

No. Y-38/17/2026-PE-II-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001

Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation regarding- Assam Postal Circle

Reference: - Assam circle letter No. Est/Plg/Review & Rationalization of Administrative Unit/2026(Part-IV) dated 31.08.2026

The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

2. After a comprehensive review of the Administrative Units in the Circle, Assam Circle submitted the various proposals vide above mentioned references for the creation, rebalancing, and merger of Administrative Units. These proposals were examined in consultation with the Internal Finance Wing and Postal Accounts Finance Wing.

3. Upon examination, the Competent Authority is pleased to approve the following proposals of Assam Circle: -

i. **Creation of Diphu Postal Division**, with headquarters at Diphu, by bifurcation/ merger of the existing Nagaon and Cachar Postal Divisions, as per **Annexure-I**.

ii. **Creation of Lakhimpur Postal Division**, with headquarters at Lakhimpur, by split and merger/reorganization of the existing Sivsagar, Dibrugarh and Tinsukia Postal Divisions, with consequential merger of Tinsukia Division into residual Dibrugarh Division, as per **Annexure-II**.



- iii. **Creation of Dhubri Postal Division**, with headquarters at Dhubri, by bifurcation of the existing Goalpara Postal Division, as per **Annexure-III**.
- iv. **Creation of Charaideo Postal Sub-Division**, with headquarters at Sonari, under Sivsagar Postal Division, by bifurcation/reorganization of existing Sub-Divisions, as per **Annexure-IV**.
- v. **Creation of Hamren Postal Sub-Division**, with headquarters at Hamren, under Nagaon Postal Division, by bifurcation/reorganization of existing Sub-Divisions, as per **Annexure-V**.
- vi. **Creation of Salmara South-Mankachar Postal Sub-Division**, with headquarters at Salmara South-Mankachar, under Dhubri Postal Division, by bifurcation/reorganization of existing Sub-Divisions, as per **Annexure-VI**.
- vii. **Creation of Abhayapuri Sub-Divisions** under Goalpara Postal Division by bifurcation/ reorganization of existing Sub-Divisions, as per **Annexure-VII**.
- viii. **Creation of Baksa Postal Sub-Division**, with headquarters at Mussalpur, under Nalbari Barpeta Postal Division, by bifurcation/reorganization of existing Sub-Divisions, as per **Annexure-VIII**.
4. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of above proposals.
5. The redeployment of **Group 'B' and 'C' staff** may be carried out by the Head of the Circle in consultation with CIFA/Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of **"deemed to be abolished"** posts.
6. The redeployment of staff shall be carried out, as far as possible, based on the willingness/request of the staff, with a view to minimizing the financial burden on the Government exchequer and inconvenience to the staff.
7. In respect of redeployment of Group 'A' level officers, separate orders shall be issued by the Postal Directorate. Further, in case any other posts are required or found surplus in the Circle, appropriate orders in this regard shall be issued by the Postal Directorate.

However, until the redeployment of such posts, Circle shall operationalize newly created Administrative Units through local arrangement/additional charge to the incumbents.



8. The final revised expenditure (recurring/non-recurring) proposed by the Circle is approved in principle, subject to compliance with all codal formalities. The expenditure shall continue to be met from the existing budgetary resources. Any proposal for new Inspection Vehicle may be taken up separately for the approval of Competent authority.
9. The Circle shall take all proactive measures to increase revenue generation and improve the overall **Expense Coverage Ratio (ECR)** of the newly created administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed after one year.
10. The outcome of the review, duly concurred by **CIFA**, including the ECR figures for the one-year period following the bifurcation/creation/merger vis-à-vis the corresponding figures prior to the bifurcation/creation/merger, may be furnished to the Establishment Division.
11. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of above proposals w.e.f. **01.11.2026** and furnish an Action Taken Report to this office.
12. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 118/2026-27/FA-CS(P) dated 07.10.2026**



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. All GMs(Finance)/ Director (Accounts) Postal (through India Post website)
12. Additional Director General, Army Postal Service, C/o 56 APO.
13. GM, CEPT – with a request to upload the OM on the India Post website.
14. All recognized Federations/Unions/Associations (through India Post website)
15. SO Guard File.

Annexure-I

1. The Postal network — existing and revised /residual jurisdiction on creation of **Diphu Postal Division** is as below:

Offices	Nagaon (Existing Dn)	Cachar (Existing Dn)	Diphu (New Division)	Nagaon (Residual Dn)	Cachar (Residual Dn)
Sub-Divisions	5	7	3	4	6
Head Office	2	3	1	1	3
Sub Office	58	90	16	49	83
Branch Office	461	509	161	371	438

2. Accommodation: The Divisional Office of the proposed Diphu Division will be accommodated on the first floor of Diphu HPO building.



Annexure-II

1. Postal network — existing and revised /residual jurisdiction on creation of **Lakhimpur Postal Division** and merger of Tinsukia Division with residual Dibrugarh Division:

Offices	Sivsagar (Existing)	Dibrugarh (Existing)	Tinsukia (Existing)	Lakhimpur (New)	Sivsagar (Residual)	Dibrugarh (Residual incl. merged Tinsukia)
Sub-Divisions	6	5	2	3	6	5
Head Office	3	2	1	1	3	2
Sub Office	87	53	36	29	72	75
Branch Office	545	425	109	289	437	353

2. Accommodation:

The office of the new Lakhimpur Postal Division will initially function from rented accommodation.



Annexure-III

1. Postal network — Existing and revised /residual jurisdiction on creation of Dhubri Postal Division

Offices	Goalpara (Existing)	Dhubri (New Division)	Goalpara (Residual)
Sub-Divisions	4	3	3
Head Office	3	2	1
Sub Office	60	31	29
Branch Office	448	244	204

2. Accommodation: The office of the proposed Dhubri Division will function from the office of the existing Goalpara Division situated at Dhubri. The Divisional Office of the residual Goalpara Division will continue to function at Goalpara.



Annexure-IV

1. Postal network — Existing and revised /residual jurisdiction on creation of Charaideo Postal Sub-Division :

Sub-Division	Existing number of units			Revised number of units		
	HO	SO	BO	HO	SO	BO
Jorhat North	0	13	100	0	15	74
Jorhat South	1	18	57	1	14	61
Golaghat	1	14	98	1	11	77
Sivsagar	1	16	96	1	12	75
Simaluguri	0	13	95	0	10	78
Mariani	0	13	99	0	10	71
Charaideo (New)	0	0	0	0	10	64
Total	3	87	545	3	82	500

2. Accommodation: The new Charaideo Sub-Division Office will be located at Sonari, in a rented building.



Annexure-V

1. Postal network — Existing and revised /residual jurisdiction on creation of Hamren Postal Sub-Division

Sub-Division	Existing number of units			Revised number of units		
	HO	SO	BO	HO	SO	BO
Nagaon East	1	17	87	1	17	87
Nagaon West	0	8	97	0	8	97
Morigaon	0	10	96	0	10	96
Diphu	1	9	91	1	9	91
Hojai	0	14	90	0	10	58
Hamren (New)	0	0	0	0	4	32
Total	2	58	461	2	58	461

2. Accommodation: Initially, the new Hamren Sub-Division Office will be located at Hamren, in a rented Building.



Annexure-VI

1. Postal network — The Existing and revised /residual jurisdiction on Creation of Salmara South-Mankachar Postal Sub-Division under Dhubri Postal Division

Sub-Division	Existing number of units			Revised number of units		
	HO	SO	BO	HO	SO	BO
Nagaon East	1	17	87	1	17	87
Nagaon West	0	8	97	0	8	97
Morigaon	0	10	96	0	10	96
Diphu	1	9	91	1	9	91
Hojai	0	14	90	0	10	58
Hamren (New)	0	0	0	0	4	32
Total	2	58	461	2	58	461

2. Accommodation: One vacant staff quarter located at Dhubri may be accommodated for the office of IP, Salmara South-Mankachar.



Annexure-VII

1. Postal network — The Existing and revised /residual jurisdiction on
Creation of Abhayapuri Sub-Divisions under Goalpara Postal Division

Name of the Sub Division	Existing number of units			Revised number of units		
	HO	SO	BO	HO	SO	BO
Dhubri	1	14	113	1	10	91
Bongaigaon	0	16	106	0	11	69
Kokrajhar	1	13	106	1	11	94
Goalpara	1	17	123	1	10	69
Salmara South- Mankachar (New)	0	0	0	0	10	59
Abhayapuri (New)	0	0	0	0	8	66
Total	3	60	448	3	60	448

2. Accommodation: (i) One room of the Abhayapuri SO rented building may be accommodated for the office of IP, Abhayapuri.



Annexure-VIII

1. Postal network —The Existing and revised /residual jurisdiction on Creation of Baksa Postal Sub-Division

Sub-Division	Existing number of units			Revised number of units		
	HO	SO	BO	HO	SO	BO
Barpeta	1	13	107	1	10	81
Nalbari East	1	15	92	1	12	77
Nalbari West	0	15	89	0	14	79
Pathsala	0	18	94	0	14	72
Baksa (New)	0	0	0	0	11	73
Total	2	61	382	2	61	382

2. Accommodation: Initially, the new Baksa Sub-Division Office will be located at Hamren, in a rented Building.



No. Q-13/36/2026-PE-I-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001
Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation – “Andhra Pradesh Circle” regarding.

Reference: Andhra Pradesh Circle letters as under:

- (a) Letter No. EST/Misc/Dlgs/2025 dated 18.09.2026
- (b) Letter No. Est/R&R of Administrative unit/26/kw dated 18.09.2026
- (c) Circle Office letter dated 31.07.2026
- (d) Letter No. EST/REBALANCING/ADMINUNITS/2026/I dated 26.09.2026 and 07.10.2026.
- (e) Letter No. Est/Misc/Dlgs/2025 dated 29.09.2026.

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The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

After a comprehensive review of the Administrative Units in the Circle, Andhra Pradesh Circle submitted various proposals for the creation, transfer and reorganization of Administrative Units through the aforesaid letters. These proposals were examined in consultation with the Integrated Finance Wing and Postal Accounts Finance Wing.

1. Upon examination, the Competent Authority is pleased to approve the following proposals of Andhra Pradesh Circle:-

- i. **Creation of Guntur-Amaravathi Postal Region**, with headquarters at Guntur, by bifurcation of the existing Vijayawada Region (which continues as the reorganised Vijayawada Region), as per **Annexure-I**.
- ii. **Transfer of Amalapuram Postal Division** from Visakhapatnam Region to Vijayawada Region, as per **Annexure-II**.
- iii. **Creation of Kasibugga Postal Division**, with headquarters at Kasibugga, by bifurcation of the existing Srikakulam Postal Division, under Visakhapatnam Region, as per **Annexure-III**.
- iv. **Creation of Narsipatnam Postal Division**, with headquarters at Narsipatnam, by bifurcation of the existing Anakapalle Postal Division, under Visakhapatnam Region, as per **Annexure-IV**.
- v. **Consequential realignment of the Sub-Divisions** of Srikakulam and Anakapalle Divisions, as per **Annexure-V**.



2. The Chief Postmaster General shall take necessary action in respect of redistribution of jurisdiction and shifting/transfer of assets, staff, records, etc., for implementation of the above proposals in consultation with respective Postmaster Generals and other offices.

3. The redeployment of **Group 'B' and 'C' staff** may be carried out by the Head of the Circle in consultation with CIFA/Head of Region/Concerned Divisional Head, as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of "**deemed to be abolished**" posts as per DoE OM No. 7(1)/E.Coord-I/2017(Part.III) dated 04.01.2024.

4. The redeployment of staff shall be carried out, as far as possible, based on the willingness/request of the staff, with a view to minimizing the financial burden on the Government exchequer and inconvenience to the staff.

5. In respect of redeployment of Group 'A' level officers, separate orders shall be issued by the Postal Directorate. Further, in case any other posts are required or found surplus in the Circle, appropriate orders in this regard shall be issued by the Postal Directorate.

However, until the redeployment of such posts, Circle shall operationalize newly created Administrative Units through local arrangement/additional charge to the incumbents.

6. The final revised expenditure (recurring/non-recurring) proposed by the Circle is approved in principle, subject to compliance with all codal formalities. The expenditure shall continue to be met from the existing budgetary resources. Any proposal for provision of a **new inspection vehicle** may be taken up separately for approval of the Competent Authority.

7. The Circle shall take all proactive measures to increase revenue generation and improve the overall **Expense Coverage Ratio (ECR)**/revenue as projected in the proposals, in respect of the newly created/merged administrative units as well as the existing Administrative Units. The financial and workload performance of the bifurcated/new/merged Regions, Divisions and Sub-Divisions shall be reviewed after one year.

