Bond CPC User



Error loading news: HTTP error! status: 500

Insurance Management System

Select a service to get started

**Inbox**
3 Inboxes available across your micro-services

Goes to Inbox in CPC User

Claims

Claims processing & appeals

**Reports**
Claim reports

**Track Claim**
Track claim status and history

**Claims Processing**
Process claims submitted

**Claims Submission**
Index PLI/RPLI claims

PLI Agent

Agents, incentives & leads

**Agent Management**

**Agent Incentive Management**

**PLI Employer Management**

Policy Issue

Policy issuance, indexing & documents











 Favourites (Ctrl+F)

Inbox

View and manage proposals assigned to you
v1.1.3

Proposal Number

Start Date

End Date

Status / Stage

Policy Issues

Policy Issues

Others

Search

Clear

Search proposal, proposer or status.

Select Other

Proposals (0)

Proposal Number	Proposer Name	Plan	Sum Assured	Channel	Submitted Date	Status
No proposals in your inbox.						

Inbox

Claims and Policy Management
v1.1.3

Request ID

Enter request ID

Start Date

dd-mm-yyyy

End Date

dd-mm-yyyy

Status / Stage

Select status

Search

Clear

requests (1)

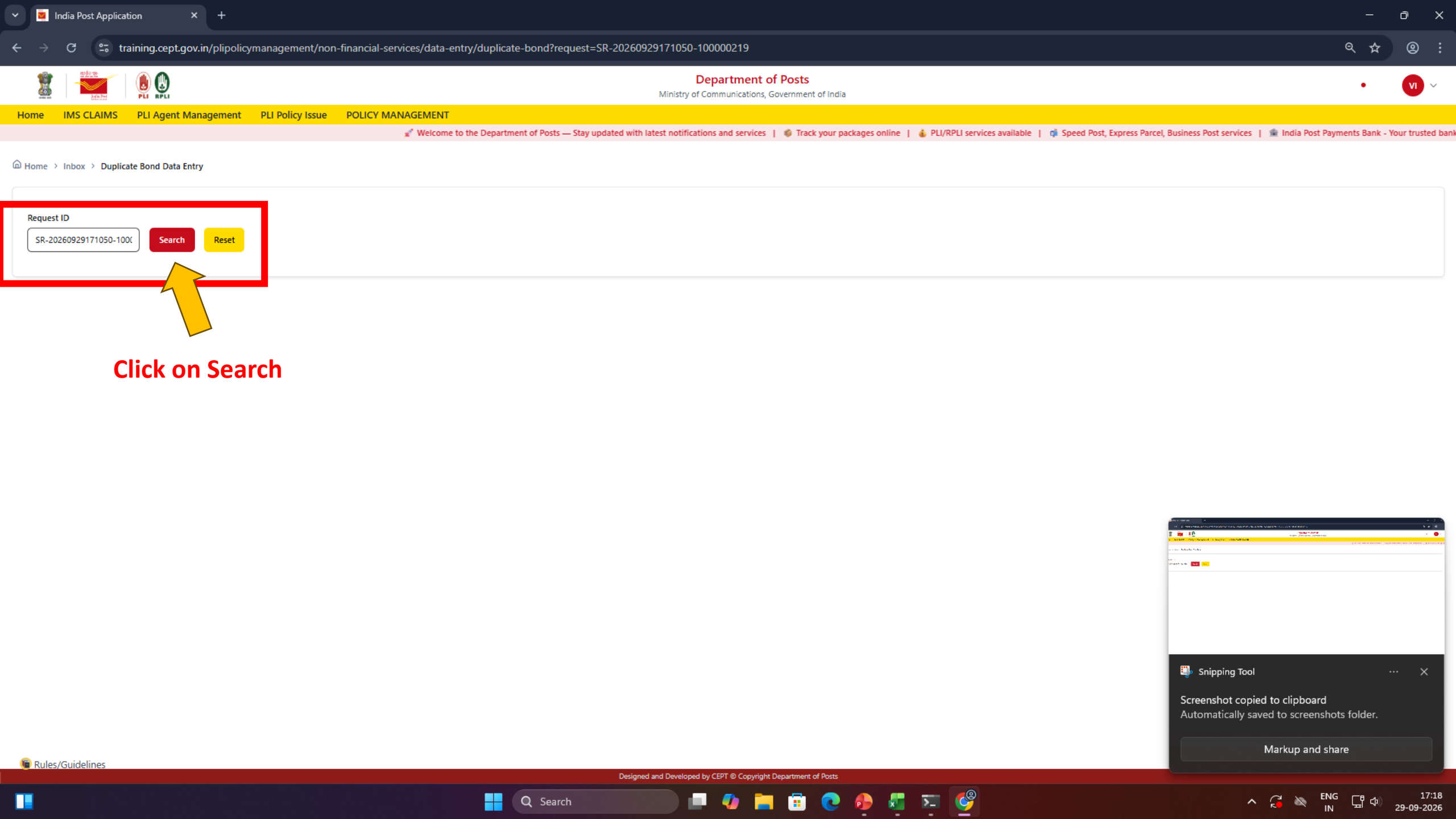
Search request, policy, type or status

Request ID	Request Type	Policy Number	Office	Source	Created At	Status
SR-20260929171050-100000219	DUP_BOND_REQ	100000219	Solapur H.O	Policy Management	29 Sept 2026, 5:10 pm	Available for DE INDEXED

Showing 1-1 of 1 Rows per page: 10

<< Page 1 of 1 >>

Click here for next procedure



India Post Application

training.cept.gov.in/plipolicymanagement/non-financial-services/data-entry/duplicate-bond?request=SR-20260929171050-100000219



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VI

HomeIMS CLAIMSPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

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FEE VERIFIEDPaid

Fees Collected: ₹100

REASON FOR DUPLICATE BOND *
LOST

Dispatch & Delivery Information

Fee Receipt Number *
20261449279874649136

Fee Payment Reference *
20261449279874649136

Dispatch Mode *
PHYSICAL

Shipping Address *
arya chowk

City *
solapur

State *
maharashtra

PIN Code *
413601

Remarks
Enter remarks (optional)

Required Supporting Documents

Uploaded Documents (0 of 3 Uploaded)

Select Document Type

Select type...

Upload Document

FIR COPY

AFFIDAVIT

PHOTO ID

Select outstanding files customer cannot submit right n

Upload Documents as like FIR, Affidavit & Photo ID

Data Entry Remarks

17:19
29-09-2026

India Post Application

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HomeIMS CLAIMSPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

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done

Required Supporting Documents

Uploaded Documents (3 of 3 Uploaded)

Select Document Type

Select type...

Upload Document

FIR COPY.pdf

ID: SR-20260929171050-100000219_20260929172020

View

AFFIDAVIT.pdf

ID: SR-20260929171050-100000219_20260929172031

View

PHOTO ID.pdf

ID: SR-20260929171050-100000219_20260929172041

View

Missing Documents

All required documents are completely uploaded

Data Entry Remarks

done

Submit Data Entry

Submit Data Entry

Rules/Guidelines

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17:20
29-09-2026

India Post Application

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Ministry of Communications, Government of India

Home

IMS CLAIMS

PLI Agent Management

PLI Policy Issue

POLICY MANAGEMENT

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done

Required Supporting Documents

Uploaded Documents (3 of 3 Uploaded)

Select Document Type

Select type...

Upload Document

FIR COPY.pdf

ID: SR-20260929171050-100000219_20260929172020

View

PHOTO ID.pdf

ID: SR-20260929171050-100000219_20260929172041

Missing Documents

All required documents are completely uploaded

Duplicate Bond Data Entry Completed

✓

The Duplicate Bond Data Entry request has been submitted successfully for verification.

Request ID:

SR-20260929171050-100000219

Policy Number:

100000219

Customer Name:

Text cuxxxxr

Request Type:

DUPLICATE BOND

Go To Inbox

Close the Window

done

Submit Data Entry

Rules/Guidelines

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Windows Taskbar

Search

System Tray

Duplicate Bond

Approver

DOP IT 2.0

training.cept.gov.in/employeeportal/ims

Department of Posts

Ministry of Communications, Government of India

What's New?

₹

SD

Welcome, SUKDEO

HomeBag ManagementBCP SolutionCore Insurance SolutionCustomer RelationshipEFRMOthers

Business Date : 27-08-2026

Error loading news: HTTP error! status: 500

Favourites (Ctrl+F)

Insurance Management System

Select a service to get started

Inbox

3 inboxes available across your micro-services

Goes to Inbox

Claims

Claims processing & appeals

Reports

Claim reports

Track Claim

Track claim status and history

Claims Processing

Process claims submitted

PLI Agent

Agents, incentives & leads

Agent Management

Agent Incentive Management

PLI Employer Management

Policy Issue

Policy issuance, indexing & documents

https://training.cept.gov.in/employeeportal/ims/inbox

Search

ENG IN

17:24

29-09-2026

Inbox

Claims and Policy Management
v1.1.3

Request ID

Enter request ID

Start Date

dd-mm-yyyy

End Date

dd-mm-yyyy

Status / Stage

Select status

Select Other

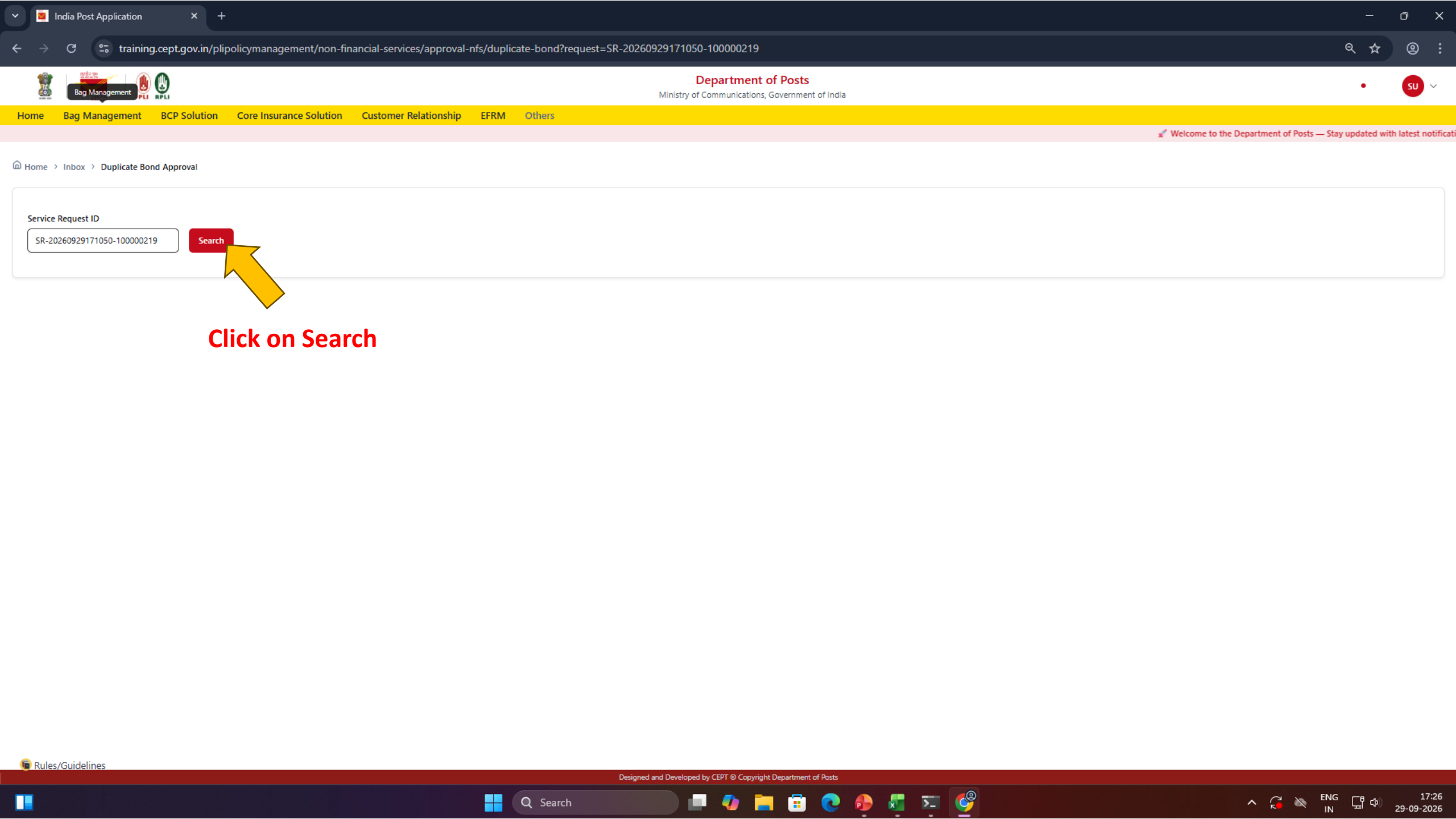
Search

Clear

Select Other

Requests ⁽¹⁾						
Request ID	Request Type	Policy Number	Office	Source	Created At	Status
SR-20260929171050-100000219	DUP_BOND_REQ	100000219	Solapur H.O	Policy Management	29 Sept 2026, 5:10 pm	Available for Approver PENDING_APPROVAL

Click on Available for Approver



Click on Search

India Post Application

training.cept.gov.in/plipolicymanagement/non-financial-services/approval-nfs/duplicate-bond?request=SR-20260929171050-100000219

Department of Posts
Ministry of Communications, Government of India

SU

HomeBag ManagementBCP SolutionCore Insurance SolutionCustomer RelationshipEFRMOthers

202b14492/98/4b4913b

PHYSICAL

LUSI

Welcome to the Department of Posts — Stay updated with latest notifications and services
done

Address Line 1

City

State

PIN Code

arya chowk

solapur

maharashtra

413601

Uploaded Supporting Documents

Uploaded Documents (3 of 3 Uploaded)

fir_copy.pdf

ID: SR-20260929171050-100000219_20260929172020

View

affidavit.pdf

ID: SR-20260929171050-100000219_20260929172031

View

photo_id.pdf

ID: SR-20260929171050-100000219_20260929172041

View

Missing Documents

All required documents are completely uploaded

Select Description

Approval Decision

Decision

Approve

Remarks

approved

Submit Decision

Submit Decision

Rules/Guidelines

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Windows Taskbar

India Post Application

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Decision submitted successfully

HomeBag ManagementBCP SolutionCore Insurance SolutionCustomer RelationshipEFRMOthers

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202614492/98/4649136PHYSICALLOSTdone

Address Line 1CityStatePIN Code

arya chowksolapurmaharashtra413601

Uploaded Supporting Documents

Uploaded Documents (3 of 3 Uploaded)

fir_copy.pdf
ID: SR-20260929171050-100000219_20260929172020

photo_id.pdf
ID: SR-20260929171050-100000219_20260929172041

Missing Documents
All required documents are completely uploaded

View

Duplicate Bond Approved Successfully

Duplicate Bond Approved Successfully
The duplicate bond request has been approved successfully.

Request ID:SR-20260929171050-100000219

Policy Number:100000219

Request Type:DUPLICATE BOND

Category:NON-FINANCIAL

Go To Inbox

Generate Bond

Genrate Bond

Approval Decision

Decision

Approve

Submit Decision

Remarks

approved

Rules/Guidelines

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ENG IN

17:26 29-09-2026



WHEREAS the proposer named as the "Insured" in the schedule printed below has deposited with the PRESIDENT OF INDIA a proposal and declaration for an Endowment Assurance on his/her own life mentioned in the said schedule and has agreed that the said proposal and declaration signed by him/her shall be the basis of the contract for such insurance.

AND WHEREAS THE PRESIDENT OF INDIA has accepted the said proposal and has received the first premium paid by the proposer in terms of the letter of acceptance for and

receipt of the amount and on the terms stated in the said schedule.