8. The outcome of the review, duly concurred by **CIFA**, including the ECR figures for the one-year period following the bifurcation/creation/merger vis-à-vis the corresponding figures prior to the bifurcation/creation/merger, may be furnished to the Establishment division.

9. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of the above proposals w.e.f. **01.11.2026** and furnish an **Action Taken Report** to this office.

10. This sanction issues in exercise of the power conferred on this Department in consultation with Integrated Finance Wing vide **Diary No. 126/2026-27/FA-CS(P)** dated **07.10.2026**.



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.

3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. Additional Director General, Army Postal Service, C/o 56 APO.
12. GM, CEPT – with a request to upload the OM on the India Post website.
13. All recognized Federations/Unions/Associations (through India Post website).
14. Chief Postmaster General, Andhra Pradesh Circle, Vijayawada.
15. SO, Guard File.



Annexure-I

(Circle reference No. EST/Misc/Dlgs/2025 dated 18.09.2026)

Creation of Guntur-Amaravathi Postal Region by bifurcation of Vijayawada Region

Sl. No.	Guntur-Amaravathi Region (New)	Vijayawada Region	Visakhapatnam Region	Kurnool Region (no change)
1	Guntur Division	Vijayawada Division	Anakapalle Division	Anantapur Division
2	Tenali Division	Gudivada Division	Narsipatnam Division	Chittoor Division
3	Narasaraopet Division	Machilipatnam Division	Kakinada Division	Cuddapah Division
4	Markapur Division	Eluru Division	Parvathipuram Division	Hindupur Division
5	Prakasam Division	Tadepalligudem Division	Rajahmundry Division	Kurnool Division
6	Nellore Division	Bhimavaram Division	Srikakulam Division	Nandyal Division
7	Gudur Division	Amalapuram Division	Kasibugga Division	Proddatur Division
8	-	-	Visakhapatnam Division	Tirupati Division
9	-	-	Vizianagaram Division	-



Annexure-II

(Circle Office letter dated 31.07.2026)

Transfer of Amalapuram Postal Division from Visakhapatnam Region to Vijayawada Region

Sl. No.	Particulars	Details
1	Action	Amalapuram Postal Division (2 HOs, 37 SOs, 196 BOs; 235 Post Offices) transferred from Visakhapatnam Region to Vijayawada Region, on grounds of administrative convenience and balance among the Regions
2	Effect on jurisdiction, network and staff	No change in the jurisdiction, postal network or staff of Amalapuram Division



Annexure-III

(Circle reference No. Est/R&R of Administrative unit/26/kw dated 18.09.2026 and letter dated 07.10.2026)

Creation of Kasibugga Postal Division by bifurcation of Srikakulam Postal Division

1. Postal Network of Kasibugga Postal Division-

Unit	Srikakulam Division (Existing)	Kasibugga Division (New)	Srikakulam Division (Residual)
Sub-Divisions	7	3	4
HO	3	1	2
SO	65	24	41
BO	508	194	314

2. **Accommodation:** Existing building to be taken on lease/rent for the Divisional Office for an initial period of 2 years at approx. Rs. 30,000 per month through a lease deed



Annexure-IV

(Circle reference No. Est/R&R of Administrative unit/26/kw dated 18.09.2026 and letter dated 07.10.2026)

Creation of Narsipatnam Postal Division by bifurcation of Anakapalle Postal Division

1. Postal Network of Narsipatnam Postal Division-

Unit	Anakapalle Division (Existing)	Narsipatnam Division (New)	Anakapalle Division (Residual)
Sub-Divisions	7	4	3
HO	2	1	1
SO	45	20	25
BOs	559	287	272

2. Accommodation: Rented building at Narsipatnam at approx. Rs. 30,000 per month



Annexure-V

(Circle reference No. Est/R&R of Administrative unit/26/kw dated 18.09.2026)

Realignment of Sub-Divisions of Srikakulam and Anakapalle Divisions

Division	Srikakulam (existing)	Kasibugga (new)	Srikakulam (residual)	Anakapalle (existing)	Narsipatnam (new)	Anakapalle (residual)
Sub-Divisions	7	3	4	7	4	3
HO	3	1	2	2	1	1
SO	65	24	41	45	20	25
BO	508	194	314	559	287	272



No. Q-13/35/2026-PE-I-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001
Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in 'Gujarat Circle'.

Ref: - Gujarat Circle's e-file no. EST-A/1-389/Re-Org/2026-Part (2), Computer No. 3280897.

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The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

After a comprehensive review of the Administrative Units in the Circle, Gujarat Circle submitted the various proposals vide above mentioned references for the creation, rebalancing, and merger of Administrative Units. These proposals were examined in consultation with the Integrated Finance Wing and Postal Accounts Finance Wing.

2. Upon examination, the Competent Authority is pleased to approve the following proposals of Gujarat Circle: -

(I) Creation of Surat Region: Creation of a new Postal Region, namely Surat Region, with headquarters at Surat, by bifurcation of the existing Vadodara Region, as per **Annexure-I**.

(II) Creation of Ahmedabad Heritage City Postal Division: Creation of a new Ahmedabad Heritage City Division with Headquarter at Ahmdebad (in Ahmedabad GPO building) by bifurcation of existing Ahmedabad City Division in Gujarat Circle, as per **Annexure-II**.

(III) Creation of Ahmedabad Utkarsh Division: Creation of a new Ahmedabad Utkarsh Division by bifurcation of existing Gandhinagar Division in Gujarat Circle, as per **Annexure-III**.



(IV) **Creation of Gadhidham Division:** Creation of a new Gandhidham Division by bifurcation of existing Kachchh Division in Gujarat Circle, as per **Annexure-IV**.

(V) **Creation of Surat East Postal Division:** Creation of a new Surat East Division by re-organization/bifurcation of existing Surat Division and Bardoli Division, the residual Surat Division being re-named as Surat West Postal Division in Gujarat Circle, as per **Annexure-V**.

(VI) **Creation of Dahod Division:** Creation of a new Dahod Division by bifurcation of existing Panchmahals Division in Gujarat Circle, as per **Annexure-VI**.

(VII) **Creation of Dedipada Postal Sub-Division:** creation of a new Dedipada Postal Sub-Division by bifurcation/re-organization of existing 05 Postal Sub-Divisions under Bharuch Division in Gujarat Circle, as per **Annexure-VII**.

(VIII) **Creation of Bodeli Postal Sub-Division:** creation of a new Bodeli Postal Sub-Division by bifurcation/re-organization of existing 03 Postal Sub-Divisions under Vadodara East Division in Gujarat Circle, as per **Annexure-VIII**.

(IX) **Re-organization of Sub-Divisions under Anand Division:** Reorganisation of the Postal Sub-Divisions of Anand Postal Division by abolition of Dakor Sub-Division and merger of its offices into the other Sub-Divisions, as per **Annexure-IX**.

(X) **Re-organization of Sub-Divisions under Rajkot Division:** Reorganisation of the Postal Sub-Divisions of Rajkot Postal Division by abolition of Rajkot North Sub-Division and merger of its offices into the other Sub-Divisions, as per **Annexure-X**.

(XI) **Re-organization of Sub-Divisions under Kachchh Postal Division:** reorganisation of the Sub-Divisions of Kachchh Postal Division, involving merger of Bhuj West and Bhuj East into a single Bhuj Sub-Division, creation of Naliya (by split from Nakhatrana), Anjar and Rahpar (relocated from Bhachau) Sub-Divisions and subsuming of the Bhachau Sub-Division, as per **Annexure-XI**.

3. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of the above proposals.

4. The redeployment of **Group 'B' and 'C' staff** may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts, should not fall under the category of "**deemed to be abolished**" posts as per DoE instructions vide OM No. 7(1)/E.Coord-I/2017(Part.III) dated 04.01.2024.



5. The redeployment of staff shall be carried out based on willingness/request to minimize financial burden on Govt. Exchequer and inconvenience of staff.
6. For redeployment of **Group 'A' level officer(s)**, separate orders will be issued by the Postal Directorate. Further, if any other post is required/surplus in the Circle, orders will be issued by the Postal Directorate. However, until the redeployment of such posts, the Circle shall operationalize the newly created/merged administrative units through local arrangement/additional charge to the incumbents.
7. The **final revised expenditure** (Recurring/Non-recurring) indicated by the Circle is in-principle approved subject to adherence to all the codal formalities. The expenditure on equipment and other requirements, if any, shall be met from the existing sanctioned budget provision under the appropriate Heads of Account of the concerned Divisions/Circle, subject to availability of funds, and shall continue to be met from existing budgetary resources. No additional funds shall be sought or allotted to the Circle for this purpose.
8. The Circle shall take all proactive measures to increase revenue generation and improve the overall **Expense Coverage Ratio (ECR)** of the newly created/merged administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed upon completion of one year.
9. The outcome of the review, duly concurred by **CIFA**, including the ECR figures for the one-year period following the rebalancing/merger/reorganization vis-à-vis the corresponding figures for one year prior thereto, may be furnished to the Establishment Division.
10. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of the above proposals w.e.f. **01.11.2026** and furnish an **Action Taken Report** to this office.
11. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 108/2026-27/FA-CS(P)** dated **01.10.2026**.



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. Additional Director General, Army Postal Service, C/o 56 APO.
12. GM, CEPT – with a request to upload the OM on the India Post website.
13. All recognized Federations/Unions/Associations (through India Post website).
14. Chief Postmaster General, Gujarat Circle, Chandigarh.
15. SO, Guard File.



Annexure-I

**Creation of Surat Postal Region by bifurcation of Vadodara Postal Region –
Structure of the four Regions of Gujarat Circle**

Sl.	HQ Region	Vadodara Region (Residual)	Surat Region (New)	Rajkot Region
1	Ahmedabad City	Anand	Bardoli	Rajkot
2	Ahmedabad Heritage City (new)	Kheda	Bharuch	Kachchh
3	Gandhinagar	Panchmahals	Navsari	Gandhidham (new)
4	Ahmedabad Utkarsh (new)	Dahod (new)	Surat East (new)	Gondal
5	Banaskantha	Vadodara East	Surat West (new)	Amreli
6	Patan	Vadodara West	Valsad	Junagadh
7	Mahesana	Sabarkantha	–	Porbandar
8	Surendranagar	–	–	Jamnagar
9	Bhavnagar	–	–	–



Annexure-II

(Creation of Ahmedabad Heritage City Postal Division by bifurcation of Ahmedabad City Postal Division)

Distribution of Sub-Divisions, HOs, SOs and BOs between new Ahmedabad Heritage City Division and residual Ahmedabad City Division:

Sl. No.	Particulars	Existing Ahmedabad City Division	Ahmedabad Heritage City Division (New)	Ahmedabad City Division (Residual)
1	Sub-Divisions	4 (Odhav, North, West, South)	1 (Ahmedabad East)	1 (Ahmedabad West)
2	Head Offices	2	2*	1
3	Sub Offices	101	58	43
4	Branch Offices	65	46	19
5	NDC	3	1	2
6	IDC	5	3	2
7	Extension Counters	4	3	1
	Total	184	113	69

Note: *Ahmedabad GPO (Gazetted HO) is included in Ahmedabad Heritage City Dn.

The four existing Sub-Divisions (Odhav, North, West and South) are re-organized into two Sub-Divisions (Ahmedabad East and Ahmedabad West), one under each resultant Division.



Annexure-III

(Creation of Ahmedabad Utkarsh Postal Division by bifurcation of Gandhinagar Postal Division)

Distribution of Sub-Divisions, HOs, SOs and BOs between new Ahmedabad Utkarsh and residual Gandhinagar Postal Divisions:

Sl. No.	Particulars	Existing Gandhinagar Division	Ahmedabad Utkarsh Division (New)	Gandhinagar Division (Residual)
1	Sub-Divisions	6	3	3
2	Head Offices	2 (Gandhinagar & Kalol)	1* (Dholka)	1 (Gandhinagar)
3	Sub Offices	77	23	54
4	Branch Offices	438	290	148

*Ahmedabad Utkarsh Division is proposed to be accommodated in the existing premises of Dholka MDG, which is proposed to be upgraded as Dholka Head Office and Kalol HO is proposed to be Down gradation as MDG.

Note- The circle shall submit a separate proposal for upgradation of the Dholka MDG to Head Post Office to Postal Directorate.



Annexure-IV

(Creation of Gandhidham Postal Division by bifurcation of Kachchh Postal Division)

Distribution of Sub-Divisions, HOs, SOs and BOs between new Gandhidham and Kachchh Postal Divisions:

Sl. No.	Particulars	Existing Kachchh Division	Gandhidham Division (New)	Kachchh Division (Residual)
1	Sub-Divisions	6	3	4
2	Head Offices	1	1**	1
3	Sub Offices	59	22	36
4	Branch Offices	449	181	268

* Includes the net addition of one Sub-Division under Kachchh Division (6 to 7 Sub-Divisions in all), as per **Annexure-XI**.