NOW IT IS HEREBY DECLARED that if the insured shall pay to the Director General of Posts or the Officer for the time being performing his functions or any other officer duly authorized by the PRESIDENT OF INDIA in this behalf, the subsequent premium payable within the prescribed time limit of each payment as stipulated for in the said schedule or until his/her death, whichever shall first occur, the PRESIDENT OF INDIA shall be subject and liable to pay the sum mentioned in the said schedule together with bonus, if any declared by the PRESIDENT OF INDIA to the insured or his/her assign or as early as possible after the insured has attained the age specified and if he/she shall die without receiving payment, unless the Executive, Administrator or Assign of the insured as early as possible after proof of death of the insured and title of the claimant, to the satisfaction of the Director General of Posts or the Officer for the time being performing his functions or any other officer duly authorized by the PRESIDENT OF INDIA in this behalf as allowed.

BUT this contract is made subject to the terms of Contract printed overleaf.

AND it is also hereby declared that every endorsement placed on the policy by the Director General of Posts or the Officer for the time being performing his functions or any other officer duly authorized by the PRESIDENT OF INDIA in this behalf, shall be deemed part of the policy.

AND has been admitted as the "key" word mentioned in the said schedule.

SCHEDULE			
DATE OF COMMENCEMENT OF RISK	POLICY No.	SUM ASSURED	TERM
29/09/2026	100000219	Rs.500000/-	EA/60
NAME, OCCUPATION AND ADDRESS OF INSURED MR NISARG VIJAY SOLANKI POSTAL ASSISTANT B59 PARAS PRABHU SOCIETY (SANPUR) VADODARA, GUJARAT - 390001	Date of Birth of Insured	09/04/2004	Date of Maturity
	29/09/2063		
	Date of Proposal	29/09/2026	Details of Premium Payable
	975.00		
	Date of Declaration	29/09/2026	Mode of Payment
			eNACH
	Date of Acceptance	29/09/2026	Amount*
			Rs.975/- (MONTHLY)
	Age at Entry	23	Last Premium Due
			01/08/2063

Period during which premium will be Payable:

Till the stipulated date of last payment or prior death of the life assured which ever is earlier.

Event or events on the happening of which the sum assured is to become payable:

On survival of Life Assured to the stipulated date of maturity or at death if earlier.

Beneficiary to receive proceeds under the policy:

The insured or his/her assignee or nominee(s) under section 39 of the Insurance Act 1938 or Trustee, Executor or Administrator or other legal Representative, who should take out representation to Insured's Estate or limited to the money payable under this policy from any court of any State or Territory of the Union of India.

NOMINATION (under section 39 of the Insurance Act 1938)

Name(s) of Nominee(s)	Age	Relationship
MRS AVANI SAGARKUMAR CHAUHAN	30	SISTER

*Tax(es), if any, levied by Government will be charged extra.

Office Seal & Date 29/09/2026

Place: Chitradurga H.O



Manager,

Central Processing Centre,

for and on behalf of the PRESIDENT OF INDIA

Postal Life Insurance Terms of Contract

1. **APPLICATION OF RULES:** This policy is issued subject to the provisions in the Post Office Life Insurance Rules-2011 and any amendments made to the said Rules from time to time.

2. **PROOF OF AGE:**

2.1 The date of providing correct age will rest with insured. Insured person should provide such proof of age so that premium can be based on correct age.

2.2 In the event it is established that the age advised by insured was higher than the correct age of the insured i.e. he was paying premium higher than the premium warranted by his/her correct age, he/she may be allowed to pay correct premium from current date. However, no refund will be made for any excess premium already paid.

2.3 In the event an insured advised a lower age than his correct age and was paying a premium lower than that required for continuance of the policy depending on his correct age then such policy will be declared to be void and no benefit will be payable under this policy. However, Chief Postmaster General of the Circle where the policy stands or any other officer authorized by Department of Posts in this behalf, at his absolute discretion may allow the insured to continue to pay premium based on correct age from current date provided that any short fall in the premium already paid accumulated with interest at a rate of 12% per annum for the period between the dates of payments of such premium and the date of payment of correct premium if paid as single lump sum by the specified date or; alternatively, he may be allowed to continue to pay the correct premium from current date and short fall of the premium already paid accumulated @ 12% per annum for the period between the dates of payment of such premium and last premium payable may be deducted from the settlement amount at the time of settlement of claim. Further, in any event:

2.4 If it is found that depending on his/her correct age, the policy could not have been issued then this policy will be treated as void and no payment will be made.

3. **NOMINATION/ASSIGNMENT:** The insured is advised to nominate the person(s) to whom the claim amount shall be payable in the event of his/her death except policies taken under MWFA 1874. In the case of minor nominees, name and consent of the appointee (Guardian) who may receive the said amount on behalf of the minor must be given. In the event of death of the nominee before the death of the insured, or change in nomination, the same must be got registered by the Postmaster General/Head of Division/Postmaster of the nearest Central Processing Centre (GPCC)/Head Post Office. Policy can be assigned against advance of loan.

4. **PAYMENT OF PREMIUM:** The policyholder can pay his/her premium at any Post Office in India or make online payment of premium due through the authorized website of the Department of Posts.

5. **DUE DATE OF PAYMENT OF PREMIUM:** The premium shall be paid in advance on the first day of each month. However, grace period is allowed upto the last working day of the month.

6. **LAPSE OF POLICY:** The policy shall be treated as void or lapsed in accordance with Rule 56 or 57 of Post Office Life Insurance Rules-2011, as the case may be, in case the policyholder fails to pay the premium/ premium due against his/her policy within the period of grace.

7. **REINSTATEMENT OF POLICY:** In the event this policy becomes void under Rule 56 and the policyholder desiring automatic reinstatement of his/her policy within a period not later than six months from the date of first unpaid premium had become due in respect of this policy or in the event the policy becomes inactive under Rule 57 and policyholder desiring automatic reinstatement of his/her policy within a period not later than 12 months from the date of the first unpaid premium had become due in respect of this policy, he/she may deposit at the amount of premium due along with interest thereon at the prescribed rates in any Post Office along with declaration of good health.

8. **REVIVAL OF DISCONTINUED POLICY:** In the case policy has lapsed or become void and is not barred for automatic reinstatement, the main policyholder may apply for revival of this policy to the Postmaster/Postmaster of the nearest Central Processing Centre (GPCC)/Head Post Office (HPO) before the policy has matured. Such revival will be subject to payment, within a date to be specified by the Postmaster General/Head of Division/Postmaster of the nearest Central Processing Centre (GPCC)/Head Post Office (HPO) of all the arrears of premium with interest thereon at the rates prescribed by the Director General of Posts and further subject to production of certificate from an Authorized Medical Examiner in the prescribed proforma certifying that the life insured is insurable having regard to the insured's health and habits and of evidence to show that there has been no adverse change in his/her personal or family history or his/her occupation and also a certificate from



Non-Financial Indexing

**Duplicate Premium Book – Counter
User**

**Same procedure for other
non financial transactions**

Users required

- 1) Counter user**
- 2) CPC User**
- 3) Approver**

collections — PLI 2.0

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Home > Collections

Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type *

Renewal Collection

Renewal Collection

Initial Collection

Revival Collection

Loan Repayment

Policy Miscellaneous Collection

Agent Miscellaneous Collection

Policy Number

Enter policy number

Add Policy

No Policies Added

Enter a policy number above and click Add Policy to begin.

Select Collection Type

Rules/Guidelines

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Search

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30-09-2026

Home > Collections

Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type *

Policy Number

Policy Miscellaneous Collection

Enter policy number

Add Policy

Policy Miscellaneous Collection

1 Policy Added

Policy Details

Search...

Policy Number	Customer Name	Product	Plan	Frequency	Premium	Charge Code	Amount	GST	Total Payable	Actions
100000218	RAM SUxxxH	PLI	AEA	MONTHLY	99	<div>Select Charge Code</div> <div><div>Cheque Dishonor Charges</div><div>Duplicate Policy Bond Charges</div><div>Conversion Charges</div><div>Duplicate Loan Receipt Book Charges</div><div>Duplicate Premium Receipt Book Charges</div></div>	Enter	₹0	₹0	

Total Policies: 1 All Calculated Grand Total: ₹0

Payment Details

Please fill all required fields for selected payment method.

Total Collection Amount

₹0 (Zero Rupees Only)

Payment Method *

Enter Amount

Cash

Enter Amount (Max: ₹0)

Authorize Payment — ₹0

Select charges type



[Home](#) > [Collections](#)

- Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type ★

Policy Number

Policy Miscellaneous Collection

Enter policy number

Add Policy

Policy Miscellaneous Collection

1 Policy Added

Policy Details

Search...

Policy Number	Customer Name	Product	Plan	Frequency	Premium	Charge Code	Amount	GST	Total Payable	Actions
100000218	RAM SUxxxH	PLI	AEA	MONTHLY	99	Duplicate Premium Receipt Book Charges	20	₹0	₹20	

Total Policies: **1** Grand Total: **₹20**

Payment Details

Total Collection Amount

₹20 (Twenty Rupees Only)

Payment Method ★

Cash

Enter Amount

20

Authorize Payment — ₹20

collections — PLI 2.0

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HomeBooking SolutionIMS CLAIMSPLI Policy IssuePOLICY MANAGEMENT

Home > Collections

Collections

Select a collection type, add multiple policies, calculate, and process payment for all at once

Select Collection Type *

Policy Miscellaneous Collection

Policy Number

Enter policy number

Add Policy

Policy Miscellaneous Collection

1 Policy Added

Policy Details

Search...

Policy Number	Customer Name	Product	Plan	Frequency	Premium	Charge Code	Amount	GST	Total Payable	Actions
100000218	RAM SUxxxH	PLI	AEA	MONTHLY	99	<div>Duplicate Premium Receipt Book Charges</div>	<div>20</div>	₹0	₹20	

Total Policies: 1Grand Total: ₹20

Payment Details

Total Collection Amount

₹20 (Twenty Rupees Only)

Payment Method

Cash

Enter Amount

20

Click on Authorized payment

Authorize Payment — ₹20

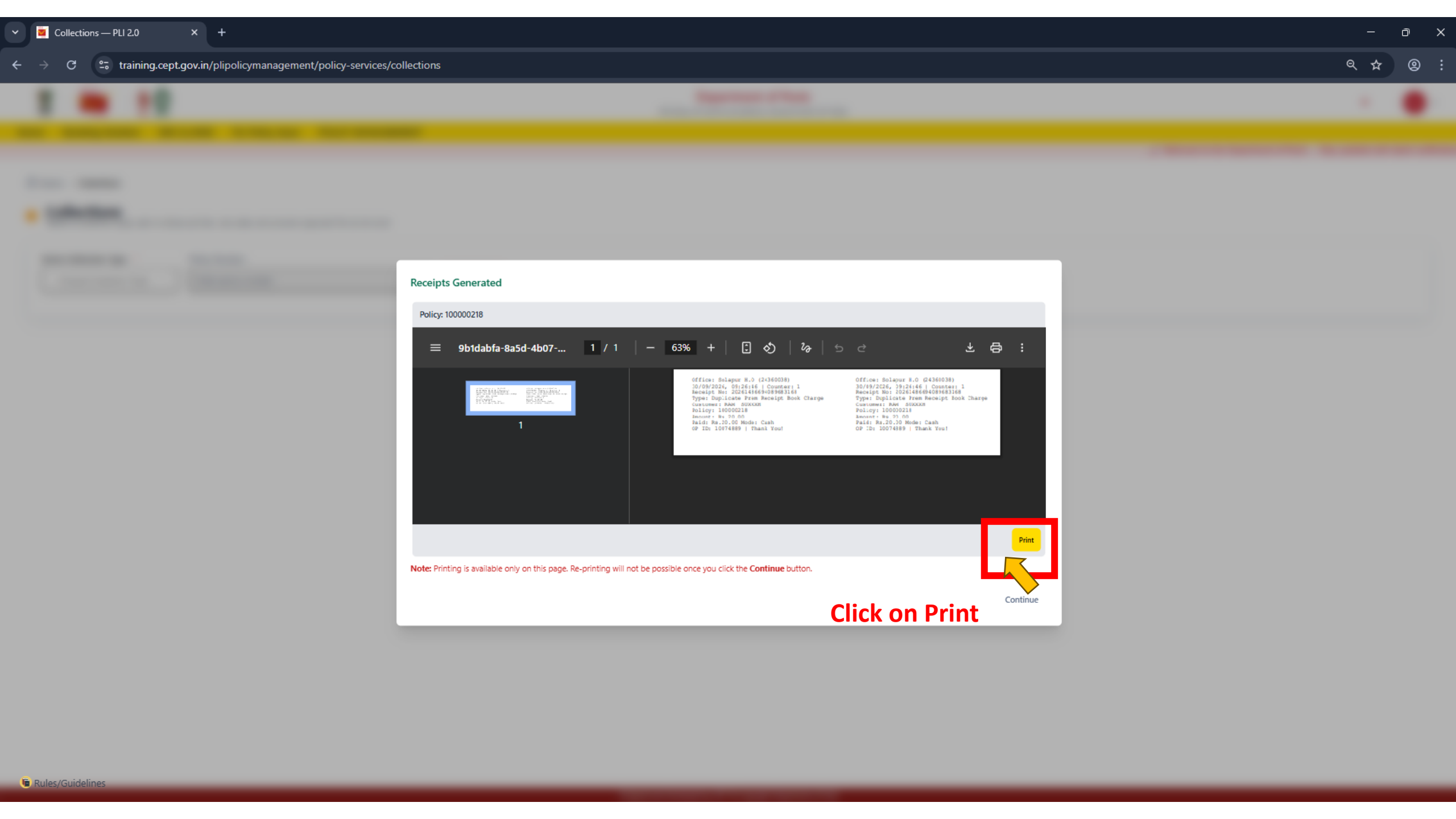
Select Mode

Insert amount

Rules/Guidelines

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09:25
30-09-2026



Receipts Generated

Policy: 100000218

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1 / 1

63%

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⌵

🖨

⋮

1

Office: Solapur R.O (24360038)
30/09/2024, 09:26:16 | Counter: 1
Receipt No: 2026148694089683169
Type: Duplicate from Receipt Book Charge
Customer: RAM SUKKAH
Policy: 100000218
Amount - Rs. 20.00
Paid: Rs. 20.00 Mode: Cash
OP ID: 10074889 | Thank You!

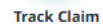
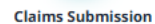
Office: Solapur R.O (24360038)
30/09/2024, 09:26:16 | Counter: 1
Receipt No: 2026148694089683169
Type: Duplicate from Receipt Book Charge
Customer: RAM SUKKAH
Policy: 100000218
Amount - Rs. 20.00
Paid: Rs. 20.00 Mode: Cash
OP ID: 10074889 | Thank You!