** Gandhidham Division will function from Gandhidham HO (proposed), i.e. Gandhidham Sub Office proposed to be upgraded as Head Office. **The circle shall submit a separate proposal for upgradation of the Gandhidham Sub Office to Head Post Office to Postal Directorate.**



Annexure-V

(Creation of Surat East Postal Division by re-organization of Surat and Bardoli Postal Divisions)

Distribution of Sub-Divisions, HOs, SOs and BOs between Surat East, Surat West and Bardoli Postal Division:

S.N.	Offices	Existing Postal Division		Newly Postal Division	Residual Division	
		Surat	Bardoli	Surat East	Surat West	Bardoli.
1.	Sub Division	03	05	02	02	04
2.	Head Office	02	01	01	01	01
3.	Sub Office	55	51	31	38	37
4.	B.Os	179	393	131	104	337

Note: Residual Surat Postal Division will be renamed as Surat West Postal Division.

Annexure-VI

(Creation of Dahod Postal Division by bifurcation of Panchmahals Postal Division)

Distribution of Sub-Divisions, HOs, SOs and BOs between Panchmahals and Dahod Postal Division:

Sl. No.	Particulars	Existing Panchmahals Division	Dahod Division (New)	Panchmahals Division (Residual)
1	Sub-Divisions	06	03	03
2	Head Offices	02	01	01
3	Sub Offices	42	19	23
4	Branch Offices	527	278	249



Annexure-VII

Distribution of HOs, SOs and BOs among the Sub-Divisions of Bharuch Postal Division (before and after creation of Dedipada Sub-Division)

Sl. No.	Sub-Division	Existing				After reationalization			
		HO	SO	BO	Total	HO	SO	BO	Total
1	Bharuch	01	18	91	110	01	14	66	81
2	Ankleshwar	00	10	91	101	00	09	71	80
3	Jhagadia	00	07	88	95	00	10	80	90
4	Jambusar	00	12	86	98	00	10	74	84
5	Rajpipla	00	07	103	110	00	06	84	90
6	Dedipada (new)	--	--	--	--	00	05	84	89
	Total	01	54	459	514	01	54	459	514

Annexure-VIII

Distribution of HOs, SOs and BOs among the Sub-Divisions of Vadodara East Postal Division (before and after creation of Bodeli Sub-Division)

Sl. No.	Sub-Division	Existing				After reationalization*			
		HO	SO	BO	Total	HO	SO	BO	Total
1	ASP East	01	22	65	88	01	21	51	73
2	Chhotaudepur	00	07	117	124	00	05	85	90
3	Dabhoi	01	07	124	132	01	05	90	96
4	Bodeli (new)	--	--	--	--	00	05	80	85
	Total	02	36	306	344	02	36	306	344



Annexure-IX

Re-organization of Sub-Divisions under Anand Postal Division

Distribution of HOs, SOs and BOs among the Sub-Divisions of Anand Postal Division (before and after abolition of Dakor Sub-Division)

Sl. No.	Sub-Division	Existing				After reationalization*			
		HO	SO	BO	Total	HO	SO	BO	Total
1	Anand East	01	14	38	53	01	21	55	77
2	Anand West	00	17	39	56	00	15	63	78
3	Dakor	00	07	59	66	--	--	--	--
4	Vadasinor	00	06	48	54	00	08	66	74
	Total	01	44	184	229	01	44	184	229

Annexure-X

(Re-organization of Sub-Divisions under Rajkot Postal Division)

Distribution of HOs, IDCs, SOs and BOs among the Sub-Divisions of Rajkot Postal Division (before and after abolition of Rajkot North Sub-Division)

Sl. No.	Sub-Division	Existing					After reationalization				
		HO	IDC	SO	BO	Total	HO	IDC	SO	BO	Total
1	Morbi	00	00	06	73	79	00	00	07	81	88
2	Rajkot East (to be re-named Rajkot Central)	00	00	10	67	77	00	00	14	63	77
3	Rajkot North	01	01	12	34	48	--	--	--	--	--
4	Rajkot South	00	00	12	32	44	01	01	19	62	83
	Total	01	01	40	206	248	01	01	40	206	248



Annexure-XI

Distribution of HOs, SOs and BOs among the Sub-Divisions of Kachchh Division
(after creation of Anjar Sub-Division)

Table-I

S.N.	Name of Sub Division	Present Scenario			
		HO	SO	BO	Total
1.	Bhuj West	1	7	51	59
2.	Bhuj East	0	10	70	80
3.	Bhachau	0	7	90	97
4.	Gandhidham	0	9	34	43
5.	K Mandvi	0	13	95	108
6.	Nakhtrana	0	13	109	122
	Total	01	59	449	509

Table-II

Scenario After bifurcation					
S.N.	Name of Sub Division	HO	SO	BO	Total
1	Bhuj	1	11	64	76
2	Naliya	0	6	71	77
3	K Mandvi	0	8	64	72
4	Nakhtrana	0	11	69	80
5	Gandhidham	01	10	52	63
6	Anjar	0	8	68	76
7	Rahpar	0	4	61	65
	Total	02	58	449	509

Note: One new Sub Division namely Anjar Sub-Division has been created, Naliya Sub Division (Split from Nakhtrana) and Rahpar Sub Division (relocated from Bhachau Sub Division), has been proposed.

No. Q-13/25/2026-PE-I-DOP

Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001

Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in 'Haryana Circle'.

Reference: Haryana Circle e-office's file as under:

- (I) e-file no. Estt/Proposed Sirsa Division (Com. No 3279285)
- (II) e-file Estt/Rationalization/Bhiwani Sub-Divisions (com. No. 3279893)
- (III) e-file Estt/Restructured Sonipat Division (Com. No. 3279293)

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The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

After a comprehensive review of the Administrative Units in the Circle, Haryana Circle submitted the various proposals vide above mentioned references for the creation, rebalancing, and merger of Administrative Units. These proposals were examined in consultation with the Integrated Finance Wing.

2. Upon examination, the Competent Authority is pleased to approve the following proposals of Haryana Circle: -

(I). **Creation of Sirsa Postal Division:** Creation of a new Sirsa Postal Division with Headquarter at Sirsa by bifurcation of jurisdiction (split) of the existing Hisar Postal Division, as per **Annexure-I**.

(II). **Merger of Mahendergarh Postal Sub-Division:** Merger of Mahendergarh Postal Sub-Division with the other Sub-Divisions (re-organization of 5 Sub-Divisions into 04 Sub-Divisions) under Bhiwani Postal Division in Haryana Circle, as per Annexure-II.



III. Reallocation of Jind District from Karnal Postal Division to Sonipat Postal Division as per Annexure-III.

3. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of the above proposals.
4. The redeployment of **Group 'B' and 'C' staff** may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts, should not fall under the category of "**deemed to be abolished**" posts as per DoE instructions vide OM No. 7(1)/E.Coord-I/2017(Part.III) dated 04.01.2024
5. The redeployment of staff shall be carried out based on willingness/request to minimize financial burden on Govt. Exchequer and inconvenience of staff.
6. For redeployment of **Group 'A' level officer(s) (if any required)**, separate orders will be issued by the Postal Directorate. Further, if any other post is required/surplus in the Circle, orders will be issued by the Postal Directorate. However, until the redeployment of such posts, the Circle shall operationalize the newly created/merged administrative units through local arrangement/additional charge to the incumbents.
7. The **final revised expenditure** (Recurring/Non-recurring) indicated by the Circle is in-principle approved subject to adherence to all the codal formalities. The expenditure on equipment and other requirements, if any, shall be met from the existing sanctioned budget provision under the appropriate Heads of Account of the concerned Divisions/Circle, subject to availability of funds, and shall continue to be met from existing budgetary resources. No additional funds shall be sought or allotted to the Circle for this purpose.
8. The Circle shall take all proactive measures to increase revenue generation and improve the overall **Expense Coverage Ratio (ECR)** of the newly created/merged administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed upon completion of one year.
9. The outcome of the review, duly concurred by **CIFA**, including the ECR figures for the one-year period following the rebalancing/merger/reorganization vis-à-vis the corresponding figures for one year prior thereto, may be furnished to the Establishment Division.



10. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of the above proposals w.e.f. **01.11.2026** and furnish an **Action Taken Report** to this office.

11. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide their **Dy. No. 104/2026-27/FA-CS(P)** dated **29.09.2026**.



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. Additional Director General, Army Postal Service, C/o 56 APO.
12. GM, CEPT – with a request to upload the OM on the India Post website.
13. All recognized Federations/Unions/Associations (through India Post website)
14. SO, Guard File.

Annexure-I

Creation of Sirsa Postal Division by bifurcation of the existing Hisar Postal Division

Jurisdiction of New Sirsa Postal Division and residual Hisar Postal Division:

Particulars	Existing Hisar Division	Sirsa Division (New)	Hisar Division (Residual)
Revenue Districts	Hisar, Hansi, Fatehabad, Sirsa (04)	Sirsa, Fatehabad (02)	Hisar, Hansi (02)
No. of Tehsils	18	12	06
Sub-Divisions	West, East, Uklana**, Fatehabad, Sirsa-I, Sirsa-II (06)	Fatehabad, Sirsa-I, Sirsa-II (03)	West, East, Uklana** (03)
Head Offices	02	01	01
Sub Offices	67	34	33
Branch Offices	446	266	180

** Tohana Sub-Division, though geographically in Fatehabad District (which falls in the new Sirsa Division), will be renamed as Uklana Sub-Division and retained under the residual Hisar Division, being administratively linked to Hisar District.



Annexure-II

Distribution of HOs, SOs and BOs among the Sub-Divisions of Bhiwani Postal Division (before and after merger of Mahendergarh Sub-Division)

Sl. No.	Sub-Division	Existing			After Rationalization*		
		HO	SO	BO	HO	SO	BO
1	SDI (P) 1st, Bhiwani	0	13	60	0	15	76
2	SDI (P) 2nd, Bhiwani	1	11	64	1	12	71
3	SDI (P), Charkhi Dadri	0	11	66	0	11	77
4	Narnaul	1	6	56	1	8	73
5	Mahendergarh	0	5	51	--	--	--
	Total	2	46	297	2	46	297

* After merger of Mahendergarh Sub-Division with the other four Sub-Divisions.



Annexure-III

Reallocation of Jind District from Karnal Postal Division to Sonipat Postal Division

Jurisdiction of Sonipat Postal Division and Karnal Postal Division (before and after reallocation):

Particulars	Existing Sonipat Division	Existing Karnal Division	Sonipat Division (After reallocation)	Karnal Division (Residual)
Revenue Districts	Sonipat (01)	Karnal, Panipat, Jind (03)	Sonipat, Jind (02)	Karnal, Panipat (02)
No. of Tehsils	04	15	09	10
Sub-Divisions	Sonipat, Gohana (02)	Karnal East, Karnal West, Panipat, Jind East, Jind West (05)	Sonipat, Gohana, Jind East, Jind West (04)	Karnal East, Karnal West, Panipat (03)
Head Offices	01	03	02	02
Sub Offices	34	73	53	54
Branch Offices	143	352	287	208



No. Q-13/23/2026-PE-I-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001
Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in 'Himachal Pradesh Circle'.

Reference: Himachal Pradesh Circle letters as under:

- (a) Letter No. Estt/7-1001/2026/Creation New Sub Division dated 31.08.2026 (Sansarpur Terrace Sub-Division).
- (b) Letter No. EA/8-6001/2026/Creation New Sub Division dated 31.08.2026 (Jogindernagar Sub-Division).
- (c) Letter No. Estt/6-4001/2026/Creation New Sub Division dated 31.08.2026 (Rajgarh Sub-Division).

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The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

After a comprehensive review of the Administrative Units in the Circle, Himachal Pradesh Circle submitted the various proposals for the creation of new Sub-Divisions through the aforesaid letters. These proposals were examined in consultation with the Integrated Finance Wing.

2. Upon examination, the Competent Authority is pleased to approve the following proposals of Himachal Pradesh Circle:

- i. **Creation of Sansarpur Terrace Postal Sub-Division**, with headquarters at Sansarpur Terrace, under Dehra Gopipur Postal Division, by bifurcation/reorganization of the existing Sub-Divisions of the Division as per **Annexure-I**.