Print

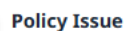
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Continue

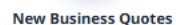
Click on Print

[Track claim status and history](#)

Index PLI/RPLI claims



Policy issuance, indexing & documents



Policy Indexing



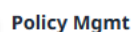
Reports



Upload Policy Docs



Track Proposal/Policy



Policy servicing & collections



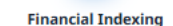
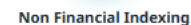
Premium/Loan/Revival/Misc Collections



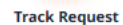
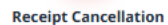
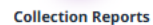
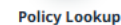
SGC and Processing



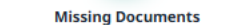
Financial Service Quote

[Index all Financial requests](#)

Index all NFS requests

[Track Request, Withdraw Request](#)[Request receipt cancellation](#)[All collection reports](#)

Policy Details



Process missing document requests

Click on non financial transactions



Non Financial Indexing

Index a new non-financial request

Select Service

Select an option

Select an option

Customer Request

Agent Change

Duplicate Bond

Premium Receipt Book

Assignment/ReAssignment

Nomination

Billing Method / Frequency

Policy Number

Enter Policy Number

Date

30-09-2026

Fetch

Reset

Enter policy number

Click on fetch

Enter policy number

Click on fetch

Click Premium receipt book

NFS Indexing - Policy Services

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Home > Non Financial Indexing

Non Financial Indexing

Index a new non-financial request

Select Service

Premium Receipt Book

Policy Number

100000218

Date

30-09-2026

Fetch

Reset

Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Premium Receipt Book Request

Request a new receipt book by validating payment details and providing shipping address

Validate Payment for Receipt Book

Check payment records in ledger for this policy before requesting a new receipt

Validate Payment Details

Click on Validate Payment Details

Rules/Guidelines

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Windows Taskbar

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PLI Policy Issue

POLICY MANAGEMENT

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Non Financial Indexing

Index a new non-financial request

Select Service

Premium Receipt Book

Policy Number

100000218

Date

30-09-2026

Fetch

Reset

Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Premium Receipt Book Request

Request a new receipt book by validating payment details and providing shipping address

Requested Quantity *

1

Fee Receipt Number *

20261486694089683168

Transaction Date *

30-09-2026

Reason *

torn

Remarks

Enter additional remarks

Shipping Address *

anya chowk

City *

solapur

State *

maharashtra

PIN Code *

413601

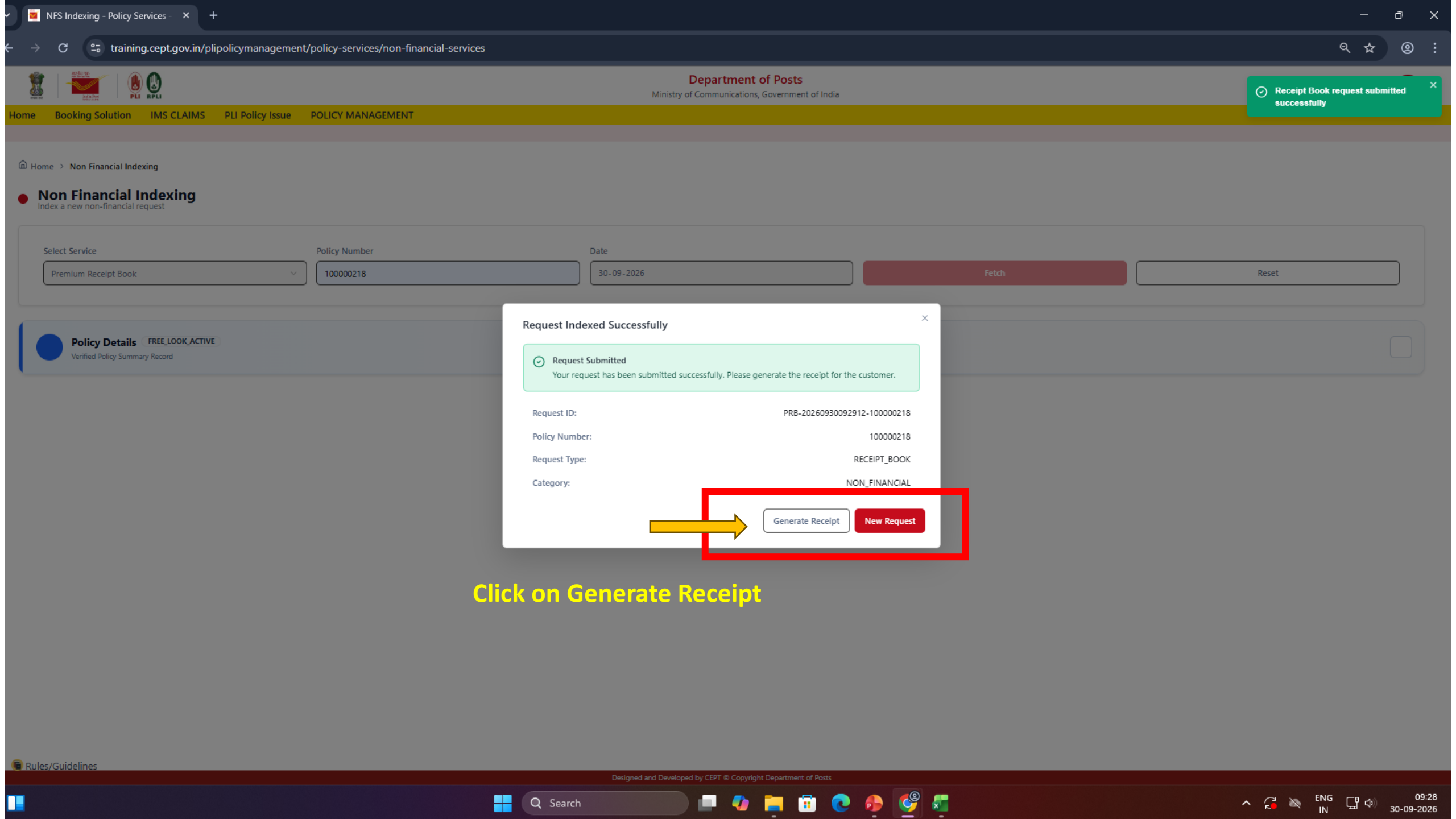
Insert Address & Click on Submit

Submit

Rules/Guidelines

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09:28



Click on Generate Receipt

Receipt Generated



Policy: 100000218



75b49d1e-f02...

1 / 1



52%



1

Acknowledgement Receipt - PLI
Request: RECEIPT_BOOK | Date: 30/09/2026
Request ID: PRB-20260930092912-100000218
Customer ID: 673
Policy Number: 100000218
Customer Name: RAM SUKOKH
PO Name: Solapur H.O
Operator ID: 10074889 | Counter: 1

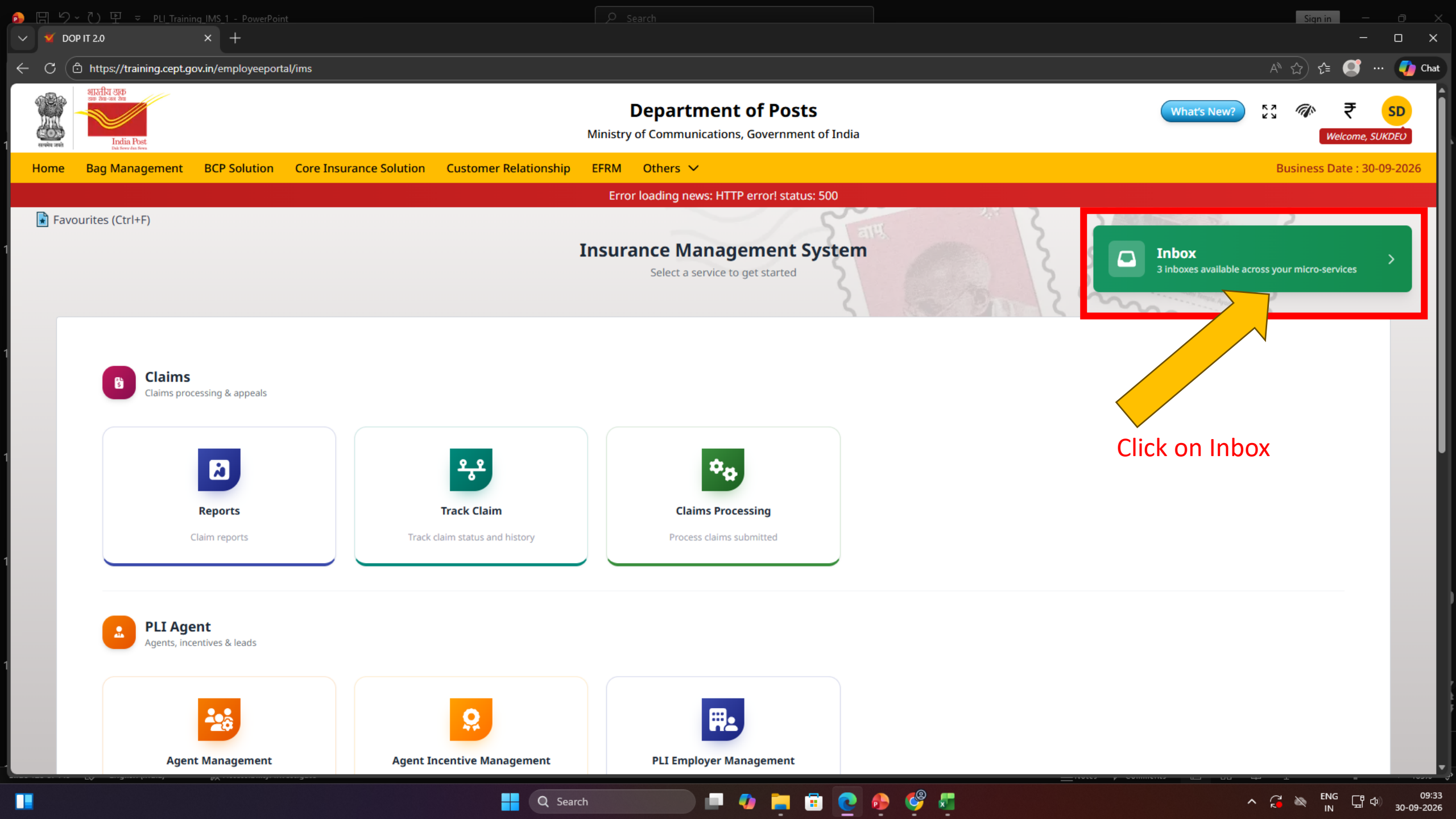
Acknowledgement Receipt - PLI
Request: RECEIPT_BOOK | Date: 30/09/2026
Request ID: PRB-20260930092912-100000218
Customer ID: 673
Policy Number: 100000218
Customer Name: RAM SUKOKH
PO Name: Solapur H.O
Operator ID: 10074889 | Counter: 1

Print

Continue

Print

Approver



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What's New?

Welcome, SUKDEU

Home Bag Management BCP Solution Core Insurance Solution Customer Relationship EFRM Others

Business Date : 30-09-2026

Error loading news: HTTP error! status: 500

Favourites (Ctrl+F)

Insurance Management System

Select a service to get started



Inbox

3 inboxes available across your micro-services

Click on Inbox



Claims

Claims processing & appeals



Reports

Claim reports



Track Claim

Track claim status and history



Claims Processing

Process claims submitted



PLI Agent

Agents, incentives & leads



Agent Management



Agent Incentive Management



PLI Employer Management

 Favourites (Ctrl+F)

Claims and Policy Management
v1.1.3

Others

🔍 Search request, policy, type or status

Showing 1-2 of 2 Rows per page: 10

 Rules/Guidelines

PLI Training IMS 1 - PowerPoint

Search

Sign in

India Post Application

https://training.cept.gov.in/plipolicymanagement/non-financial-services/approval-nfs/receipt-book?request=PRB-20260929175608-100000219



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Home

Bag Management

BCP Solution

Core Insurance Solution

Customer Relationship

EFRM

Others

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Receipt Book Approval

Service Request ID

PRB-20260929175608-100000219

Search

Click on Search

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India Post Application

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Home

Bag Management

BCP Solution

Core Insurance Solution

Customer Relationship

EFRM

Others

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Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Receipt Book Details

Fee Receipt Number

20261485541554037072

Fee Payment Reference

SC-1485541553840464

Requested Quantity

1

Fee Amount

20

Address

arya chowk

City

solapur

State

maharashtra

PIN Code

413601

Approval Decision

Decision

Select an option

Approve

Reject

Remarks

Click here for option

Rules/Guidelines

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India Post Application

Search

Sign in

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Core Insurance Solution

Customer Relationship

EFRM

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Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Receipt Book Details

Fee Receipt Number

20261485541554037072

Fee Payment Reference

SC-1485541553840464

Requested Quantity

1

Fee Amount

20

Address

arya chowk

City

solapur

State

maharashtra

PIN Code

413601

Approval Decision

Decision

Approve

Submit Decision

Remarks

ok

Rules/Guidelines

Click on Submit Decision

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09:35 30-09-2026

India Post Application

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Decision submitted successfully

Home

Bag Management

BCP Solution

Core Insurance Solution

Customer Relationship

EFRM

Others

Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Receipt Book Details

Fee Receipt Number

20261485541554037072

Fee Payment Reference

SC-1485541553840464

Address

arya chowk

City

solapur

Fee Amount

20

PIN Code

413601

Approval Decision

Decision

Approve

Submit Decision

Receipt Book Approved Successfully

Receipt Book Approved Successfully

The receipt book request has been approved successfully.

Request ID:

PRB-20260929175608-100000219

Policy Number:

100000219

Request Type:

RECEIPT BOOK

Category:

NON-FINANCIAL

Go To Inbox

Click on go to Inbox or Close

Rules/Guidelines

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30-09-2026

Work in Progress

Users required

- 1) Counter user**
- 2) CPC User**
- 3) Approver**

Nomination Change

Counter Oper

Claims



Track Claim

Track claim status and history



Claims Submission

Index [PLI/RPLI claims](#)

 Policy Issue
Policy issuance, indexing & documents



New Business Quotes



Policy Indexing



Reports



Upload Policy Docs



Track Proposal/Policy

Policy Mgmt
Policy servicing & collections



Collection

Premium/Loan/Revival/Misc Collections



Special Group Collection

SGC and Processing



Quote Generation

Financial Service Quote



Financial Indexing

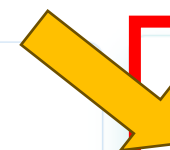
[Index all Financial requests](#)



Non Financial Indexing

Index all NFS requests

Click on go to non financial
Indexing



Non Financial Indexing

- **Non Financial Indexing**
Index a new non-financial request

Index a new non-financial request

Select Service

Select an option

Select an option

Customer Request

Agent Change

Duplicate Bond

Premium Receipt Book

Assignment/ReAssignment

Nomination

Billing Method / Frequency

Policy Number

Enter Policy Number

Date

30-09-2026

Fetch

Reset

Select Service

NFS Indexing - Policy Services

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Home > Non Financial Indexing

Non Financial Indexing

Index a new non-financial request

Select Service

Nomination

Policy Number

MH-161898-CS

Date

30-09-2026

Fetch

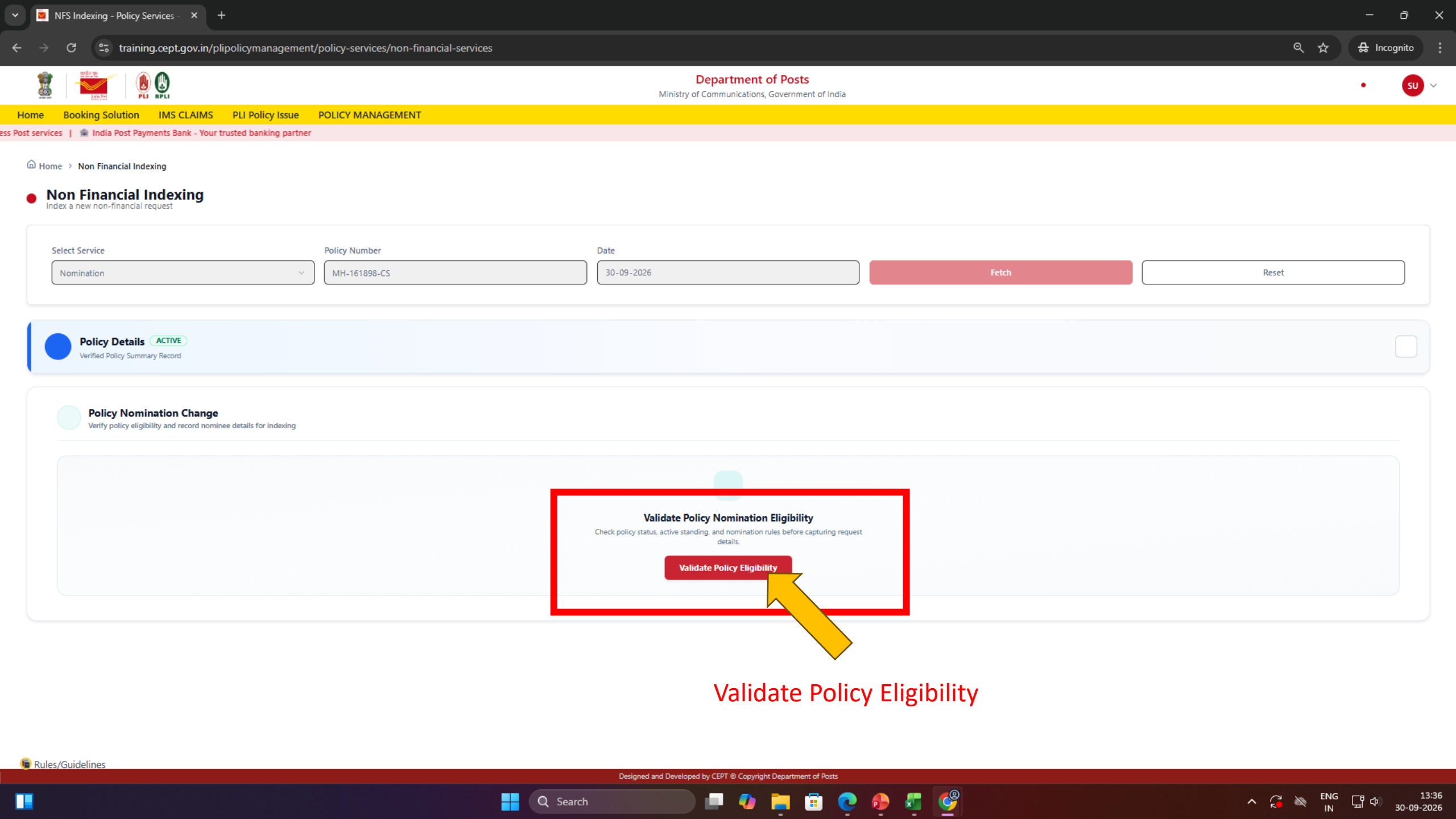
Reset

Insert Number & Fetch

Rules/Guidelines

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Validate Policy Eligibility



Policy Nomination Change

Verify policy eligibility and record nominee details for indexing

Add Nominee Details

Hide Form

Select Method		
<div>Manual</div>		
Salutation	First Name *	Last Name *
<div>MR</div>	<div>P VISH</div>	<div>P</div>
Gender	Relationship *	Date of Birth *
<div>Male</div>	<div>Legal Guardian</div>	<div>18-06-1984</div>
Share Percentage *	Minor Status	
<div>100</div>	<div>Not a Minor</div>	

Insert Nominee Details

Add Nominee

Click on Nominee



Search



ENG
IN



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Policy Details

ACTIVE

Verified Policy Summary Record

Policy Nomination Change

Verify policy eligibility and record nominee details for indexing

Add Nominee Details

Show Form

Added Nominees

Salutation	Name	Gender	Relationship	Share (%)	DOB	Action
MR	SMITA S GAWAS	Male	SPOUSE	100%	01-01-1972	<div>Remove</div> <div>Edit</div>

Documents Checklist

Verify and confirm submitted documents

☐ Nomination Form *

☐ Insurant Address Proof

☐ Policy Bond *

☐ Nominee ID Proof

☐ Premium Receipt Book

☐ Nominee Address Proof

☐ Insurant ID Proof

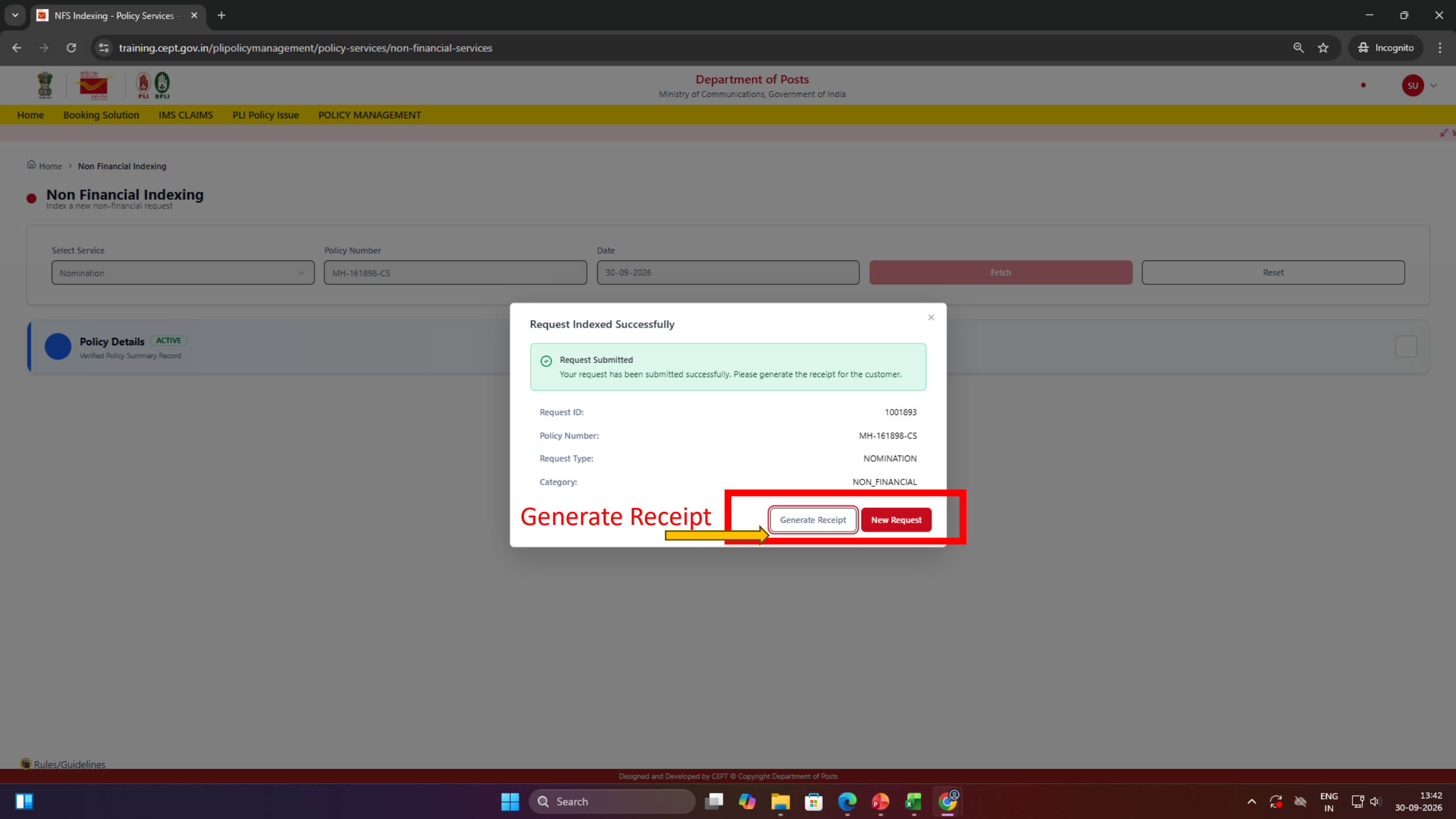
Select Documents (Mandatory documents select)

Submit Request

Rules/Guidelines

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Non Financial Indexing

Index a new non-financial request

Select Service

Nomination

Policy Number

MH-161898-CS

Date

30-09-2026

Fetch

Reset



Policy Details

ACTIVE

Verified Policy Summary Record

Request Indexed Successfully



Request Submitted

Your request has been submitted successfully. Please generate the receipt for the customer.

Request ID: 1001893
Policy Number: MH-161898-CS
Request Type: NOMINATION
Category: NON_FINANCIAL

Generate Receipt

Generate Receipt

New Request

Non Financial Index
Index a new non-financial request.

Policy Details ACTIVE

Receipt Generated

Policy: MH-161898-CS

8275dfa3-3d2... 1 / 1 - 52% + [Icons: Document, Rotate, Erase, Undo, Redo, Download, Print, More]

1

Acknowledgement Receipt - FLI Request: NOMINATION Date: 30/09/2026, Request ID: 1001893 Customer ID: 27613730 Policy Number: MM-161898-CS Customer Name: SUXXXXXXXXXXXXXXXXXXXXXX PO Name: Solapur W.O Operator ID: 10074889 Counter: 1	Acknowledgement Receipt - FLI Request: NOMINATION Date: 30/09/2026, Request ID: 1001893 Customer ID: 27613730 Policy Number: MM-161898-CS Customer Name: SUXXXXXXXXXXXXXXXXXXXXXX PO Name: Solapur W.O Operator ID: 10074889 Counter: 1
--	--

Print

Print

Continue

Nomination Change

CPC User

DOP IT 2.0

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What's New?

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V

Welcome, VICKY

Home

IMS CLAIMS

PLI Agent Management

PLI Policy Issue

POLICY MANAGEMENT

Business Date : 30-09-2026

Error loading news: HTTP error! status: 500

Solapur H.O

Favourites (Ctrl+F)

Check My Roles

Check my own roles

Insurance Management System

PLI

Search modules...

Click on I.M.S.

Rules/Guidelines

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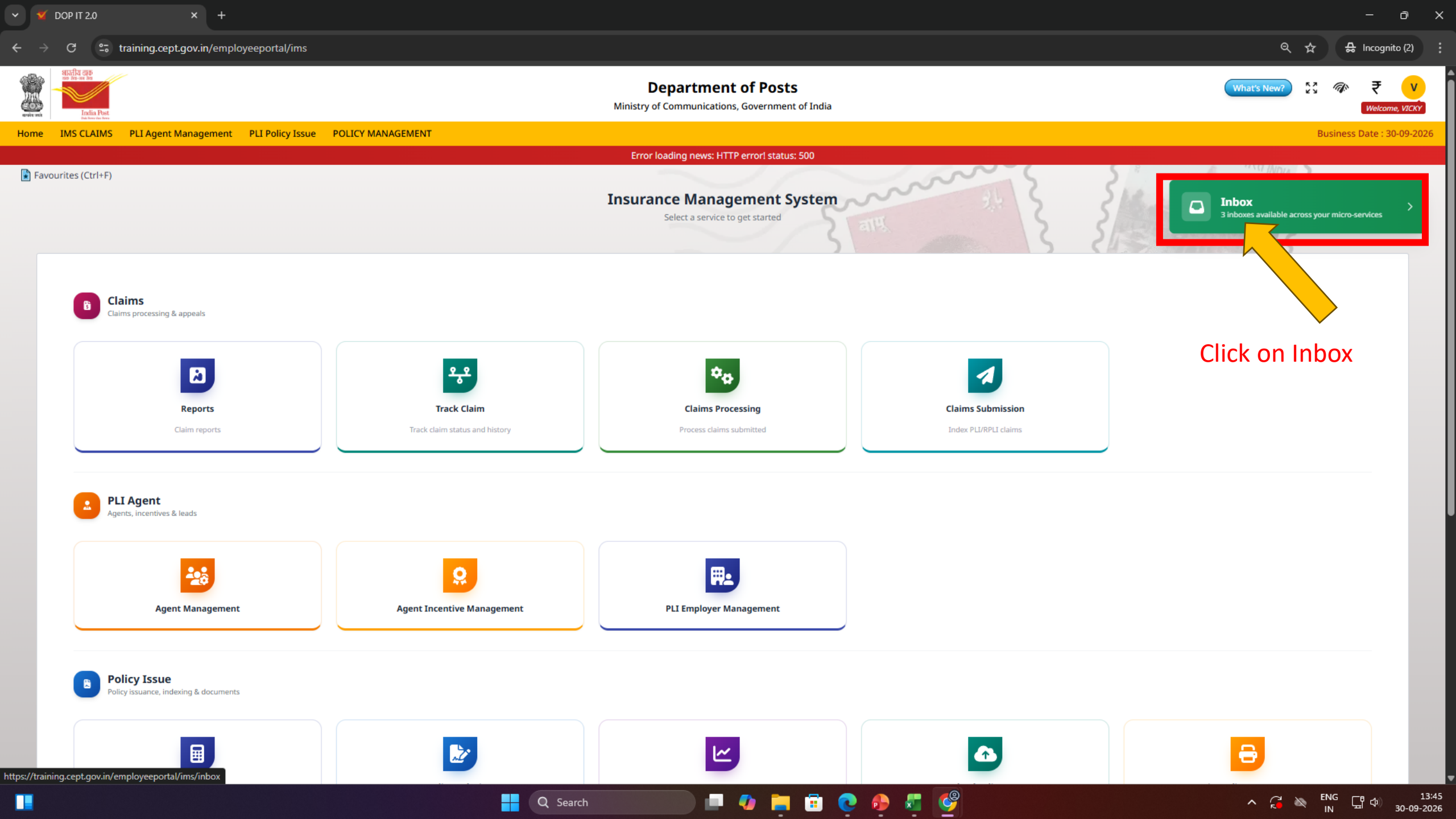
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IN

13:44

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Insurance Management System

Select a service to get started

Inbox
3 inboxes available across your micro-services

Click on Inbox

Claims

Claims processing & appeals



Reports

Claim reports



Track Claim

Track claim status and history



Claims Processing

Process claims submitted



Claims Submission

Index PLI/RPLI claims

PLI Agent

Agents, incentives & leads



Agent Management



Agent Incentive Management



PLI Employer Management

Policy Issue

Policy issuance, indexing & documents



DOP IT 2.0

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India Post

Department of Posts

Ministry of Communications, Government of India

What's New?

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V

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Home

IMS CLAIMS

PLI Agent Management

PLI Policy Issue

POLICY MANAGEMENT

Business Date : 30-09-2026

Error loading news: HTTP error! status: 500

Favourites (Ctrl+F)

Inbox

View and manage proposals assigned to you

v1.1.3

Proposal Number

e.g. PLI-2026-00006728

Start Date

dd-mm-yyyy

End Date

dd-mm-yyyy

Status / Stage

Select status

Policy Issues

Policy Issues

Others

Search

Clear

Click for Inbox details

Proposals (0)

Search proposal, proposer or status.

Proposal Number	Proposer Name	Plan	Sum Assured	Channel	Submitted Date	Status
No proposals in your inbox.						

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IN

13:45

30-09-2026

Error loading news: HTTP error! status: 500

Inbox

Claims and Policy Management
v1.1.3

Request ID

Enter request ID

Start Date

dd-mm-yyyy

End Date

dd-mm-yyyy

Status / Stage

Select status

Search

Clear

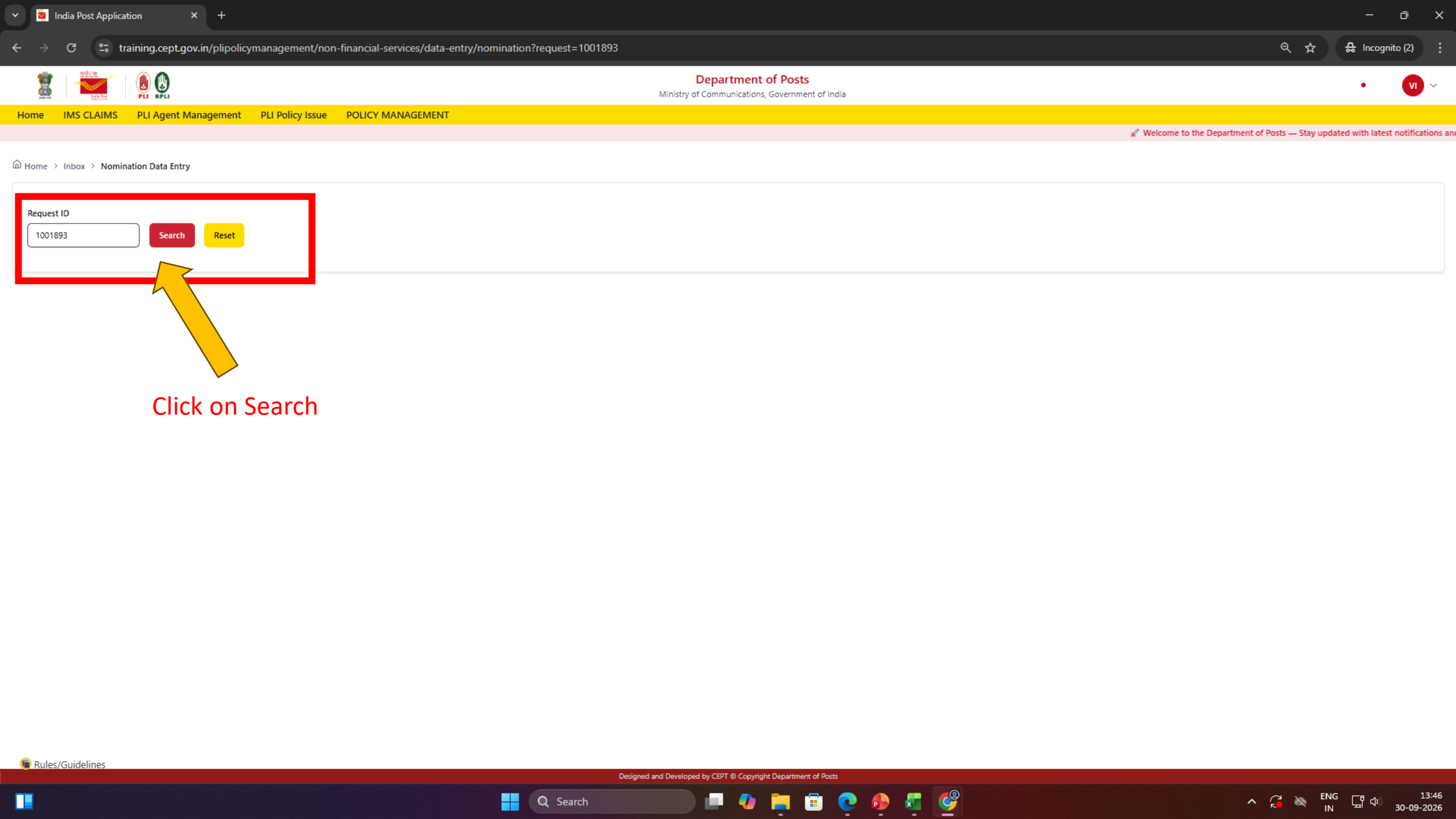
Requests (1)