- ii. **Creation of Jogindernagar Postal Sub-Division**, with headquarters at Jogindernagar, under Mandi Postal Division, by bifurcation/reorganization of the existing Sub-Divisions of the Division as per **Annexure-II**.
 - iii. **Creation of Rajgarh Postal Sub-Division**, with headquarters at Rajgarh, under Solan Postal Division, by bifurcation/reorganization of the existing Sub-Divisions of the Division as per **Annexure-III**.
3. The Chief Postmaster General shall take necessary action in respect of redistribution of offices among the Sub-Divisions concerned and shifting/transfer of assets, staff, records, etc., for implementation of the above proposals.
4. The redeployment of **Group 'B' and 'C' staff** may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts, should not fall under the category of "**deemed to be abolished**" posts as per DoE instructions vide OM No. 7(1)/E.Coord-I/2017(Part.III) dated 04.01.2024.
5. The redeployment of staff shall be carried out based on willingness/request to minimize financial burden on Govt. Exchequer and inconvenience of staff.
6. For redeployment of **Group 'A' level officer(s)**, separate orders will be issued by the Postal Directorate. Further, if any other post is required/surplus in the Circle, orders will be issued by the Postal Directorate. However, until the redeployment of such posts, the Circle shall operationalize the newly created/merged administrative units through local arrangement/additional charge to the incumbents.
7. The **final revised expenditure** (Recurring/Non-recurring) indicated by the Circle is in-principle approved subject to adherence to all the codal formalities. The expenditure on equipment and other requirements, if any, shall be met from the existing sanctioned budget provision under the appropriate Heads of Account of the concerned Divisions/Circle, subject to availability of funds, and shall continue to be met from existing budgetary resources. No additional funds shall be sought or allotted to the Circle for this purpose.
8. The Circle shall take all proactive measures to increase revenue generation and improve the overall **Expense Coverage Ratio (ECR)** of the newly created/merged administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed upon completion of one year.



9. The outcome of the review, duly concurred by **CIFA**, including the ECR figures for the one-year period following the creation of the Sub-Divisions vis-à-vis the corresponding figures for one year prior thereto, in respect of Dehra Gopipur, Mandi and Solan Divisions, may be furnished to the Establishment Division.

10. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of the above proposals w.e.f. **01.11.2026** and furnish an **Action Taken Report** to this office.

11. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 91/2026-27/FA-CS(P)** dated **15.09.2026**.


(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. Additional Director General, Army Postal Service, C/o 56 APO.
12. GM, CEPT – with a request to upload the OM on the India Post website.
13. All recognized Federations/Unions/Associations (through India Post website).
14. Chief Postmaster General, Himachal Pradesh Circle, Shimla.
15. SO, Guard File.

Annexure-I

Distribution of HOs, SOs and BOs among the Sub-Divisions of Dehra Gopipur Postal Division (before and after creation of Sansarpur Terrace Sub-Division)

Sl. No.	Sub-Division	Existing			After Rationalization*		
		HO	SO	BO	HO	SO	BO
1	Dehra	1	17	64	1	10	53
2	Jawali	0	14	82	0	10	62
3	Kangra	1	10	88	1	10	71
4	Sansarpur Terrace (new)	—	—	—	0	11	48
	Total	2	41	234	2	41	234

* After creation of Sansarpur Terrace Sub-Division.



Annexure-II

Distribution of HOs, SOs and BOs among the Sub-Divisions of Mandi Postal Division
(before and after creation of Jogindernagar Sub-Division)

Sl. No.	Sub-Division	Existing			After Rationalization*		
		HO	SO	BO	HO	SO	BO
1	Kullu North	2	16	58	2	15	56
2	Kullu South	0	9	82	0	9	75
3	Mandi North	0	16	72	0	12	59
4	Mandi South	1	11	74	1	10	48
5	Sarkaghat	0	15	73	0	13	59
6	Sundernagar	1	12	72	1	11	67
7	Jogindernagar (new)	—	—	—	0	9	67
	Total	4	79	431	4	79	431

* After creation of Jogindernagar Sub-Division.



Annexure-III

Distribution of HOs, SOs and BOs among the Sub-Divisions of Solan Postal Division
(before and after creation of Rajgarh Sub-Division)

Sl. No.	Sub-Division	Existing			After Rationalization*		
		HO	SO	BO	HO	SO	BO
1	Solan	1	13	77	1	13	57
2	Subathu	0	11	74	0	10	58
3	Parwanoo	0	15	66	0	11	52
4	Nahan	1	10	88	1	9	72
5	Rajgarh (new)	—	—	—	0	6	66
	Total	2	49	305	2	49	305

* After creation of Rajgarh Sub-Division.



No. Q-13/24/2026-PE-I-DOP

Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001

Dated: 12.10.2026

Office Memorandum

Subject: - Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in 'Jharkhand Circle'.

Reference: - Jharkhand Circle letters as under:

- I. letter no. Estt. /New Postal Region/Dhanbad/2026-27 dated 25.08.2026.
- II. letter no. Estt./New Postal Dn/Bokaro Division/2026-27 dated 25.08.2026
- III. letter no. Estt./New Postal Dn/Ramgarh Division/2026-27 dated 25.08.2026
- IV. letter no. Estt./New Postal Dn/Chaibasa Division/2026-27 dated 27.08.2026
- V. letter no. Estt./New Postal Dn/Khunti Division/2026-27 dated 25.08.2026
- VI. letter no. Estt./Merger/RMS RN & DH/2026-27 dated 25.08.2026
- VII. letter no. Estt./New Postal Sub-Dn/Itkhor /2026-27 dated 25.08.2026
- VIII. letter no. Estt./New Postal Sub-Dn/Amrapara/2026-27 dated 25.08.2026
- IX. letter no. Estt./New Postal Sub-Dn/Chhipadohar/2026-27 dated 25.08.2026

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The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

After a comprehensive review of the Administrative Units in the Circle, Jharkhand Circle submitted the various proposals vide above mentioned references for the creation, rebalancing, and merger of Administrative Units. These proposals were examined in consultation with the Integrated Finance Wing and Postal Accounts Finance Wing.

2. Upon examination, the Competent Authority is pleased to approve the following proposals of Jharkhand Circle: -



- i. **Creation of new Postal Region:** create a new Postal Region, namely "Dhanbad Region", with its headquarters at Dhanbad, under the Jharkhand Circle, by bifurcation of the existing undivided postal jurisdiction of Jharkhand Circle (at present functioning as a single administrative charge, referred to herein as "Ranchi Region"), as per **Annexure-I**.
 - ii. **Creation of Bokaro Postal Division:** Creation of Bokaro Postal Division with Headquarters at Bokaro, by bifurcation/merger of existing Dhanbad, Hazaribagh, Giridih, B. Deoghar, SP Dumka & Palamau Postal Division(s) (Split & Merge), as per **Annexure-II**.
 - iii. **Creation of Ramgarh Postal Division:** creation of Ramgarh Postal Division with headquarter at Ramgarh Cantt H.O., by bifurcation/merger of existing Dhanbad, Hazaribagh, Giridih, B. Deoghar, SP Dumka & Palamau Postal Division(s) (Split & Merge), as per **Annexure-II**.
 - iv. **Creation of Chaibasa Postal Division:** Creation of Chaibasa Postal Division with Headquarters at Chaibasa HO, by bifurcation of existing Singhbhum Postal Division in Jharkhand Circle, as per **Annexure-III**.
 - v. **Creation of Khunti Postal Division:** Creation of Khunti Postal Division with Headquarter at Khunti MDG, by bifurcation/merger of existing Ranchi Postal Division in Jharkhand Circle, as per **Annexure-IV**.
 - vi. **Creation of Itkhori Postal Sub-Division:** Creation of Itkhori Postal Sub-Division by bifurcation/re-organization of Barhi and Chatra Sub Divisions under Hazaribagh Postal Division in Jharkhand Circle, as per **Annexure-V**.
 - vii. **Creation of Amrapara Postal Sub-Division:** Creation of Amrapara Postal Sub-Division by bifurcation/re-organization of Pakur, Dumka Central and Sahebganj Sub-Division(s) under Santhal Pargana Postal Division in Jharkhand Circle, as per **Annexure-VI**.
 - viii. **Creation of Chipadohar Postal Sub-Division:** Creation of Chipadohar Postal Sub-Division by bifurcation/re-organization of Latehar, Central and Palamau East Sub-Division(s) under Palamu Postal Division in Jharkhand Circle, as per **Annexure-VII**.
3. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of the above proposals.
4. The redeployment of **Group 'B' and 'C' staff** may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts, should not fall under the category of "**deemed to be**



abolished" posts as per DoE instructions vide OM No. 7(1)/E.Coord-I/2017(Part.III) dated 04.01.2024.

5. The redeployment of staff shall be carried out based on willingness/request to minimize financial burden on Govt. Exchequer and inconvenience of staff.

6. For redeployment of **Group 'A' level officer(s)**, separate orders will be issued by the Postal Directorate. Further, if any other post is required/surplus in the Circle, orders will be issued by the Postal Directorate. However, until the redeployment of such posts, the Circle shall operationalize the newly created/merged administrative units through local arrangement/additional charge to the incumbents.

7. The **final revised expenditure** (Recurring/Non-recurring) indicated by the Circle is in-principle approved subject to adherence to all the codal formalities. The expenditure on equipment and other requirements, if any, shall be met from the existing sanctioned budget provision under the appropriate Heads of Account of the concerned Divisions/Circle, subject to availability of funds, and shall continue to be met from existing budgetary resources. No additional funds shall be sought or allotted to the Circle for this purpose.

8. The Circle shall take all proactive measures to increase revenue generation and improve the overall **Expense Coverage Ratio (ECR)** of the newly created/merged administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed upon completion of one year.

9. The outcome of the review, duly concurred by **CIFA**, including the ECR figures for the one-year period following the rebalancing/merger/reorganization vis-à-vis the corresponding figures for one year prior thereto, may be furnished to the Establishment Division.

10. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of the above proposals w.e.f. **01.11.2026** and furnish an **Action Taken Report** to this office.

11. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 122/2026-27/FA-CS(P)** dated **07.10.2026**.



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.

2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. Additional Director General, Army Postal Service, C/o 56 APO.
12. GM, CEPT – with a request to upload the OM on the India Post website.
13. All recognized Federations/Unions/Associations (through India Post website)
14. SO, Guard File.



Annexure-I

Jurisdiction of HQ Region, Ranchi, and Dhanbad Region

Sl. No.	Dhanbad Region (New)	Ranchi (HQ) Region (Residual)
1	B. Deoghar Division	Gumla Division
2	Dhanbad Division	Palamau Division
3	Giridih Division	Ranchi Division
4	Hazaribagh Division	Singhbhum Division
5	Santhal Pargana Division	Chaibasa Division (new)
6	Bokaro Division (new)	Khunti Division (new)
7	-	Ramgarh Division (new)



Annexure-II

Distribution of Sub-Divisions, HOs, SOs and BOs among Hazaribagh, Giridih, B. Deoghar, Santhal Pargana (SP Dumka), Dhanbad and Palamau Postal Divisions and the new Bokaro and Ramgarh Postal Divisions

S.N.	Name of the Division	Existing				After rationalization			
		SD	HO	SO	BO	SD	HO	SO	BO
1	Hazaribagh	7	2	69	537	4	1	32	296
2	Giridih	3	1	40	270	3	1	28	270
3	B. Deoghar*	3	1	30	269	3*	1	27	266
4	Santhal Pargana (SP Dumka)	7	1	43	609	7	1	41	552
5	Dhanbad	4	2	83	244	3	1	64	194
6	Palamau	8	1	38	769	9	1	33	747
7	Bokaro (new)	Newly Created				3	1	45	187
8	Ramgarh (new)	Newly Created				3	1	35	186
	Total	32	8	303	2698	35	8	305	2698

* After-rationalization figures of B. Deoghar include Godda Sub-Division reallocated from Santhal Pargana Division (**Annexure-VI**).



Annexure-III

Distribution of Sub-Divisions, HOs, SOs and BOs between Singhbhum and Chaibasa Postal Division (After Creation of new Chaibasa Postal Division)

S.N.	Offices	Existing Singhbhum Postal Division	Newly Chaibasa Postal Division	Residual Singhbhum Division
1.	Sub Division	08	04	04
2.	Head Office	02	01	01
3.	Sub Office	72	24	48
4.	B.Os	654	337	317

Annexure-IV

Distribution of Sub-Divisions, HOs, SOs and BOs between Ranchi Postal Division, Gumla Postal Division and Khunti Postal Division (After Creation of new Khunti Postal Division)

S.N.	Name of the Division	Existing				after rationalization			
		SD	HO	SO	BO	SD	HO	SO	BO
1	Ranchi	6	2	65	397	3	1	38	181
2	Gumla	4	1	25	360	4	1	23	327
3	Khunti (new)	Newly Created				3	1	29	249
	Total	10	3	90	757	10	3	90	757



Annexure-V

Distribution of HOs, SOs and BOs among the Sub-Divisions under Hazaribagh Division (after creation of Itkhori Sub-Division)

Sl.	Name of Sub-Division	Existing				After Rationalization			
		HO	SO	BO	Total	HO	SO	BO	Total
1	Barhi Sub-Division	0	5	60	65	0	6	70	76
2	Itkhori Sub-Division (new)	<i>Newly Created</i>				0	4	73	77
3	Chatra Sub-Division	0	8	122	130	0	5	78	83
4	Hazaribagh Central Sub-Division	1	10	75	86	1	16	83	100
5	Hazaribagh West* (re-named as Ramgarh West)	0	9	91	100	0	10	74	84
6	Ramgarh East Sub-Division	0	10	64	74	0	6	56	62
7	Ramgarh Sub-Division	1	19	48	68	1	19	48	68
8	Koderma Sub-Division #	0	8	77	85	0	8	77	85
	Total	2	69	537	608	2	74	559	635

* Hazaribagh West Sub-Division is re-named as Ramgarh West Sub-Division.