Request ID	Request Type	Policy Number	Office	Source	Created At	Status
1001893	NOMINATION_CHANGE	MH-161898-CS	24360038	Policy Management	30 Sept 2026, 1:41 pm	Available for DE INDEXED

Showing 1-1 of 1 rows per page. 10

Page 1 of 1

Click here for
Available for DE



Click on Search

India Post Application

training.cept.gov.in/plipolicymanagement/non-financial-services/data-entry/nomination?request=1001893

Incognito (2)



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VI

HomeIMS CLAIMSPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

Parcel, Business Post services | India Post Payments Bank - Your trusted banking partner

1001893

Search

Reset

Policy Details

ACTIVE

Verified Policy Summary Record

Add Nominee Details

Show

Added Nominees

Salutation	Name	Gender	Relationship	Share (%)	DOB	Action
MR	P VISH P	Male	LEGAL_GUARDIAN	100%	18-06-1984	<div>Remove</div> <div>Edit</div>

Uploaded Documents (0 of 3 Uploaded)

Select Document Type

Nomination Form

Nomination Form

Identity Proof

Address Proof

Upload Document

Select outstanding files customer cannot submit right now

Select Documents & Upload

Remarks

Data Entry remarks

13:46

30-09-2026

India Post Application

training.cept.gov.in/plipolicymanagement/non-financial-services/data-entry/nomination?request=1001893

Incognito (2)



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Nomination submitted successfully

HomeIMS CLAIMSPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

Link - Your trusted banking partner

Added Nominees

Salutation	Name	Gender	Relationship	Share (%)	DOB	Action
MR	P VISH P	Male	LEGAL_GUARDIAN	100%	18-06-1984	<div>RemoveEdit</div>

Uploaded Documents (3 of 3 Uploaded)

Select Document Type

Select type...

Upload Document

Nomination Form.pdf

ID: 1001893_20260930134819

View

Address Proof.pdf

ID: 1001893_20260930134842

Missing Documents

All required documents are completely uploaded

Remarks

Data Entry remarks.

Submit data entry

Rules/Guidelines

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Data Entry Submitted Successfully

Data Entry Submitted Successfully

Your request has been submitted successfully.

Request ID:1001893

Request Type:NOMINATION CHANGE

Policy Number:MH-161898-CS

Go To Inbox

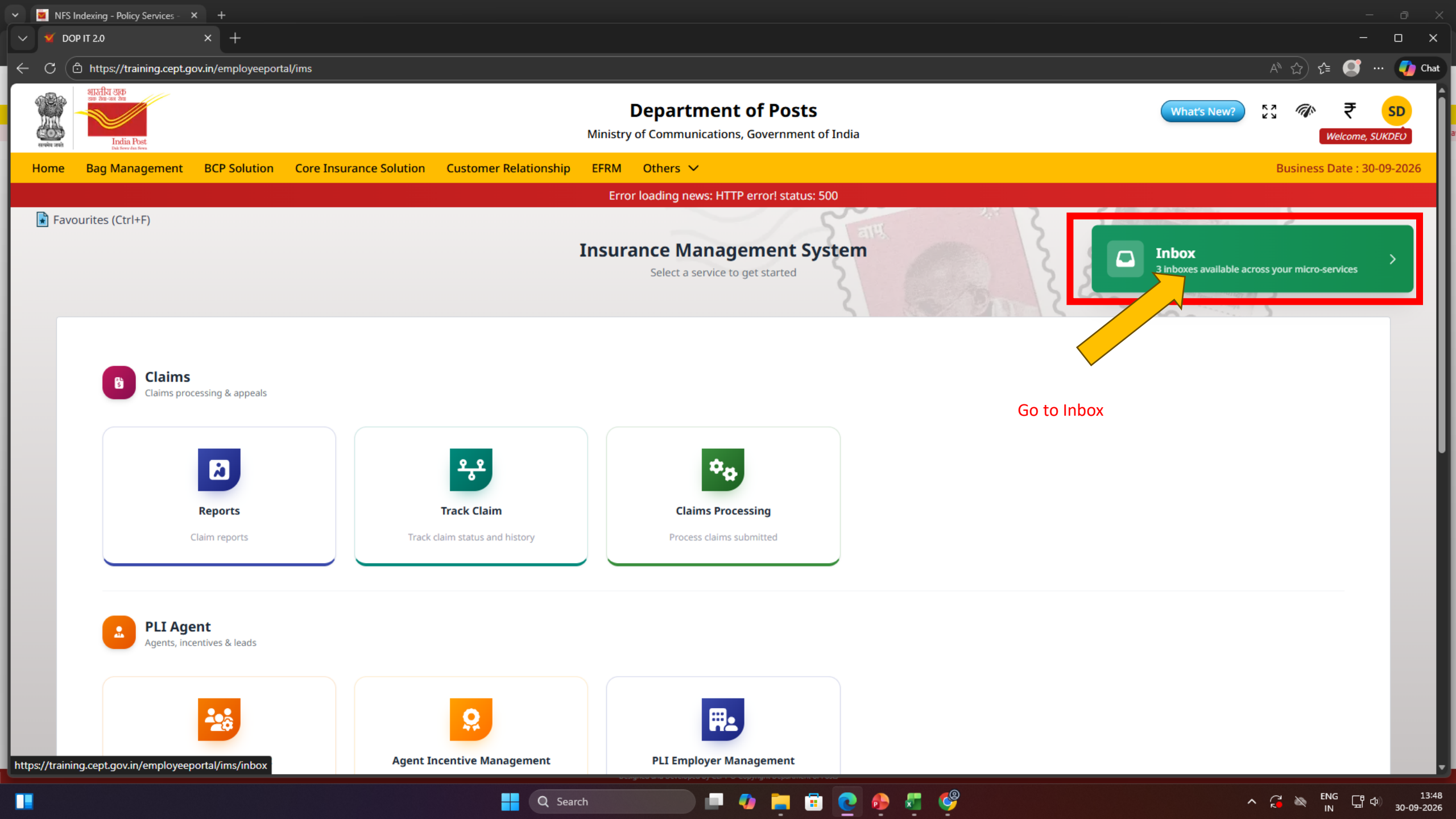
Go to Inbox or Close

13:48

30-09-2026

Nomination Change

Approver



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Insurance Management System

Select a service to get started

 **Inbox**
3 inboxes available across your micro-services



Go to Inbox

 Claims
Claims processing & appeals


Reports
Claim reports


Track Claim
Track claim status and history


Claims Processing
Process claims submitted

 PLI Agent
Agents, incentives & leads


Agent Incentive Management


PLI Employer Management



Ministry of Communications, Government of India



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Welcome, SUKDEO

Business Date : 30-09-2026

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 Favourites (Ctrl+F)

Claims and Policy Management
v1.1.3

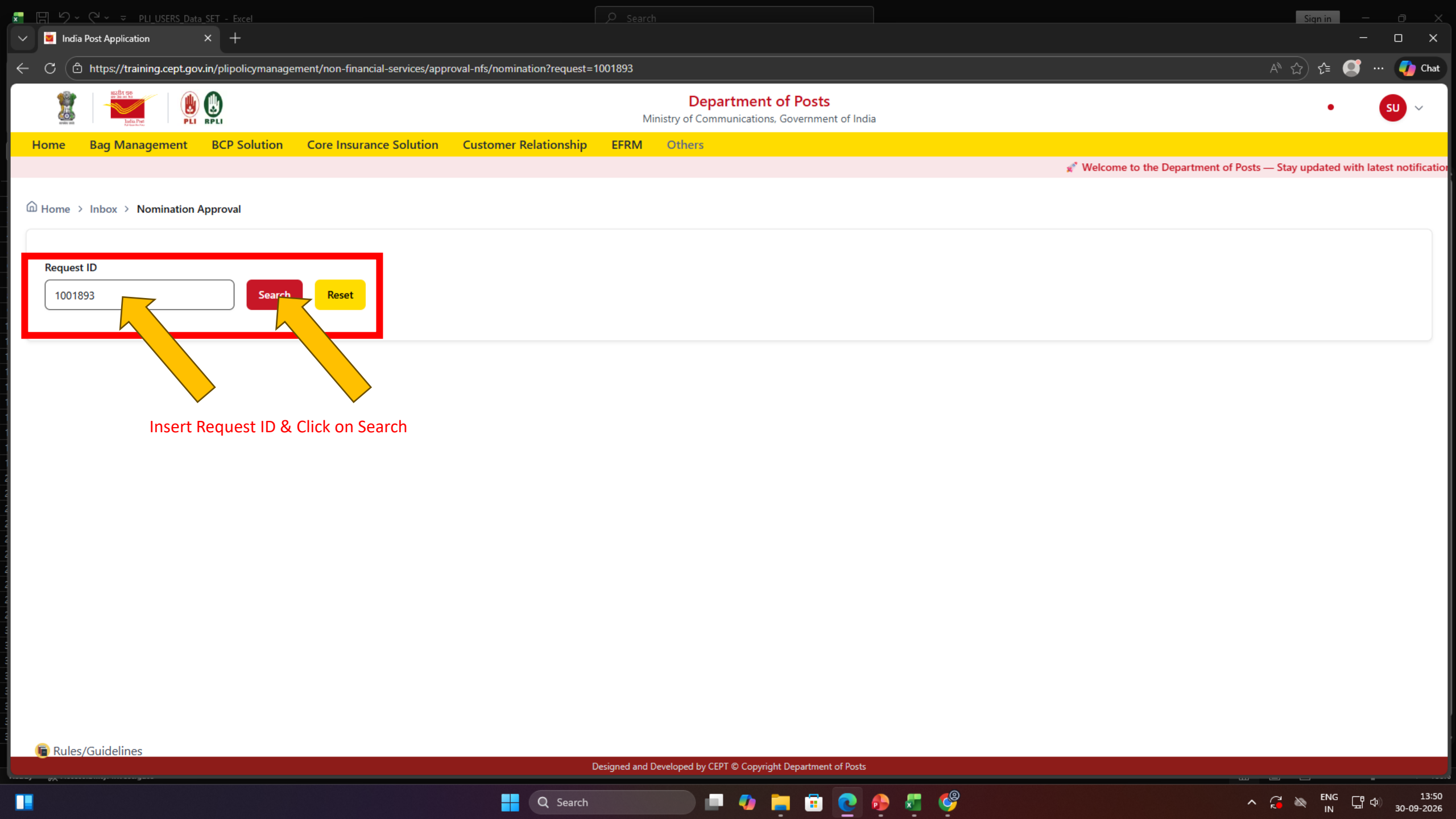
Select option

🔍 Search request, policy, type or status

[Click here for approver](#)

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Page 1 of 1



Insert Request ID & Click on Search

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Core Insurance Solution

Customer Relationship

EFRM

Others

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Uploaded Documents (3 of 3 Uploaded)

Nomination Form.pdf

ID: 1001893_20260930134819

View

Identity Proof.pdf

ID: 1001893_20260930134833

View

Address Proof.pdf

ID: 1001893_20260930134842

View

Missing Documents

All required documents are completely uploaded

Approval Remarks

Approved

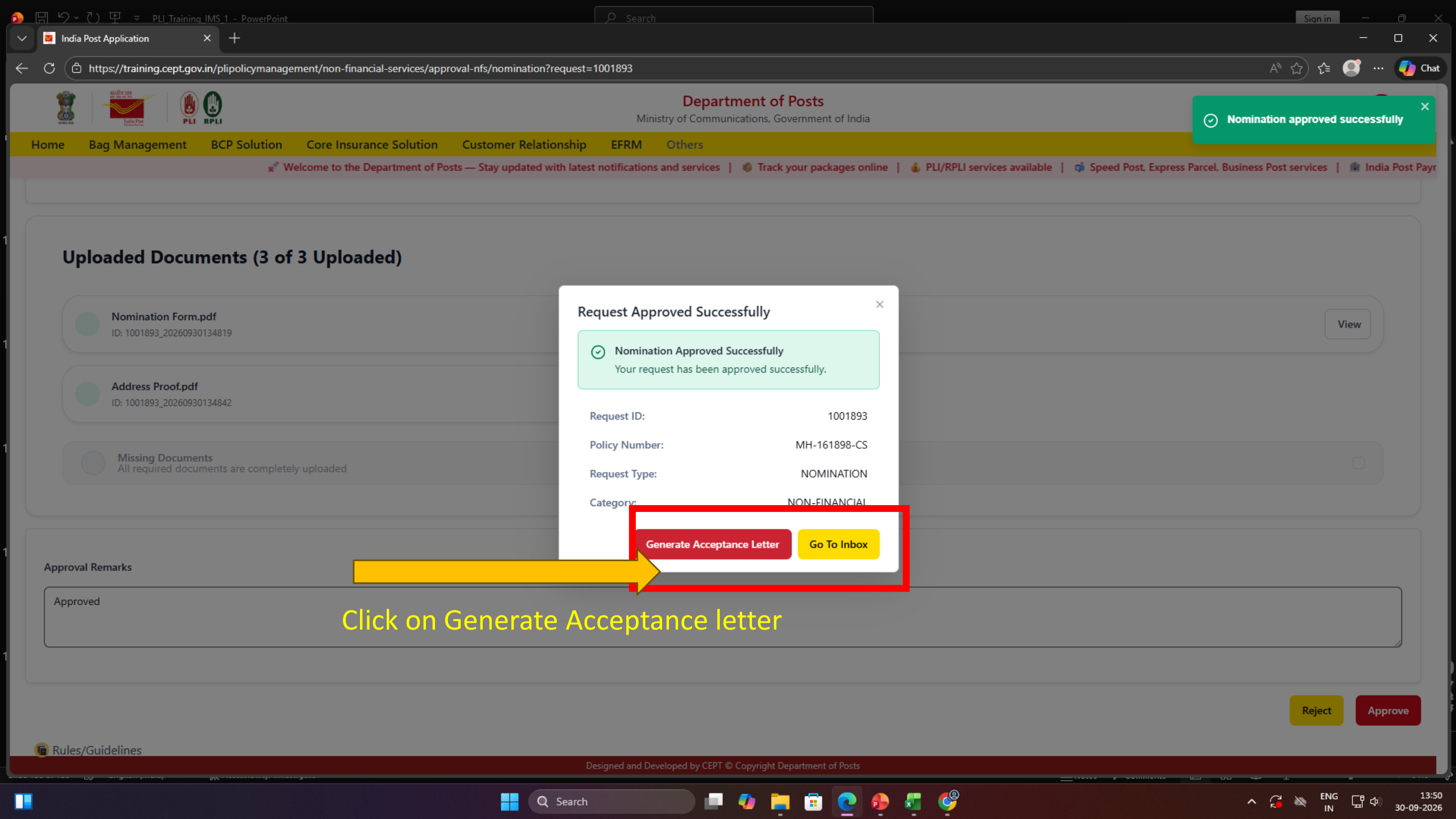
Insert Remark & Click on Approve

Reject

Approve

Rules/Guidelines

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Request Approved Successfully

✔ Nomination Approved Successfully
Your request has been approved successfully.

Request ID: 1001893

Policy Number: MH-161898-CS

Request Type: NOMINATION

Category: NON-FINANCIAL

Generate Acceptance Letter

Go To Inbox

Click on Generate Acceptance letter



DEPARTMENT OF POSTS, INDIA
POSTAL LIFE INSURANCE
Solapur H.O

NR. RAILWAY STATION SOLAPUR, SOLAPUR, Maharashtra Circle, 413001 | Phone: 2172621082



Ref / Request ID: 1001893

Date: 30-09-2026

To,
SUxxxxxxxxxxxxxxxxxxS

Subject: Endorsement of Nomination Modification for Policy No. MH-161898-CS

Sir / Madam,

With reference to your application regarding nomination change/registration for Policy Number **MH-161898-CS** (PLI - Suraksha), we are pleased to inform you that the updated nomination details have been verified and successfully endorsed in the official records.

Effective Date of Change: **30-09-2026**

Endorsed Nominee Details:

S.No	Nominee Name	Relationship	Gender	Share (%)	DOB
1	MR P VISH P	LEGAL_GUARDIAN	MALE	100%	18-06-1984

Please keep this endorsement letter safe along with your original policy document.

Place: Solapur H.O
Date: 30-09-2026

Postmaster / CPC In-Charge
Solapur Division

Billing Method

Counter Oper

Users required

- 1) Counter user**
- 2) Quality Checker**
- 3) Approver**

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Non Financial Indexing

Index a new non-financial request

Select Service

Select an option

Select an option

Customer Request

Agent Change

Duplicate Bond

Premium Receipt Book

Assignment/ReAssignment

Nomination

Billing Method / Frequency

Policy Number

Enter Policy Number

Date

30-09-2026

Fetch

Reset

Click on Billing method / Frequency

Rules/Guidelines

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Index a new non-financial request

Select Service

Billing Method / Frequency

▼

Policy Number

100000219

Date

30-09-2026

Fetch

Reset

Insert policy number & click on fetch

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30-09-2026

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Non Financial Indexing

Index a new non-financial request

Select Service

Policy Number

Date

Fetch

Reset

Billing Method / Frequency

100000219

30-09-2026

Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Billing Method / Frequency Change

Billing Method Change

Change premium payment mode

Billing Frequency Change

Change premium payment frequency

Request Details

New Billing Frequency

Yearly

Remarks

Enter remarks

Select method

13:56

30-09-2026

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Billing Method / Frequency Change

Billing Method Change

Change premium payment mode

Billing Frequency Change

Change premium payment frequency

Request Details

New Billing Frequency

Yearly

Remarks

Enter remarks

Documents Checklist

Verify and confirm submitted documents

☐ Billing Change Request Form

☒ Identity Proof

☒ Address Proof

Submit

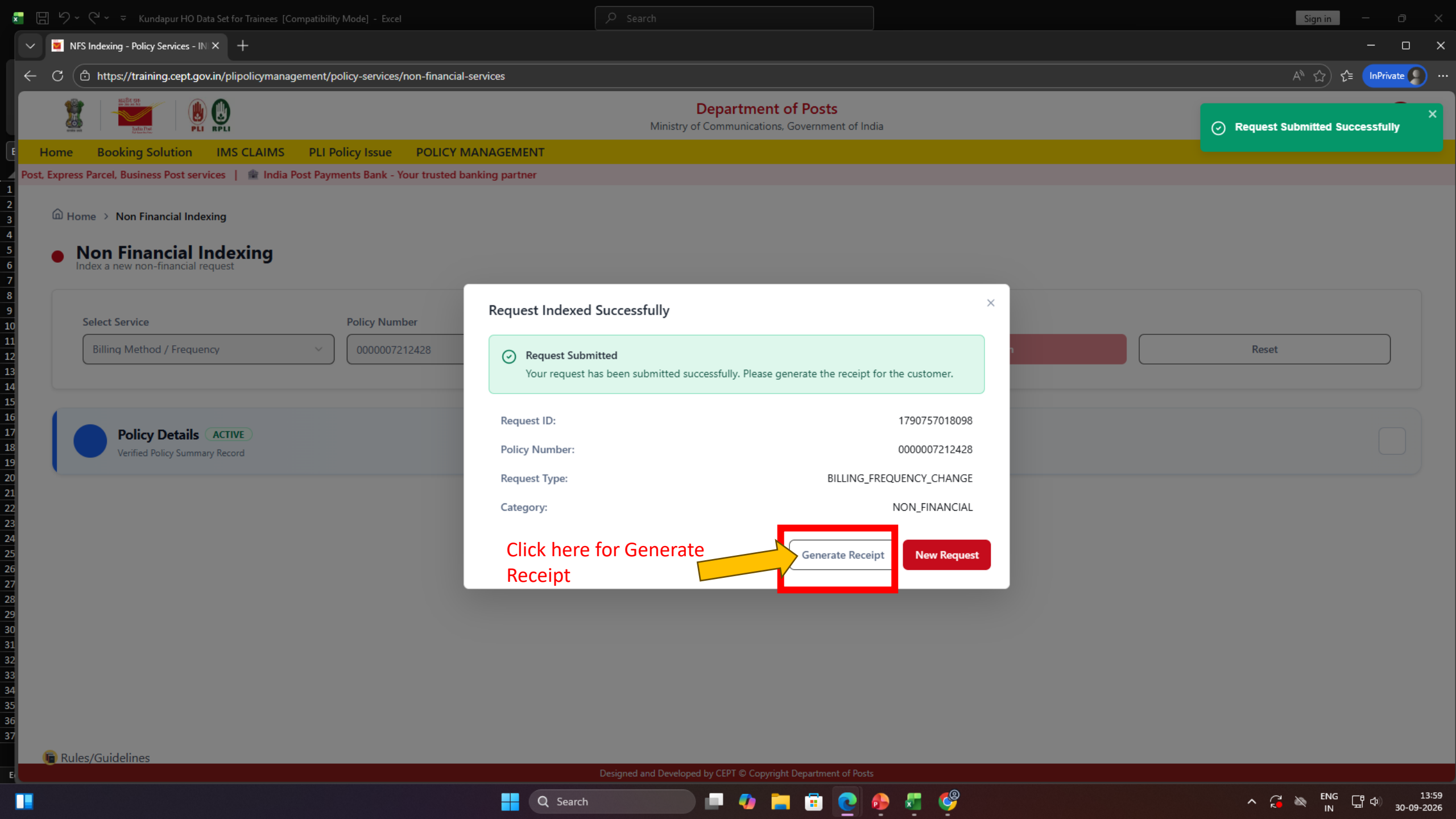
Select New Billing Method

Check the document list & Click on submit

Rules/Guidelines

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ENG IN 13:57 30-09-2026



Request Indexed Successfully



Request Submitted

Your request has been submitted successfully. Please generate the receipt for the customer.

Request ID: 1790757018098
Policy Number: 0000007212428
Request Type: BILLING_FREQUENCY_CHANGE
Category: NON_FINANCIAL

Click here for Generate
Receipt

Generate Receipt

New Request

Billing Method

QC

DOP IT 2.0

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What's New?

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Welcome, AMOL

HomeIMS CLAIMSIMS Data VerificationPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

Business Date : 30-09-2026

Error loading news: HTTP error! status: 500

Favourites (Ctrl+F)

Insurance Management System

Select a service to get started

Inbox

3 inboxes available across your micro-services

Claims

Claims processing & appeals

Reports

Claim reports

Track Claim

Track claim status and history

Claims Processing

Process claims submitted

PLI Agent

Agents, incentives & leads

Agent Management

Agent Incentive Management

PLI Employer Management

Policy Issue

Policy issuance, indexing & documents

https://training.cept.gov.in/employeeportal/ims/inbox

Search

ENG IN

14:01 30-09-2026

Error loading news: HTTP error! status: 500

Inbox

Claims and Policy Management
v1.1.3

Request ID: Start Date: End Date: Status / Stage:

Requests (1)

Request ID	Request Type	Policy Number	Office	Source	Created At	Status
1790757018098	BILLING_CHANGE	0000007212428	Solapur H.O	Policy Management	30 Sept 2026, 2:00 pm	Available for QC PENDING_QC

Showing 1-1 of 1 Rows per page: 10 ▾

Select option

Available for QC

India Post Application

training.cept.gov.in/plipolicymanagement/non-financial-services/quality-check/billing-method-frequency?request=1790757018098



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HomeIMS CLAIMSIMS Data VerificationPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

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Home > Inbox > Billing Method/Frequency QC

Request ID

1790757018098

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Click on Search

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Policy Details

ACTIVE

Verified Policy Summary Record

Indexed Details

Request Type

BILLING_FREQUENCY_CHANGE

Change Type

FREQUENCY_CHANGE

Current Value

MONTHLY

Requested Value

YEARLY

Uploaded Documents (0 of 4 Uploaded)

Select Document Type

Identity Proof

Upload Document

Missing Documents

Select outstanding files customer cannot submit right now

Upload Documents

Quality Check

QC Decision

Select an option

QC Passed

QC Rejected

Remarks

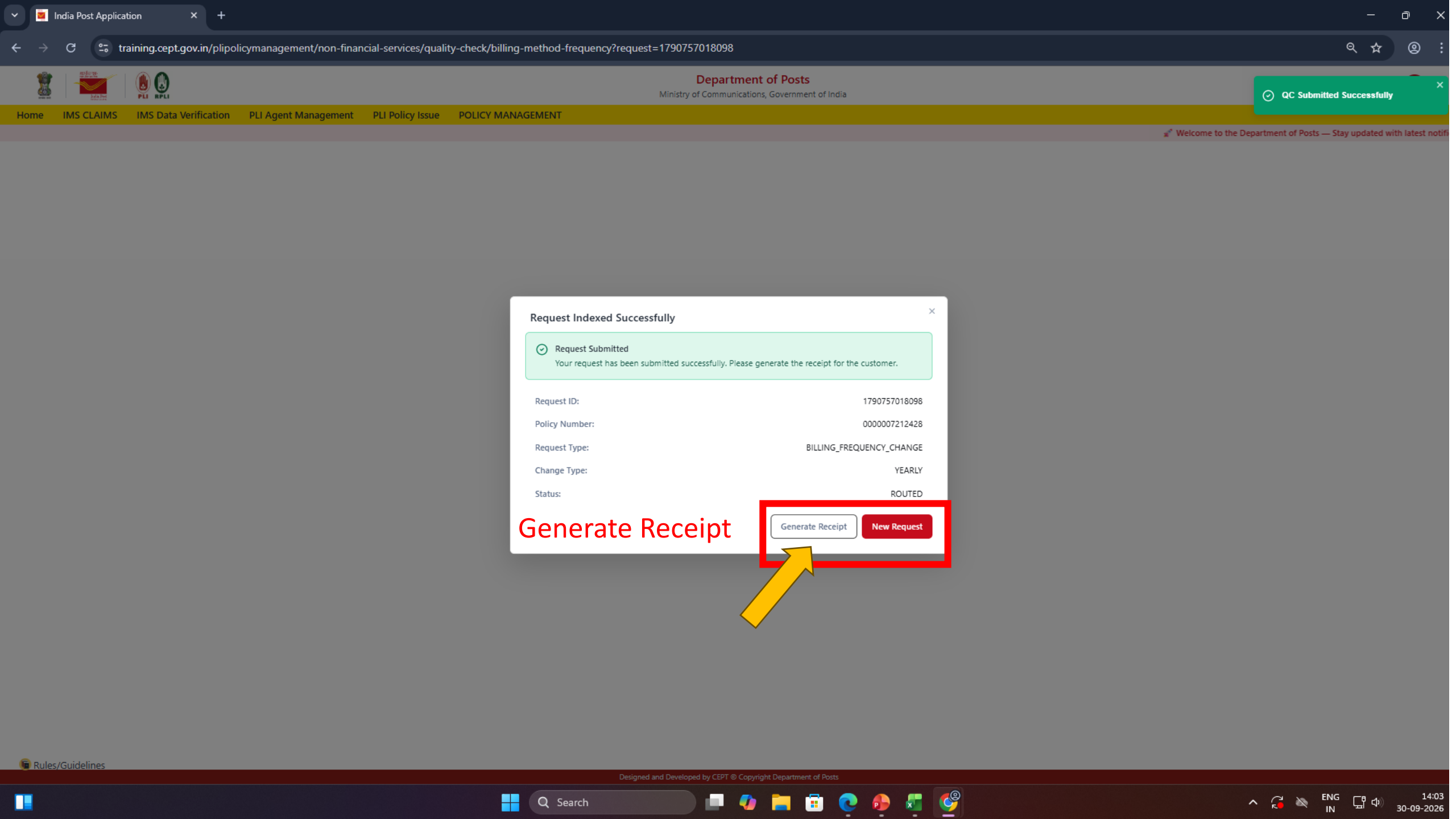
Select option

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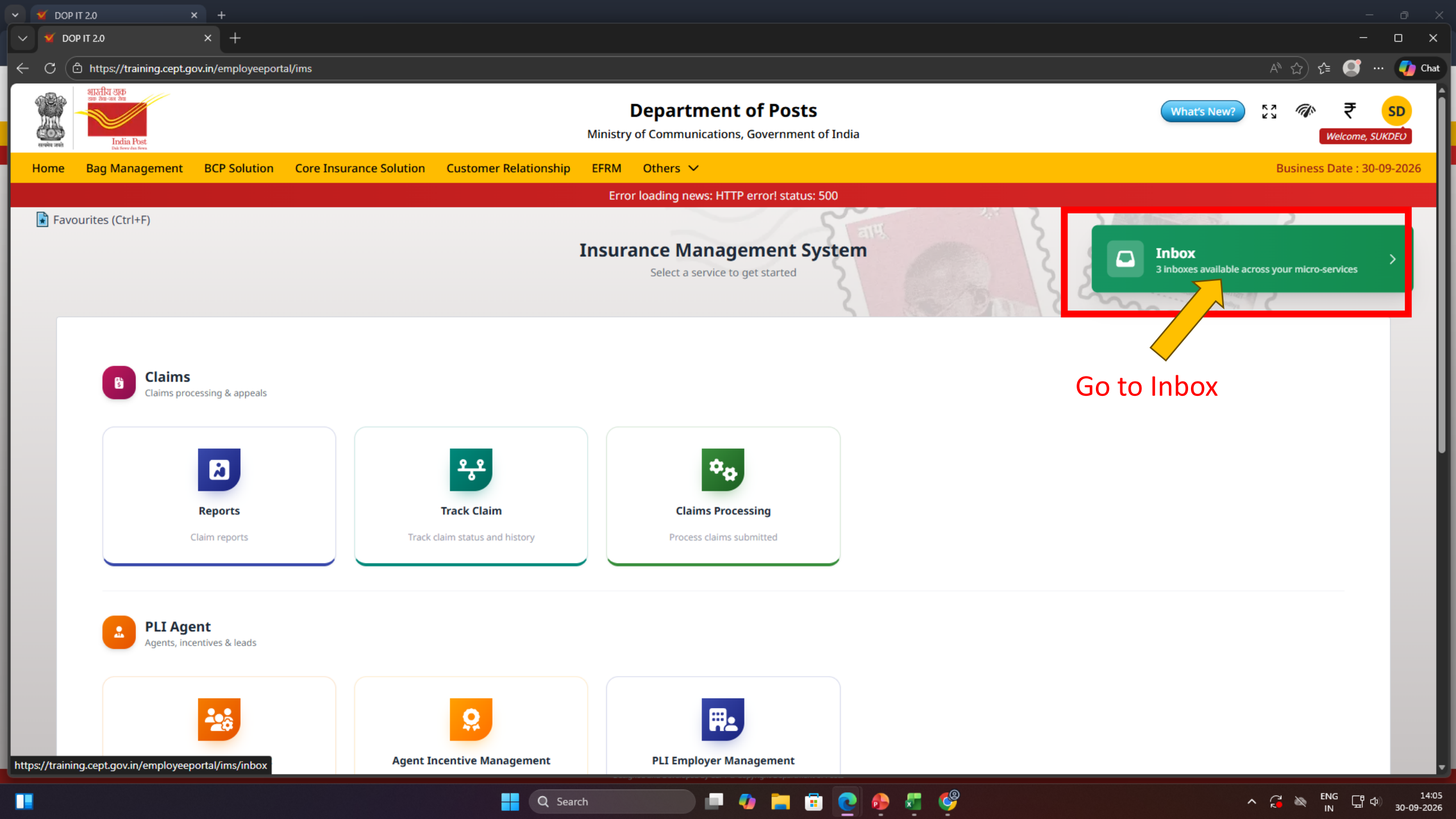
Generate Receipt

Generate Receipt

New Request

Billing Method

Approver



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What's New?