Koderma Sub-Division is proposed to be allotted to Giridih Division.

Note: Post Office jurisdiction is being simultaneously realigned as part of the Ramgarh Division proposal, under which portions of the erstwhile Hazaribagh West and Ramgarh East Sub-Divisions have been reconstituted as the Ramgarh West and Ramgarh East Sub-Divisions of the new Ramgarh Division.

Remark: Figures may be reconciled by Jharkhand Circle.



Annexure-VI

Distribution of HOs, SOs and BOs among the Sub-Divisions of Santhal Pargana Division (after creation of Amrapara Sub-Division and reallocation of Godda Sub-Division)

Sl.	Name of Sub-Division	Present			after rationalization		
		HO	SO	BO	HO	SO	BO
1	Dumka Central Sub-Division	0	6	81	0	6	85
2	Dumka East Sub-Division	0	5	82	0	5	82
3	Dumka North Sub-Division	1	6	103	1	4	63
4	Mahgama Sub-Division	0	5	74	0	5	74
5	Pakur Sub-Division	0	7	109	0	6	83
6	Sahebganj Sub-Division	0	13	123	0	11	88
7	Amrapara Sub-Division (new)	Newly Created			0	4	77
8	Godda Sub-Division #	0	1	35	0	4	97
	Total *	1	43	607*	1	45	649

Godda Sub-Division is reallocated to B. Deoghar Postal Division.

* **Annexure-II** reflects 609 existing BOs for Santhal Pargana Division. Figures may be reconciled by the Circle.



Annexure-VII

Distribution of HOs, SOs and BOs among the Sub-Divisions of Palamau Division
(after creation of Chhipadohar Sub-Division)

Sl.	Name of Sub-Division	Present			After Rationalization		
		HO	SO	BO	HO	SO	BO
1	Garhwa South	0	2	97	0	2	97
2	Garhwa	0	3	93	0	3	93
3	Hussainabad	0	5	78	0	5	78
4	Latehar	0	9	125	0	3	85
5	Nagar Utari	0	4	83	0	4	83
6	Palamau Central	1	6	95	1	8	73
7	Palamau East	0	5	107	0	3	82
8	Palamau North	0	5	91	0	3	91
9	Chhipadohar (new)	Newly Created			0	3	65
	Total	1	39	769	1	34	747

Note: 5 SOs and 22 BOs of the Latehar Sub-Division of Palamau Division have been merged with the new Ramgarh Division.



No. Y-38/33/2026-PE-II-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001
Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation – “Kerala Circle” regarding.

Reference: Kerala Circle revised proposal for rationalization and re-balancing of Divisions and Sub-Divisions vide efile No. EST/1-1/COMPREHENSIVEREVIEW/FINAL/2026-27 and the Circle's reply to IFW observations vide email dated 08.10.2026; Directorate email dated 21.08.2026 & 07.10.2026.

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The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

2. After a comprehensive review of the Administrative Units in the Circle, Kerala Circle submitted the following proposals for the rebalancing, creation, merger and reorganization of Administrative Units through the aforesaid letters. These proposals were examined in consultation with the Integrated Finance Wing.

3. Upon examination, the Competent Authority is pleased to approve the following proposals of Kerala Circle:-

- i. **Creation of Wayanad Postal Division**, with Divisional Office at Kalpetta HPO, by reorganization of the existing Calicut and Thalassery Postal Divisions of Northern Region, comprising two Sub-Divisions, namely Kalpetta (relocated from Calicut Division) and Mananthavady (relocated from Thalassery Division), as per **Annexure-I. The proposal for creation of Sulthan Bathery Sub-Division is not approved.**
- ii. **Merger of Thalassery Postal Division with Kannur Postal Division**, with relocation of Kuthuparamba Sub-Division to Kannur Division, Thalassery Sub-Division to Vadakara Division and Koyilandy Sub-Division of Vadakara Division to Calicut Division, as per **Annexure-II.**
- iii. **Relocation of Mananthavady Sub-Division** from Thalassery Division to Wayanad Division
- iv. **Creation of Sulthan Bathery Sub-Division – Not approved.**

- v. **Merger of Tripunithura Sub-Division** into Ernakulam and Kochi Sub-Divisions of Ernakulam Postal Division, as per **Annexure-III**.
- vi. **Merger of Mavelikara North and Mavelikara South Sub-Divisions** into Mavelikara Sub-Division, with Kayangulam Sub-Division retained, and attachment of 3 SOs and 3 BOs of Tiruvalla Division to Mavelikara Division, as per **Annexure-IV**.
- vii. **Relocation of Kalpetta of Sub-Division:** shifted from Calicut Division to Wayanad Division.
- viii. **Relocation of Kuthuparamba, Thalassery and Koyilandy of Sub-Divisions:** Kuthuparamba shifted to Kannur Division; Thalassery to Vadakara Division; and Koyilandy to Calicut Division.

- 2. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of above proposals in consultation with respective Postmaster Generals and other officers.
- 3. The redeployment of Group 'B' and 'C' staff may be carried out by the Head of the Circle in consultation with CIFA & Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of "deemed to be abolished" posts as per DoE OM No. 7(1)/E.Coord-I/2017(Part.III) dated 04.01.2024.
- 4. The redeployment of staff shall be carried out, as far as possible, based on the willingness/request of the staff, with a view to minimizing the financial burden on the Government exchequer and inconvenience to the staff.
- 5. In respect of redeployment of Group 'A' level officers, separate orders shall be issued by the Postal Directorate, with the approval of the Postal Services Board where required. Further, in case any other posts are required or found surplus in the Circle, appropriate orders in this regard shall be issued by the Postal Directorate.

However, until the redeployment of such posts, Circle shall operationalize newly created/reorganized Administrative Units through local arrangement/additional charge to the incumbents.

- 6. The final revised expenditure (recurring/non-recurring) proposed by the Circle is approved in principle, subject to compliance with all codal formalities. The expenditure shall continue to be met from the existing budgetary resources. Any proposal for a new inspection vehicle may be taken up separately for the approval of the Competent Authority.
- 7. The Circle shall take all proactive measures to increase revenue generation and improve the overall Expense Coverage Ratio (ECR)/revenue as projected in the proposals, in respect of the newly created/merged administrative units as well as the existing Administrative Units. The financial and workload performance of the bifurcated/new/merged Divisions and Sub-Divisions shall be reviewed after one year.



8. The outcome of the review, duly concurred by CIFA, including the ECR figures for the one-year period following the bifurcation/creation/merger vis-à-vis the corresponding figures prior to the bifurcation/creation/merger, may be furnished to the Establishment Division.
9. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of the above proposals w.e.f. **01.11.2026** and furnish an **Action Taken Report** to this office.
10. This sanction issues in exercise of the power conferred on this Department in consultation with Integrated Finance Wing vide **Diary No. 129/2026-27/FA-CS(P) dated 09.10.2026.**


(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. All GMs(Finance)/ Director (Accounts) Postal (through India Post website)
12. Additional Director General, Army Postal Service, C/o 56 APO.
13. GM, CEPT – with a request to upload the OM on the India Post website.
14. All recognized Federations/Unions/Associations (through India Post website).
15. SO, Guard File.

Annexure-I

(Circle reference efile No. EST/1-1/COMPREHENSIVEREVIEW/FINAL/2026-27 and the Circle's reply to IFW observations vide email dated 08.10.2026)

Creation of Wayanad Postal Division by reorganization of Calicut and Thalassery Postal Divisions

Network of Calicut, Thalassery and Wayanad Divisions

Office	Calicut Division (Existing)	Calicut Division (Residual)*	Thalassery Division (Existing)	Wayanad Division (new)
Sub-Divisions	4	4	3	2 [#]
HO	3	3	1	1
SO	66	63	43	20
BO	216	180	160	139

* After relocation of Kalpetta Sub-Division to Wayanad and receipt of Koyilandy Sub-Division from Vadakara Division (Annexure-II). Thalassery Division ceases to exist (Annexure-II).

Two sub divisions namely Kalpetta & Mananthavady in Wayanad Division.

2. Accommodation: Wayanad Divisional Office shall function at the Kalpetta HPO.



Annexure-II

(Circle reference efile No. EST/1-1/COMPREHENSIVEREVIEW/FINAL/2026-27 and the Circle's reply to IFW observations vide email dated 08.10.2026)

Merger of Thalassery Postal Division with Kannur Postal Division

Relocation of Sub-Divisions

Sl.	Sub-Division	Transferred from (Division)	Transferred to (Division)
1	Mananthavady	Thalassery	Wayanad (new)
2	Kuthuparamba	Thalassery	Kannur
3	Thalassery	Thalassery	Vadakara
4	Kalpetta	Calicut	Wayanad (new)
5	Koyilandy	Vadakara	Calicut

Sub-Divisions of Kannur, Thalassery, Vadakara, Calicut and Wayanad Divisions

Division	Existing Sub-Divisions	Sub-Divisions after reorganization	No.
Kannur	Kannur, Payyannur, Taliparamba	Kannur, Payyannur, Taliparamba, Kuthuparamba (from Thalassery)	3 to 4
Thalassery	Thalassery, Kuthuparamba, Mananthavady	Merged with Kannur Division	3 to 0
Vadakara	Vadakara North, Vadakara South, Koyilandy	Vadakara North, Vadakara South, Thalassery (from Thalassery Division)	3 to 3
Calicut	Kalpetta, Calicut North, Calicut South, Kunnamangalam	Koyilandy (from Vadakara), Calicut North, Calicut South, Kunnamangalam	4 to 4
Wayanad (new)	—	Kalpetta (from Calicut), Mananthavady (from Thalassery)	0 to 2

2. Accommodation: Existing departmental buildings/staff quarters, with alterations restricted to the bare minimum.



Annexure-III

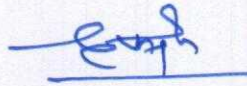
(Circle reference efile No. EST/1-1/COMPREHENSIVEREVIEW/FINAL/2026-27 and the Circle's reply to IFW observations vide email dated 08.10.2026)

Merger of Tripunithura Sub-Division into Ernakulam and Kochi Sub-Divisions of Ernakulam Division

Network of Sub-Divisions of Ernakulam Division

Sl. No	Sub-Division	Existing number of units			Number of units after rationalization		
		HO	SO	BO	HO	SO	BO
1	Ernakulam	1	24	14	1	37	31
2	Kochi	1	26	10	1	32	29
3	Tripunithura (merged)	0	19	36	-	-	-
	Total	2	69	60	2	69	60

2. Accommodation: Existing Sub-Divisional Offices of Ernakulam and Kochi.



Annexure-IV

(Circle reference efile No. EST/1-1/COMPREHENSIVEREVIEW/FINAL/2026-27 and the Circle's reply to IFW observations vide email dated 08.10.2026)

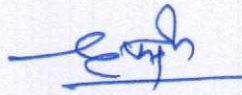
Merger of Mavelikara North and Mavelikara South Sub-Divisions into Mavelikara Sub-Division

Postal Network of Sub-Divisions of Mavelikara Division

Sl.	Existing Sub-Division	HO / SO / BO	Sub-Division (After)	HO / SO / BO
1	Mavelikara North	1 / 18 / 21	Mavelikara	1 / 30 / 36
2	Mavelikara South	0 / 19 / 25	Kayangulam	1 / 26 / 40
3	Kayangulam	1 / 16 / 27	-	-
	Total (3 Sub-Divisions)	2 / 53 / 73	Total (2 Sub-Divisions)	2 / 56* / 76*

* Includes 3 SOs (Ala, Cheriyanadu, Parumala) and 3 BOs (Perissery, Elanjimel, Thonakkad) attached from Tiruvalla Division.

2. Accommodation: Existing accommodation of Mavelikara North Sub-Division.



No. Y-38/25/2026-PE-II-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi – 110001

Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circle for Enhancing Administrative Efficiency, Business Development and Revenue Generation in **Karnataka Postal Circle.**

Reference: - Karnataka circle letter No. ESA/1-55/Dlgs/2025 dated 8.09.2026

The administrative framework at the Regional, Divisional and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

2. After a comprehensive review of the Administrative Units in the Circle, Karnataka Circle submitted the following proposals for the creation, rebalancing and merger of Administrative Units through the aforesaid letter. These proposals were examined in consultation with the Internal Finance Wing and Postal Accounts Finance Wing.

3. Upon examination, the Competent Authority is pleased to approve the following proposals of Karnataka Circle: -

- i. **Creation of Western Karnataka Region**, with headquarters at Mangaluru by bifurcation/merger/redistribution of jurisdiction of the existing HQ Region, North Karnataka Region and South Karnataka Region as per **Annexure -I**
- ii. **In-principle approval for shifting of Headquarters of South Karnataka Region from Bengaluru to Mysuru** as per **Annexure-II**
- iii. **Creation of one new Thirthahalli Postal Sub-Division** under Shivamogga Postal Division – **Annexure-III**
- iv. **Reduction of Benson Town Sub-Division under Bengaluru East Division** as per **Annexure-IV**
- v. **Reduction of Kittur Sub-Division under Belagavi Division** as per **Annexure-V**
- vi. **Reduction of Kundapur South Sub-Division under Udupi Division** as per **Annexure VI**



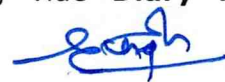
4. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of above proposals.
5. The redeployment of Group 'B' and 'C' staff may be carried out by the Head of the Circle in consultation with CIFA/Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of "deemed to be abolished" posts as per DoE instructions vide O.M No. 7(1)/E-Coord-I/2017(Part.III) dated. 04.01.2024.
6. The redeployment of staff shall be carried out, as far as possible, based on the willingness/request of the staff, with a view to minimizing the financial burden on the Government exchequer and inconvenience to the staff.
7. In respect of redeployment of Group 'A' level officers, separate orders shall be issued by the Postal Directorate. Further, in case any other posts are required or found surplus in the Circle, appropriate orders in this regard shall be issued by the Postal Directorate.

However, until the redeployment of such posts, Circle shall operationalize newly created Administrative Units through local arrangement/additional charge to the incumbents.

8. The final revised expenditure (recurring/non-recurring) proposed by the Circle is approved in principle, subject to compliance with all codal formalities. The expenditure shall continue to be met from the existing budgetary resources. Any proposal for new Inspection Vehicle may be taken up separately for the approval of Competent authority.
9. The Circle shall take all proactive measures to increase revenue generation and improve the overall Expense Coverage Ratio (ECR) of the newly created administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed after one year.
10. The outcome of the review, duly concurred by CIFA, including the ECR figures for the one-year period following the bifurcation/creation/ merger vis-à-vis the corresponding figures prior to the bifurcation/creation/merger, may be furnished to the Establishment Division.
11. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of above proposals w.e.f. 01.11.2026 and furnish an Action Taken Report to this office.



12. This sanction issues in exercise of the power conferred on this Department in consultation with the Integrated Finance Wing vide **Diary No. 127/2026-27/FA-CS(P) dated 08.10.2026.**



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. All GMs(Finance)/ Director (Accounts) Postal (through India Post website)
12. Additional Director General, Army Postal Service, C/o 56 APO.
13. GM, CEPT – with a request to upload the OM on the India Post website.
14. All recognized Federations/Unions/Associations (through India Post website)
15. SO Guard File.

Annexure-I

1. Revised Jurisdiction of Regions on creation of Western Region at Karnataka Postal Circle :

Sl. No.	South Karnataka Region (9 Divisions)	North Karnataka Region (12 Divisions)	Western Karnataka Region (7 Divisions)	BG HQ Region (6 Divisions)
1.	Ballari	Bagalkot	Chikkamagaluru	Bengaluru East
2.	Koppal	Belagavi	Karwar	Bengaluru South
3.	Chitradurga	Bidar	Mangaluru	Bengaluru West
4.	Davanagere	Chikodi	Puttur	Channapatna
5.	Hassan	Dharwad	Shivamogga	Kolar
6.	Kodagu	Gadag	Sirsi	Tumakuru
7.	Mandya	Gokak	Udupi	
8.	Mysuru	Haveri		
9.	Nanjangud	Kalaburagi		
10.		Raichur		
11.		Vijayapura		
12.		Yadgiri		

2. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for setting up the headquarters of Office of Western Region at Mangaluru by 31.10.2026.

3. **Accommodation** : The new Regional Office will function from Mangaluru Head Post Office, so that there will be no rental expenditure.



Annexure-II

In-principle approval for shifting of Headquarters of South Karnataka Region
from Bengaluru to Mysuru

The CPMG, Karnataka Circle will identify a Departmental Building for housing the Headquarters of South Karnataka Region at Mysuru, so that there will be no rental expenditure.



Annexure-III

Creation of one new Thirthahalli Postal Sub-Division under Shivamogga Postal Division

1. **Postal network** — existing and revised /residual jurisdiction on Creation of New Thirthahalli Sub-Division under Shivamogga Postal Division:

Sl. No.	Name of the Sub Division	Existing number of units			Revised number of units		
		HO	SO	BO	HO	SO	BO
1	Shivamogga	1	19	67	1	19	47
2	Shikaripura	0	9	87	0	7	69
3	Sagar	1	14	78	1	11	62
4	Bhadravathi	1	22	61	1	16	52
5	Thirthahalli (New)	—	—	—	0	11	63
	Total	3	64	293	3	64	293

2. **Accommodation:** SPM Quarters, Thirthahalli, an existing Departmental building and presently vacant may be utilised for accommodating Sub Division.



Annexure-IV

Reduction of one Benson Town Sub-Division under Bengaluru East Division

1. **Postal network** — existing and revised /residual jurisdiction of Bengaluru East Division on reduction of Benson Town Sub Division:

Sl. No.	Name of Sub Division	Existing			Proposed			Total
		HOs	SOs	BOs	HOs	SOs	BOs	
1.	Sadashivanagar Sub Dn	01	17	06	01	30	06	37
2.	Benson Town Sub Dn	0	27	0	REDUCED			
3.	Vimanapura Sub Dn	01	17	05	01	31	05	37
4	Yelahanka Sub Dn	0	13	50	0	13	50	63
	Total	2	74	61	2	74	61	137

2. Reduction of Benson Town Sub-Division and redistribution its 27 SOs among the remaining Sadashivanagar and Vimanapura Sub-Divisions, retaining Yelahanka Sub-Division as is, resulting in 3 Sub-Divisions with the same aggregate of 76 HO/SO and 61 BOs.



Annexure-V

Reduction of Kittur Sub-Division under Belagavi Division

1. Postal network — existing and revised /residual jurisdiction of Belagavi Division on reduction of Kittur Sub Division:

Name of the Sub-Division	Existing number of units			Revised number of units		
	HO	SO	BO	HO	SO	BO
Belagavi North	01	19	37	01	23	59
Belagavi South	00	16	51	00	18	67
Bailhongal Sub Dn	01	9	60	01	10	74
Ramdurg Sub Dn	01	9	62	01	10	71
Kittur Sub Dn	00	8	61	Reduced		
Total	03	61	271	03	61	271

2. Reduction of Kittur Sub-Division (8 SOs, 61 BOs) and redistribution of its jurisdiction among the remaining Belagavi (North), Belagavi (South), Bailhongal and Ramdurg Sub-Divisions, resulting in 4 Sub-Divisions in Belagavi Postal Division.



Annexure-VI

Reduction of Kundapur South Sub-Division under Udupi Division

1. **Postal network** — existing and revised /residual jurisdiction of Udupi Division on reduction of Kundapur South Sub Division:

Sl. No.	Name of Sub Division	Existing			Proposed		
		HOs	SOs	BOs	HOs	SOs	BOs
1.	Udupi South Sub Division	1	19	46	1	23	56
2.	Udupi North Sub Division	1	12	49	1	16	75
3.	Kundapura South Sub Division	0	13	57	Reduced		
4.	Kundapura Sub Division	1	15	49	1	20	70
	Total	3	59	201	3	59	201

2. Reduction of Kundapura South Sub-Division (13 SOs, 57 BOs) and redistribution of its offices among Udupi South, Udupi North and Kundapura Sub-Divisions, resulting in 3 Sub-Divisions with the same aggregate of 59 SOs and 201 BOs.



No. Y-38/16/2026-PE-II-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001

Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation regarding.-Madhya Pradesh Postal Circle

Reference: - Estt. /1202/Gwalior Region/2026 dated 03.09.2026

The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

2. After a comprehensive review of the Administrative Units in the Circle, Madhya Pradesh Circle submitted the various proposals for the creation, rebalancing, and merger of Administrative Units through the aforesaid letter. These proposals were examined in consultation with the Internal Finance Wing and Postal Accounts Finance Wing.

3. Upon examination, the Competent Authority is pleased to approve the following proposals of Madhya Pradesh Circle:

- i. **Creation of new Postal Region — Gwalior Region** — with headquarters at Gwalior, by bifurcation/merger/redistribution of jurisdiction of the existing HQ Region (Bhopal), Jabalpur Region and Indore Region as per **Annexure-I**
- ii. **Creation of Dhar Postal Division:** - by bifurcation/merger/redistribution of jurisdiction of the existing Indore Mofussil, Indore City, Ujjain and Ratlam Postal Divisions as per **Annexure-II**
- iii. **Creation of Dewas Postal Division:** - By bifurcation/merger/redistribution of jurisdiction of the existing Indore Mofussil, Indore City, Ujjain and Ratlam Postal Divisions as per **Annexure-II**
- iv. **Merger of Indore Muffasil Division and Indore City Division into Indore Division as per Annexure-III**
- v. **Creation of Khargone Postal Division:** - by bifurcation of the existing Khandwa Postal Division, under Indore Region as per **Annexure-IV**



- vi. **Creation of Singrauli Postal Division:** - with headquarters at Singrauli, by bifurcation of the existing Rewa Postal Division, under Jabalpur Region as per **Annexure-V**.
- vii. **Creation of Pawai Postal Sub-Division:** - with headquarters at Pawai, by bifurcation/re-organization of the existing Sub-Divisions of Satna Postal Division, under Jabalpur Region as per **Annexure-VI**.
4. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of above proposals.
5. The redeployment of Group 'B' and 'C' staff may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of "deemed to be abolished" posts as per DoE instructions vide O.M No. 7(1)/E-Coord-I/2017(Part.III) dated. 04.01.2024 .
6. The redeployment of staff shall be carried out, as far as possible, based on the willingness/request of the staff, with a view to minimizing the financial burden on the Government exchequer and inconvenience to the staff.
7. In respect of redeployment of Group 'A' level officers, separate orders shall be issued by the Postal Directorate. Further, in case any other posts are required or found surplus in the Circle, appropriate orders in this regard shall be issued by the Postal Directorate. However, until the redeployment of such posts, Circle shall operationalize newly created Administrative Units through local arrangement/additional charge to the incumbents.
8. The final revised expenditure (recurring/non-recurring) proposed by the Circle is approved in principle, subject to compliance with all codal formalities. The expenditure shall continue to be met from the existing budgetary resources. Any proposal for new Inspection Vehicle may be taken up separately for the approval of Competent authority.
9. The Circle shall take all proactive measures to increase revenue generation and improve the overall Expense Coverage Ratio (ECR) of the newly created administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed after one year.
10. The outcome of the review, duly concurred by CIFA, including the ECR figures for the one-year period following the bifurcation/creation/merger vis-à-vis the corresponding figures prior to the bifurcation/creation/merger, may be furnished to the establishment division.



11. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of above proposals w.e.f. 01.11.2026 and furnish an Action Taken Report to this office.
12. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 123/2026-27/FA-CS(P) dated 07.10.2026** .



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. All GMs(Finance)/ Director (Accounts) Postal (through India Post website)
12. Additional Director General, Army Postal Service, C/o 56 APO.
13. GM, CEPT – with a request to upload the OM on the India Post website.
14. All recognized Federations/Unions/Associations (through India Post website)
15. SO Guard File.

Annexure-I

(Circle reference No. Estt/12-02/Gwalior Region/2026 dated. 03.09.2026)

1. Region wise, re-distribution of units on creation of Gwalior Region

Sl. No.	Gwalior Region (Divisions)	HQ Region, Bhopal (Divisions)	Jabalpur Region (Divisions)	Indore Region (Divisions)
1	Gwalior	Bhopal	Jabalpur	Indore
2	Guna	Narmadapuram	Balaghat	Ujjain
3	Morena	Chhindwara	Satna	Khandwa
4	Shivpuri	Sehore	Shahdol	Mandsaur
5	Chhatarpur	Vidisha	Rewa	Ratlam
6	Sagar		Mandla	Dewas
7			Singrauli	Dhar
8				Khargone

2. Accommodation: - The New Regional Office of Gwalior Region to be accommodated in the existing Departmental Building at Morar Head Post Office Gwalior.