Welcome, SUKDEU

Home Bag Management BCP Solution Core Insurance Solution Customer Relationship EFRM Others

Business Date : 30-09-2026

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Insurance Management System

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3 Inboxes available across your micro-services

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Claims processing & appeals


Reports
Claim reports


Track Claim
Track claim status and history


Claims Processing
Process claims submitted

 **PLI Agent**
Agents, incentives & leads


Agent Incentive Management


PLI Employer Management



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Favourites (Ctrl+F)

Inbox

Claims and Policy Management
v1.1.3

Click on others

Others

Request ID: Start Date: End Date: Status / Stage:

Requests (1)

Search request, policy, type or status

Request ID	Request Type	Policy Number	Office	Source	Created At	Status
1790757018098	BILLING_CHANGE	0000007212428	Solapur H.O	Policy Management	30 Sept 2026, 2:00 pm	Available for Approver PENDING_APPROVAL

Showing 1-1 of 1 Rows per page: 10

Page 1 of 1

Available for Approver

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HomeBag ManagementBCP SolutionCore Insurance SolutionCustomer RelationshipEFRMOthers

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Home > Inbox > Billing Method/Frequency Approval

Request ID

1790757018098

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Core Insurance Solution

Customer Relationship

EFRM

Others

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Policy Details

ACTIVE

Verified Policy Summary Record

Indexed Details

Request Type

BILLING_FREQUENCY_CHANGE

Change Type

FREQUENCY_CHANGE

Current Value

MONTHLY

Requested Value

YEARLY

Uploaded Documents (0)

No uploaded documents found.

Approval

Approval Decision

Approve

Select Approval Decision

Remarks

Submit Approval

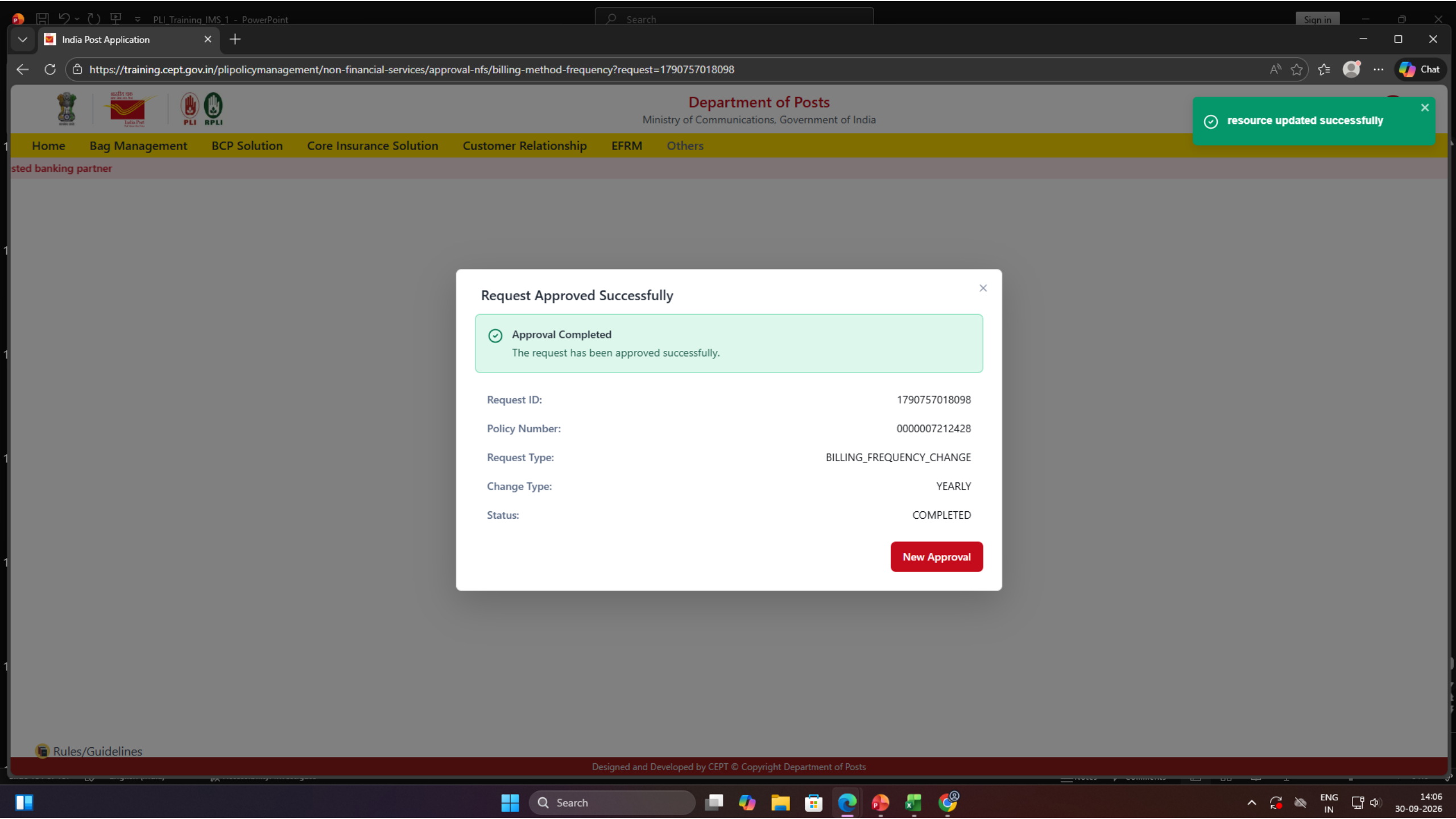
& Submit Approval

Windows Taskbar

Search

ENG IN

14:06 30-09-2026



Request Approved Successfully

✓ **Approval Completed**
The request has been approved successfully.

Request ID: 1790757018098
Policy Number: 0000007212428
Request Type: BILLING_FREQUENCY_CHANGE
Change Type: YEARLY
Status: COMPLETED

[New Approval](#)

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Agent Change

Counter User

Users required

- 1) Counter user**
- 2) CPC User**
- 3) Approver**

Policy Issue
Policy issuance, indexing & documents



New Business Quotes



Policy Indexing



Reports



Upload Policy Docs



Track Proposal/Policy

Policy Mgmt
Policy servicing & collections



Collection
Premium/Loan/Revival/Misc Collections



Special Group Collection
SGC and Processing



Quote Generation
Financial Service Quote



Financial Indexing
Index all Financial requests



Non Financial Indexing
Index all NFS requests



Track Request
Track Request, Withdraw Request



Receipt Cancellation
Request receipt cancellation



Collection Reports
All collection reports



Policy Lookup
Policy Details



Missing Documents
Process missing document requests

Click on Non
Financial
Indexing



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Home > Non Financial Indexing

Non Financial Indexing

Index a new non-financial request

Select Service

Policy Number

Date

Fetch

Reset

Agent Change

100000219

30-09-2026

Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Agent Change Request

Validate the new agent and submit the request for indexing

CURRENT SERVICING AGENT

Not Available

Existing

PROPOSED NEW AGENT CODE

ENTER AGENT CODE

Validate Agent

OR

Search Agent

Clear

Know the Agent Code? Enter it above and click Validate Agent. Don't know the code? Click Search Agent to find by Name, DOB, Mobile, or PAN.

Insert Policy Number

Insert Agent ID or Search Agent

Validate Agent

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Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Search Agent

×

Search Agent By

☒ Name + Date of Birth

☐ Mobile Number

☐ PAN Number

Agent Name

manoj

Date of Birth

07-04-1988

Search

Know the Agent Code: Enter it above and click **validate Agent**. Don't know the code: Click **Search Agent** to find by Name, DOB, Mobile, or PAN.

Search by Name, DOB, Mobile Number, PAN Number

Click on Search

Rules/Guidelines

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1 agent found

Home

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POLICY MANAGEMENT

Welcome to the Department of Posts — Stay updated with

Search Agent

×

Search Agent By

☒ Name + Date of Birth ☐ Mobile Number ☐ PAN Number

Agent Name

manoj

Date of Birth

07-04-1988

Search

Matching Agents (1)

AGENT NAME
MANOJ GORE

AGENT CODE
DEEMP01052344

AGENT TYPE
DEPARTMENTAL_EMPLOYEE

OFFICE
-

STATUS
ACTIVE

Select

Click on Submit

Submit

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Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Agent Change Request

Validate the new agent and submit the request for indexing

CURRENT SERVICING AGENT

Existing

Not Available

PROPOSED NEW AGENT CODE *

DEEMP01052344

Validate Agent

OR

Search Agent

Clear

Validate Agent Code

Submit

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Click on Validate Agent

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PROPOSED NEW AGENT CODE *

DEEMP01052344

Validate Agent

OR

Search Agent

Clear

Know the Agent Code? Enter it above and click **Validate Agent**. Don't know the code? Click **Search Agent** to find by Name, DOB, Mobile, or PAN.

Verified Agent Information

AGENT NAME
MANOJ GORE

AGENT TYPE
DEPARTMENTAL_EMPLOYEE

OFFICE
N/A

STATUS
ACTIVE

Reason *

NO DATA

Remarks

Enter additional remarks

Documents Checklist

Verify and confirm submitted documents

Identity Proof

Agent Change Form

Insert reason & Click on Document Checklist

Click on Submit

Submit

Rules/Guidelines

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Agent change request submitted successfully

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Non Financial Indexing

Index a new non-financial request

Select Service

Policy Number

Agent Change

100000219

Reset

Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Request Indexed Successfully

Request Submitted

Your request has been submitted successfully. Please generate the receipt for the customer.

Request ID:

SR-20260930141404-100000219

Policy Number:

100000219

Request Type:

AGENT_CHANGE

Category:

NON_FINANCIAL

Generate Receipt

New Request

Click on Generate Receipt

Rules/Guidelines

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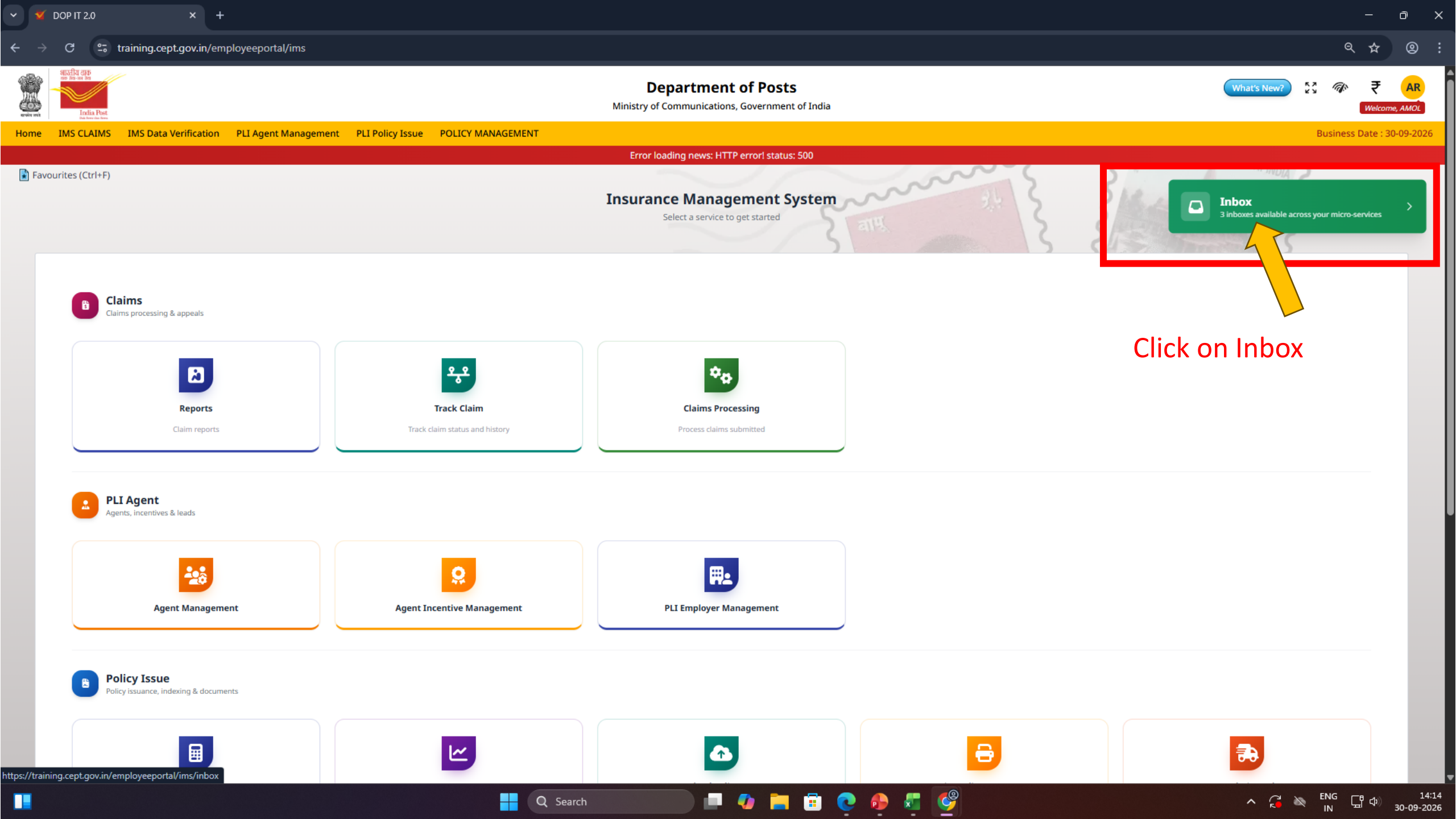
ENG IN

14:13

30-09-2026

Agent Change

CPC User



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India Post

Department of Posts

Ministry of Communications, Government of India

What's New?

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Welcome, VICKY

Home

IMS CLAIMS

PLI Agent Management

PLI Policy Issue

POLICY MANAGEMENT

Business Date : 30-09-2026

Error loading news: HTTP error! status: 500

Favourites (Ctrl+F)

Inbox

Claims and Policy Management

v1.1.3

Others

Request ID

Start Date

End Date

Status / Stage

Enter request ID

dd-mm-yyyy

dd-mm-yyyy

Select status

Search

Clear

Requests (1)

Request ID	Request Type	Policy Number	Office	Source	Created At	Status
SR-20260930141404-100000219	AGENT_CHANGE_REQ	100000219	Solapur H.O	Policy Management	30 Sept 2026, 2:14 pm	Available for DE INDEXED

Showing 1-1 of 1

Rows per page: 10

Page 1 of 1

Click on Others

Click here Available for DE

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ENG

IN

14:15

30-09-2026

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HomeIMS CLAIMSPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

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Home > Inbox > Agent Data Entry

Request ID

SR-20260930141404-1000

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Home

Inbox

Agent Data Entry

Request ID

SR-20260930141404-1000

Search

Reset

Policy Details

FREE_LOOK_ACTIVE

Verified Policy Summary Record

Agent Change Request Details

Validate the new agent and submit the request for processing

CURRENT SERVICING AGENT

Existing

Not Available

PROPOSED NEW AGENT CODE *

DEEMP01052344

Validate Agent

OR

Search Agent

Clear

Know the Agent Code? Enter it above and click **Validate Agent**. Don't know the code? Click **Search Agent**.