Annexure- II

(Circle reference No. Estt/14-02/2026 dated. 22.08.2026)

1. Postal network — existing and revised /residual jurisdiction on creation of Dhar and Dewas Postal Division

Offices/ Units	Existing (Indore Mofussil+ City+Ujjain+Ratlam)	New Dhar Divison	New Dewas Division	Residual Indore	Residual Ujjain	Residual Ratlam
Sub-Divisions	19	4	4	4	3	4
Head Office	8	1	2	2	1	2
Sub Office	173	25	33	50	38	27
Branch Office	1,249	337	309	111	221	271

2. The overall postal network of the four parent Divisions (19 Sub-Divisions, 8 HOs, 173 SOs, 1,249 BOs) remains unchanged in aggregate and is redistributed among the five resultant Divisions (Dhar, Dewas, Indore, Ujjain and Ratlam), consistent with a matching-savings basis.

3. The Divisional office of newly created Dhar Division will be accommodated in Departmental Building of Dhar H.O at Dhar.

3. The Divisional office of new Dewas Division will be accommodated in Departmental building of Dewas HO at Dewas.



Annexure-III

Circle reference No. Estt/14-02/2026 dated. 22.08.2026)

1. Postal network — existing and revised /residual jurisdiction on Merger of Indore Muffasil Division and Indore City Division into Indore Division

Offices/Units	Existing (Indore Mofussil+ City+Ujjain+Ratlam)	New Dhar Divison	New Dewas Division	Residual Indore	Residual Ujjain	Residual Ratlam
Sub-Divisions	19	4	4	4	3	4
Head Office	8	1	2	2	1	2
Sub Office	173	25	33	50	38	27
Branch Office	1,249	337	309	111	221	271



Annexure- IV

(Circle reference number: Estt/14-02/06/2026 dated. 11.08.2026)

1. **Postal network** — existing and revised /residual jurisdiction on creation of Khargone Postal Division:

Offices	Existing Khandwa Division	New Khargone Division	Residual Khandwa Division
Sub-Divisions	7	4	3
Head Office	2	1	1
Sub Office	51	25	26
Branch Office	567	344	223

2. The Divisional Office of the new Khargone Division is to be accommodated on the second floor of the existing Khargone Head Post Office building, involving no rental liability.



Annexure- V

(Circle reference number: Estt/14-02/07/2026 dated. 10.08.2026)

Postal network — existing and revised /residual jurisdiction on creation of Singrauli Postal Division:

Offices	Existing Rewa Division	New Singrauli Division	Residual Rewa Division
Sub-Divisions	7	4	3
Head Office	2	1	1
Sub Office	54	18	36
Branch Office	548	250	298

2. The new Divisional office will function initially in a rented building as proposed by the circle.



Annexure- VI

(Circle reference number: Estt/14-01/Creation of Pawai Sub Dn/Satnadated.
10.08.2026)

1. **Distribution of Offices** — Existing and Proposed on creation of Pawai Sub Division

	Existing number of units			Revised number of units		
Sub-Division	HO	SO	BO	HO	SO	BO
Satna I	1	10	91	1	9	82
Satna II	0	12	100	0	11	83
Maihar	0	9	115	0	6	85
Panna	0	9	107	0	7	83
Pawai (New)	—	—	—	0	7	80
Total	1	40	413	1	40	413

2. **Accommodation:** The office of the Sub-Divisional Inspector (Posts), Pawai, will be operated initially from rented premises.



No. Y-38/27/2026-PE-II-DoP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi – 110001

Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in Maharashtra Circle.

Reference: Maharashtra Circle proposals **No Estt/Review & Rebalancing of Administrative Units/2026(Vol-I)**.

The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

After a comprehensive review of the Administrative Units in the Circle, Maharashtra Circle submitted various proposals for the creation, rebalancing, and reorganization of Administrative Units through the aforesaid proposal. These proposals were examined in consultation with the Internal Finance Wing and Postal Accounts Finance Wing.

2. Upon examination, the Competent Authority is pleased to approve the following proposals of Maharashtra Circle:

- a) **Creation of Nashik Postal Region** by reorganization of the existing Navi Mumbai and Chhatrapati Sambhajnagar Postal Regions as per Annexure-I.
- b) **Creation of South Goa Postal Division** by bifurcation of the existing Goa Postal Division, with the residual Division to function as North Goa Postal Division as per Annexure-II.
- c) **Creation of Bhandara Postal Division** by bifurcation of the existing Nagpur MFL Postal Division as per Annexure-III.
- d) **Creation of Jalna Postal Division** by reorganization/bifurcation of the existing Chhatrapati Sambhajnagar and Parbhani Postal Divisions as per Annexure-IV.



e) **Creation of Roha Postal Sub-Division** under Raigad Postal Division as per Annexure-V.

f) **Creation of Mangrulpur Postal Sub Division** under Akola Postal Division – Annexure-VI

g) **Reduction of Tuljapur Postal Sub-Division** under Dharashiv Postal Division as per Annexure-VII.

h) **Reduction of Dharmabad Postal Sub-Division** under Nanded Postal Division as per Annexure-VIII.

3. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of above proposals.

4. The redeployment of Group 'B' and 'C' staff may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of 'deemed to be abolished' posts as per DoE instructions vide OM No. 7(1)/E.Coord-I/2017(Part III) date 04.01.2024.

5. The redeployment of staff shall be carried out based on willingness/request to minimize financial burden on Govt. Exchequer and inconvenience of staff.

6. For redeployment of Gr. A level officer(s), separate orders will be issued by the Postal Directorate. Further, if any other post is required/surplus in the Circle, orders will be issued by the Postal Directorate.

However, until the redeployment of such posts, Circle shall operationalize newly created Administrative Units through local arrangement/additional charge to the incumbents.

7. The Final revised expenditure (Recurring/Non-recurring) proposed by the Circle, is in-principle approved subject to the adherence of all the codal formalities and shall continue to be met from existing budgetary resources Any proposal for new Inspection Vehicle may be taken up separately for the approval of Competent authority.

8. The Circle shall take all proactive measures to increase revenue generation and improve the overall Expense Coverage Ratio (ECR) of the newly created administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed after one year.



9. The outcome of the review, duly concurred by CIFA, including the ECR figures for the one-year period following the bifurcation/creation/merger/reorganization vis-à-vis the corresponding figures prior to the bifurcation/creation/merger/reorganization, may be furnished to the establishment division.

10. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of above proposals w.e.f. 01.11.2026 and furnish an Action Taken Report to this office.

11. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 109/2026-27/FA-CS(P) dated 01.10.2026.**



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office)
11. All GMs(Finance)/ Director (Accounts) Postal (through India Post website)
12. Additional Director General, Army Postal Service, C/o 56 APO.
13. GM, CEPT – with a request to upload the OM on the India Post website.
14. All recognized Federations/Unions/Associations (through India Post website).
15. SO Guard File.

Annexure-I

1. Revised Region-wise redistribution of Divisions on creation of Nashik Postal Region:

Sl. No.	Navi Mumbai Region	Chatrapati Sambhaji Nagar Region	Nashik Region (New)
1.	Navi Mumbai	C.S. Nagar	Malegaon
2.	Palghar	Parbhani	Nashik
3.	Raigad	Jalna (Newly created)	Dhule
4.	Thane	Dharashiv	Jalgaon
5.		Nanded	Bhusawal
6.		Beed	
7.		Latur	

2. Revised Postal Network

Proposed Region	No. of Divisions	Post Offices	Branch Post Offices
Navi Mumbai Region	4	186	730
Chhatrapati Sambhajnagar Region	7	268	2,041
Nashik Region (New)	5	230	1,506

3. **Accommodation:** The new Regional Office, Nashik will be accommodated at the existing building of PSD Nashik .



Annexure-II

1. **Postal network — Existing and revised/residual jurisdiction on creation of South Goa Postal Division**

Division	Sub-Divisions	HOs	SOs	BOs
Existing Goa Division	4	2	100	156
New South Goa Division	2	1	51	77
Residual North Goa Division	2	1	49	79

2. **Accommodation:** The proposed South Goa Divisional Office will be accommodated at Postal Staff Colony, Dicar pale, Goa.



Annexure-III

1. Postal network — Existing and revised/residual jurisdiction on creation of Bhandara Postal Division

Division	Sub-Divisions	HOs	SOs	BOs
Existing Nagpur MFL Division	11	3	70	871
New Bhandara Division	8	2	29	604
Residual Nagpur MFL Division	3	1	41	267

2. **Accommodation:** Initially, the Bhandara Postal Division will function from rented accommodation.



Annexure-IV

1. Postal network — Existing and revised/residual jurisdiction on creation of Jalna Postal Division

Administrative Unit	Sub-Divisions	HOs	SOs	BOs
Existing Chhatrapati Sambhajnagar	6	2	76	434
Existing Parbhani	4	1	37	350
New Jalna	2	1	31	221
Residual Chhatrapati Sambhajnagar	4	1	49	251
Residual Parbhani	4	1	33	312

2. **Accommodation:** Initially, the new Jalna Divisional Office will function from rented building.



Annexure-V

1. Distribution of Offices on Creation of Roha Postal Sub-Division under Raigad Postal Division

Name of the Sub-Division	Existing number of units			Revised number of units		
	HO	SO	BO	HO	SO	BO
Alibag	1	13	93	1	9	67
Mahad	0	13	99	0	10	82
Mangaon	0	17	96	0	13	65
Roha (New)		-	-	0	11	74
Total	1	43	288	1	43	288

2. **Accommodation:** The new Roha Sub-Division Office will function from the existing departmental Roha Post Office building.



Annexure-VI

Creation of Mangrulpir Postal Sub Division under Akola Postal Division

1. **Distribution of Offices on creation of Mangrulpir Postal Sub-Division under Akola Postal Division**

Sl. No.	Sub-Division	Existing number of units			Revised number of units		
		HO	SO	BO	HO	SO	BO
1	Central Akola	1	12	70	1	15	65
2	West Murtizapur	0	10	94	0	8	75
3	North Akot	0	14	96	0	9	76
4	East Washim	0	9	107	0	6	75
5	Mangrulpir (New)	—	—	—	0	7	76
Total		1	45	367	1	45	367

2. **Accommodation** : The Mangrulpir Postal Sub-Division will be accommodated in the existing Mangrulpir Post Office building.



Annexure-VII

Distribution of Offices on reduction of Tuljapur Postal Sub-Division under Dharashiv Postal Division

Revised Sub-Division	HOs	SOs	BOs	Total number of Offices
Dharashiv Sub Dn	1	12	87	100
Bhoom Sub Dn	0	10	88	98
Omerga Sub Dn	0	8	83	91
Total	1	30	258	289

2. **Existing position:** Dharashiv Postal Division presently has four Sub-Divisions — Dharashiv, Bhoom, Omerga and Tuljapur — covering 01 HO, 30 SOs and 258 BOs.

3. The existing postal network is redistributed among the remaining three Sub-Divisions. No Post Office is proposed to be reduced.



Annexure-VIII

1. Distribution of Offices on reduction of Dharmabad Postal Sub-Division under Nanded Postal Division :

Revised Sub-Division	HOs	SOs	BOs	Total
Nanded East	1	14	84	99
Nanded West	0	13	71	84
Bhokar	0	8	91	99
Degloor	0	11	85	96
Kinwat	0	7	106	113
Total	1	53	437	491

2. All 491 Post Offices would continue to remain under administrative supervision, without any reduction in the postal network; the offices of the reduced Dharmabad Sub-Division will be redistributed among the remaining Sub-Divisions.



No. Q-13/37/2026-PE-I-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001
Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation – Odisha Circle regarding.

Reference: Odisha Circle letters No. EST/16-19/2026(Ch-II) dated 14.09.2026 & (six in number) and 17.09.2026.

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The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

After a comprehensive review of the Administrative Units in the Circle, Odisha Circle submitted various proposals for the rebalancing, creation, merger and reorganization of Administrative Units through the aforesaid letters. These proposals were examined in consultation with the Integrated Finance Wing and Postal Accounts Finance Wing.