Verified Agent Information

AGENT NAME

MANOJ GORE

AGENT TYPE

DEPARTMENTAL_EMPLOYEE

OFFICE

N/A

STATUS

ACTIVE

Reason

NO DATA

Search

ENG IN

14:16 30-09-2026

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HomeIMS CLAIMSPLI Agent ManagementPLI Policy IssuePOLICY MANAGEMENT

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Verified Agent Information

AGENT NAME
MANOJ GORE

AGENT TYPE
DEPARTMENTAL_EMPLOYEE

OFFICE
N/A

STATUS
ACTIVE

Reason
NO DATA

Uploaded Documents (1 of 3 Uploaded)

Select Document Type

Identity Proof

Upload Document

Agent Change Form.pdf
ID: SR-20260930141404-100000219_20260930141627

View

Identity Proof.pdf
Uploading...

Missing Documents
Select outstanding files customer cannot submit right now

Remarks
Data Entry remarks.

Submit Data Entry

Rules/Guidelines

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Upload Documents & Click on Submit Data Entry

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Data Entry submitted successfully

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Verified Agent Information

AGENT NAME
MANOJ GORE

AGENT TYPE
DEPARTMENTAL_EMPLOYEE

OFFICE
N/A

STATUS
ACTIVE

Reason
NO DATA

Uploaded Documents (2 of 3 Uploaded)

Select Document Type
Select type...

Upload Document

Agent Change Form.pdf
ID: SR-20260930141404-100000219_20260930141627

Missing Documents
Select outstanding files customer cannot submit right now

Remarks
Data Entry remarks.

Submit Data Entry

Rules/Guidelines

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Data Entry Submitted Successfully

✔ Your request has been submitted successfully.

Request ID:SR-20260930141404-100000219

Request Type:AGENT CHANGE

Policy Number:100000219

Status:PENDING_APPROVAL

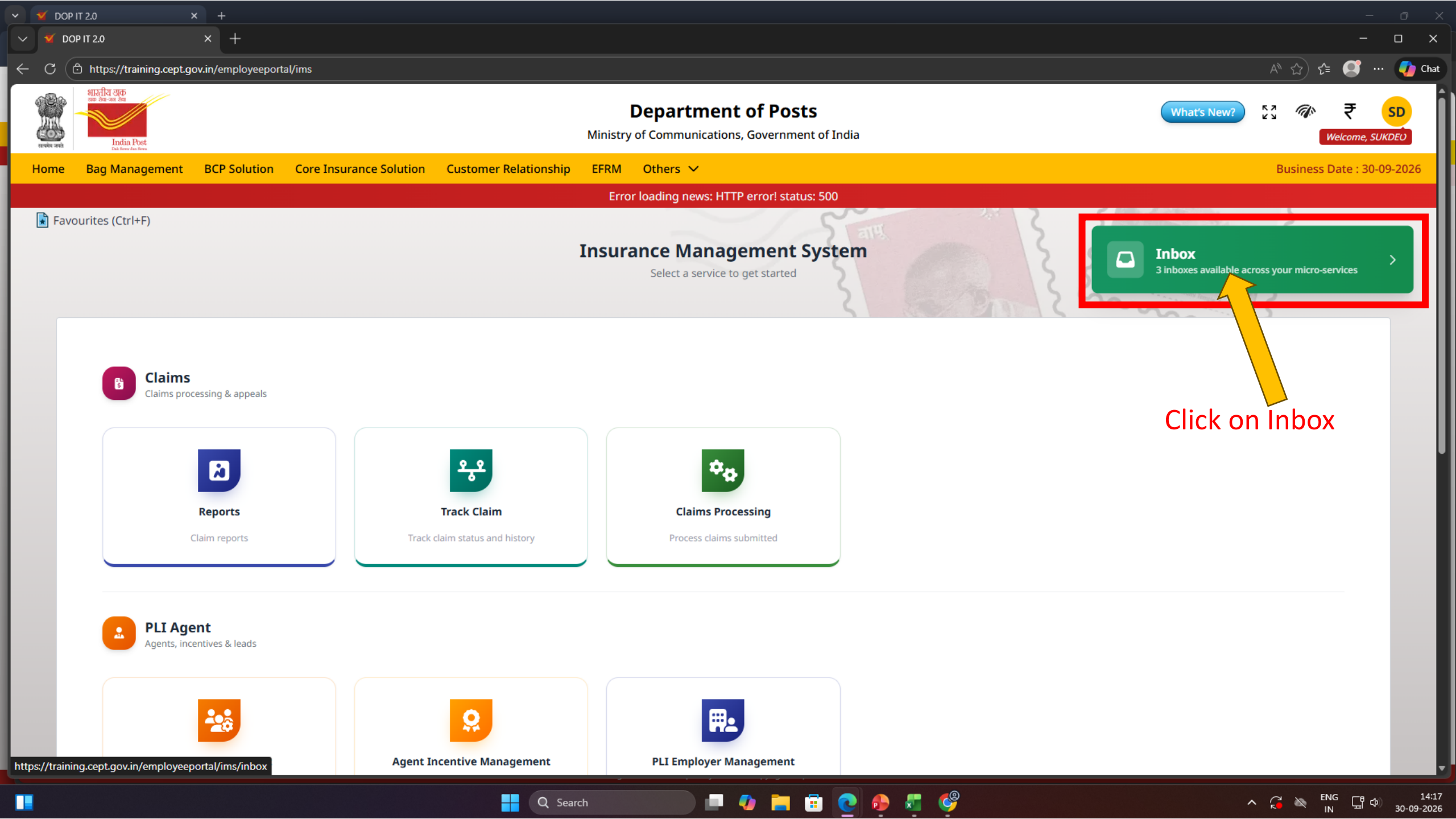
Close the POP or Go to Inbox

Go To Inbox

14:16
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Agent Change

Approver



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Select a service to get started

 **Inbox**
3 Inboxes available across your micro-services

Click on Inbox

 Claims
Claims processing & appeals


Reports
Claim reports


Track Claim
Track claim status and history


Claims Processing
Process claims submitted

 PLI Agent
Agents, incentives & leads


Agent Incentive Management


PLI Employer Management

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What's New?

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Welcome, SUKDEU

Home

Bag Management

BCP Solution

Core Insurance Solution

Customer Relationship

EFRM

Others

Business Date : 30-09-2026

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Inbox

Claims and Policy Management
v1.1.3

Others

Request ID

Start Date

End Date

Status / Stage

Enter request ID

dd-mm-yyyy

dd-mm-yyyy

Select status

Search

Clear

Click on Others

Requests (1)

Search request, policy, type or status

Request ID	Request Type	Policy Number	Office	Source	Created At	Status
SR-20260930141404-100000219	AGENT_CHANGE_REQ	100000219	Solapur H.O	Policy Management	30 Sept 2026, 2:14 pm	Available for Approver PENDING_APPROVAL

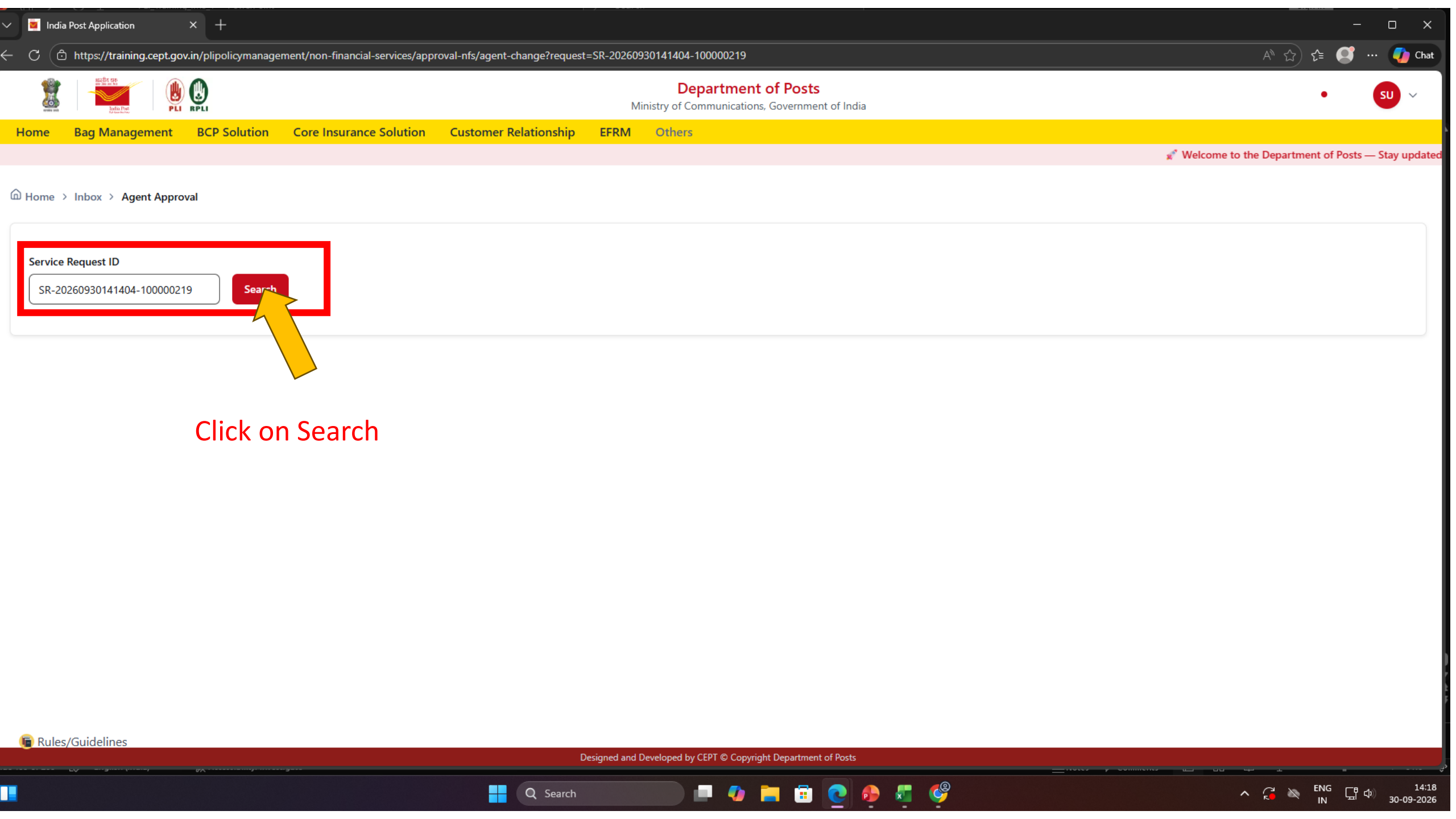
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Home

Bag Management

BCP Solution

Core Insurance Solution

Customer Relationship

EFRM

Others

Welcome

Current Agent Code

New Agent Code

DEEMP01052344

Requested New Agent Name

MANOJ GORE

Reason

NO DATA

Uploaded Documents (2 of 2 Uploaded)

AGENT CHANGE FORM.pdf

ID: SR-20260930141404-100000219_20260930141627

View

ID PROOF.pdf

ID: SR-20260930141404-100000219_20260930141716

View

Missing Documents

All required documents are completely uploaded

Approval Decision

Decision

Select an option

Approve

Reject

Remarks

Enter remarks

Rules/Guidelines

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Core Insurance Solution

Customer Relationship

EFRM

Others

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Current Agent Code

New Agent Code

Requested New Agent Name

Reason

DEEMP01052344

MANOJ GORE

NO DATA

Uploaded Documents (2 of 2 Uploaded)

AGENT CHANGE FORM.pdf

ID: SR-20260930141404-100000219_20260930141627

View

ID PROOF.pdf

ID: SR-20260930141404-100000219_20260930141716

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Missing Documents

All required documents are completely uploaded

Approval Decision

Decision

Approve

Remarks

Enter remarks

Submit Decision

Click here Decision & Submit Decision

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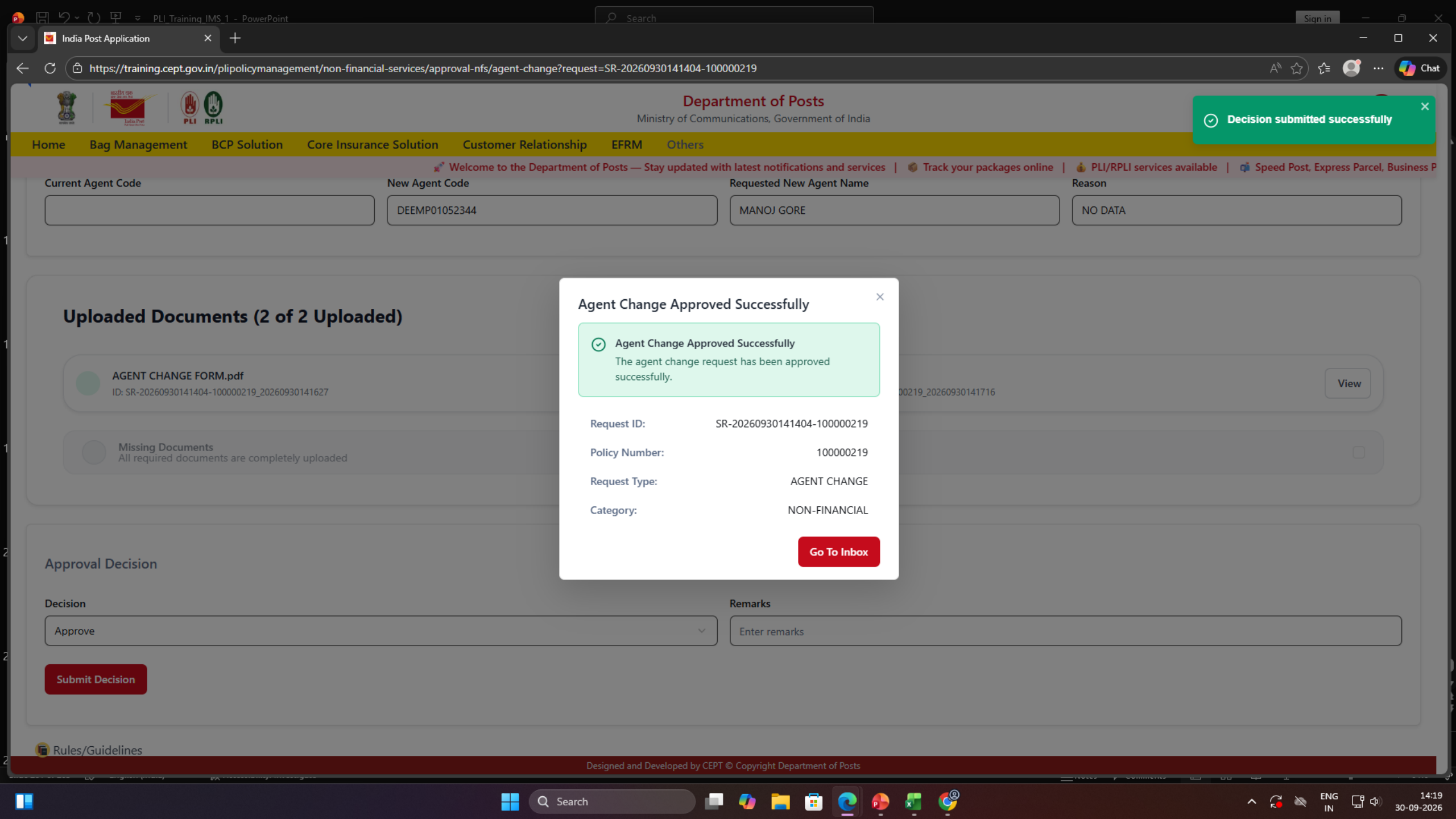
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