1. Upon examination, the Competent Authority is pleased to approve the following proposals of Odisha Circle:-

- i. **Reorganization and rebalancing of the three existing Regions** (Bhubaneswar/Headquarters, Berhampur and Sambalpur) by redistribution of Mayurbhanj, Rairangpur and Nayagarh Postal Divisions, without creation or merger of any Region, as per **Annexure-I**.
- ii. **Creation of Nabarangpur Postal Division**, with headquarters at Jeypore (K), by bifurcation/redistribution of jurisdiction (split and merge) of the existing Koraput and Kalahandi Postal Divisions of Berhampur Region, as per **Annexure-II**.
- iii. **Merger of Cuttack West Sub-Division** into Cuttack East & Salipur Sub-Divisions under Cuttack City Postal Division, as per **Annexure-III**.
- iv. **Creation of Chandbali Sub-Division** under Bhadrak Postal Division, as per **Annexure-IV**
- v. **Creation of Kishoreganj Sub-Division** under Dhenkanal Postal Division, with simultaneous reorganization of the existing Sub-Divisions of the Division, as per **Annexure- V**
- vi. **Creation of Raghunathpur Sub-Division** under Cuttack South Postal Division, as per **Annexure - VI**



2. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of above proposals in consultation with respective Postmaster Generals and other officers.
3. The redeployment of **Group 'B' and 'C' staff** may be carried out by the Head of the Circle in consultation with CIFA/Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of "**deemed to be abolished**" posts as per DoE OM No. 7(1)/E.Coord-I/2017(Part.III) dated 04.01.2024.
4. The redeployment of staff shall be carried out, as far as possible, based on the willingness/request of the staff, with a view to minimizing the financial burden on the Government exchequer and inconvenience to the staff.
5. In respect of redeployment of Group 'A' level officers, separate orders shall be issued by the Postal Directorate. Further, in case any other posts are required or found surplus in the Circle, appropriate orders in this regard shall be issued by the Postal Directorate.

However, until the redeployment of such posts, Circle shall operationalize newly created Administrative Units through local arrangement/additional charge to the incumbents.

6. The final revised expenditure (recurring/non-recurring) proposed by the Circle is approved in principle, subject to compliance with all codal formalities. The expenditure shall continue to be met from the existing budgetary resources. Any proposal for a new inspection vehicle may be taken up separately for the approval of the Competent Authority.
7. The Circle shall take all proactive measures to increase revenue generation and improve the overall **Expense Coverage Ratio (ECR)**/revenue as projected in the proposals, in respect of the newly created/merged administrative units as well as the existing Administrative Units. The financial and workload performance of the bifurcated/new/merged Regions, Divisions and Sub-Divisions shall be reviewed after one year.
8. The outcome of the review, duly concurred by **CIFA**, including the ECR figures for the one-year period following the bifurcation/creation/merger vis-à-vis the corresponding figures prior to the bifurcation/creation/merger, may be furnished to the establishment division.
9. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of the above proposals w.e.f. **01.11.2026** and furnish an **Action Taken Report** to this office.
10. This sanction issues in exercise of the power conferred on this Department in consultation with Integrated Finance Wing vide **Diary No. 114/2026-27/FA-CS(P) dated 05.10.2026**.

(**Dushyant Mudgal**)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.

2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. Additional Director General, Army Postal Service, C/o 56 APO.
12. GM, CEPT – with a request to upload the OM on the India Post website.
13. All recognized Federations/Unions/Associations (through India Post website).
14. Chief Postmaster General, Odisha Circle, Bhubaneswar.
15. SO, Guard File.



Annexure-I

(Circle reference No. EST/16-19/2026(Ch-II) dated 14.09.2026 & 17.09.2026)

Jurisdiction of the three Regions of Odisha Circle after rebalancing

Sl. No.	Bhubaneswar (HQ) Region	Berhampur Region	Sambalpur Region
1	Balasore Division	Aska Division	Balangir Division
2	Bhadrak Division	Berhampur Division	Dhenkanal Division
3	Bhubaneswar Division	Kalahandi Division	Keonjhar Division
4	Cuttack City Division	Koraput Division	Rourkela Division
5	Cuttack South Division	Phulbani Division	Sambalpur Division
6	Jajpur Division	Rayagada Division	Sundergarh Division
7	Kendrapara Division	Nayagarh Division	Mayurbhanj Division
8	Puri Division	Nabarangpur Division	Rairangpur Division
9	PSD Bhubaneswar	–	–



Annexure-II

(Circle reference No. EST/16-19/2026(Ch-II) dated 14.09.2026 & 17.09.2026)

Creation of Nabarangpur Postal Division by bifurcation of Koraput and Kalahandi Postal Divisions-

1. Network of Koraput, Kalahandi and Nabarangpur (New) Division-

Office	Koraput Division		Kalahandi Division		Nabarangpur Division (new)
	Existing	Residual	Existing	Residual	
Sub-Divisions	7	5	7	5	4
HO	2	1	1	1	1
SO	61	41	40	29	31
BO	562	378	527	370	341

2. **Accommodation:** Nabarangpur Divisional Office shall function at the Jeypore (K) HO complex.



Annexure-III

(Circle reference No. EST/16-19/2026(Ch-II) dated 14.09.2026 & 17.09.2026)

Reorganization of Cuttack West Sub-Division of Cuttack City Division

Merger of Cuttack West Sub Division into Cuttack East & Salipur Sub-Divisions-

1. Network of Sub-Divisions of Cuttack City Division-

Sl.	Sub-Division	Existing			After rationalization		
		HO	SO	BO	HO	SO	BO
1	Cuttack East	1	25	37	2	41	57
2	Salipur	0	25	60	0	30	75
3	Cuttack West (merged)	1	21	35	-	-	-
	Total	2	71	132	2	71	132

2. Accommodation: Office space of the erstwhile IP, Cuttack West (in Chandnichowk HO building) to be utilised by the HO.



Annexure-IV

(Circle reference No. EST/16-19/2026(Ch-II) dated 14.09.2026 & 17.09.2026)

Creation of Chandbali Sub- Division in Bhadrak Division-

1. Postal Network of Sub-Divisions of Bhadrak Division-

Sl.	Sub-Division	Existing			After reorganization		
		HO	SO	BO	HO	SO	BO
1	Bhadrak Central	1	24	86	1	22	73
2	Bhadrak West	0	15	107	0	13	77
3	Bhadrak East	0	16	109	0	12	80
4	Chandbali (new)	-	-	-	0	8	72
	Total	1	55	302	1	55	302

2. Accommodation: Attached quarter of Chandbali SO



Annexure-V

(Circle reference No. EST/16-19/2026(Ch-II) dated 14.09.2026 & 17.09.2026)

Creation of Kishoreganj Sub division under Dhenkanal Division by reorganization/renaming of existing Sub-Divisions-

1. Postal Network of Sub-Divisions of Dhenkanal Division-

Sl.	Existing Sub-Division	HO	SO	BO	Sub-Division (New)	HO	SO	BO
1	Angul East	1	10	79	Angul	1	12	82
2	Angul West	0	10	108	Dhenkanal East	1	8	72
3	Dhenkanal	1	9	83	Dhenkanal West	0	7	69
4	Kamakhyanagar	0	9	94	Kamakhyanagar	0	8	77
5	Talcher	0	17	98	Talcher	0	14	81
6	-	-	-	-	Kishoreganj (new)	0	6	81
	Total (5 Sub-Divisions)	2	55	462	Total (6 Sub-Divisions)	2	55	462

Note: Angul East and Angul West are reorganized into Angul, and Dhenkanal is reorganized into Dhenkanal East and Dhenkanal West.

2. **Accommodation:** Existing accommodation at Kishoreganj SO



Annexure-VI

(Circle reference No. EST/16-19/2026(Ch-II) dated 14.09.2026 & 17.09.2026)

Creation of Raghunathpur Sub Division under Cuttack South Division-

1. Network of Sub-Divisions of Cuttack South Division-

Sl.	Sub-Division	Existing			After rationalization		
		HO	SO	BO	HO	SO	BO
1	Jagatsinghpur	1	12	94	1	10	79
2	Kujang	0	15	82	0	12	72
3	Athagarh	1	12	94	1	10	74
4	Cuttack Central	0	15	87	0	11	71
5	Raghunathpur (new)	-	-	-	0	11	61
	Total	2	54	357	2	54	357

2. **Accommodation:** Vacant Post Quarters of Raghunathpur SO (departmental building)



No. Q-13/30/2026-PE-I-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001
Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in 'Punjab Circle'.

Reference: Punjab Circle letters as under:

- (a) Letter No. Plg/Rationalization/D/2026 dated 15.09.2026 (Rebalancing of Regions).
- (b) Letter No. Estt/21-2/2011-Vol-I dated 31.08.2026 (Relocation of HQ of Punjab West Region).
- (c) Letter No. Plg/Rationalization/D/2026 dated 31.08.2026 (Ludhiana Postal Division).
- (d) Letter No. Plg/Rationalization/RMS/2026 dated 31.08.2026 (RMS Divisions).
- (e) Letter No. Plg/Rationalization/SD/2026 dated 31.08.2026 (Sub-Divisions).

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The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

After a comprehensive review of the Administrative Units in the Circle, Punjab Circle submitted the various proposals vide above mentioned references for the creation, rebalancing, and merger of Administrative Units. These proposals were examined in consultation with the Integrated Finance Wing.

2. Upon examination, the Competent Authority is pleased to approve the following proposals of Punjab Circle: -

- i. **Rebalancing of Punjab HQ Region and Punjab West Region** of Punjab Postal Circle through transfer of Bathinda Postal Division from Punjab West Region to Punjab HQ Region. Jurisdiction of both the region is shown in **Annexure-I**. The number of Regions in the Circle remains unchanged.
- ii. **Relocation of the Headquarters of Punjab West Region** (office of the Postmaster General, Punjab West Region) from the Circle Office, Chandigarh to Jalandhar.
- iii. **Merger of Ludhiana City and Ludhiana M Postal Division as Ludhiana Postal Division** as per **Annexure-II**.



- iv. **Merger of South Sub Division of Ludhiana City Division and North Sub Division of Ludhiana M Division and reorganization of the existing six Sub-Divisions into four Sub-Divisions** as (Khanna, Jagraon, Central and East) under the merged Ludhiana Postal Division, as per **Annexure-III**.
3. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of the above proposals.
4. The redeployment of **Group 'B' and 'C' staff** may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts, should not fall under the category of "**deemed to be abolished**" posts as per DoE instructions vide OM No. 7(1)/E.Coord-I/2017(Part.III) dated 04.01.2024.
5. The redeployment of staff shall be carried out based on willingness/request to minimize financial burden on Govt. Exchequer and inconvenience of staff.
6. For redeployment of **Group 'A' level officer(s)**, separate orders will be issued by the Postal Directorate. Further, if any other post is required/surplus in the Circle, orders will be issued by the Postal Directorate. However, until the redeployment of such posts, the Circle shall operationalize the newly created/merged administrative units through local arrangement/additional charge to the incumbents.
7. The **final revised expenditure** (Recurring/Non-recurring) indicated by the Circle is in-principle approved subject to adherence to all the codal formalities. The expenditure on equipment and other requirements, if any, shall be met from the existing sanctioned budget provision under the appropriate Heads of Account of the concerned Divisions/Circle, subject to availability of funds, and shall continue to be met from existing budgetary resources. No additional funds shall be sought or allotted to the Circle for this purpose.
8. The Circle shall take all proactive measures to increase revenue generation and improve the overall **Expense Coverage Ratio (ECR)** of the newly created/merged administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed upon completion of one year.
9. The outcome of the review, duly concurred by **CIFA**, including the ECR figures for the one-year period following the rebalancing/merger/reorganization vis-à-vis the corresponding figures for one year prior thereto, may be furnished to the Establishment Division.
10. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of the above proposals w.e.f. **01.11.2026** and furnish an **Action Taken Report** to this office.



11. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 105/2026-27/FA-CS(P)** dated 29.09.2026.



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. Additional Director General, Army Postal Service, C/o 56 APO.
12. GM, CEPT – with a request to upload the OM on the India Post website.
13. All recognized Federations/Unions/Associations (through India Post website).
14. Chief Postmaster General, Punjab Circle, Chandigarh.
15. SO, Guard File.

Annexure-I

Jurisdiction of Punjab HQ Region and Punjab West Region, Punjab Circle after rebalancing

Sl. No.	Punjab HQ Region	Sl. No.	Punjab West Region
1	Chandigarh Division	1	Amritsar Division
2	Ludhiana Division*	2	Faridkot Division
3	Patiala Division	3	Ferozepur Division
4	Sangrur Division	4	Gurdaspur Division
5	Bathinda Division	5	Hoshiarpur Division
6	PSD Ludhiana	6	Jalandhar Division
7	MMS Chandigarh	7	Kapurthala Division

* Ludhiana Division created by merger of Ludhiana City and Ludhiana M (Moffusil) Postal Division as Ludhiana Postal Division.

Annexure-II

Merger of Ludhiana City and Ludhiana M (Moffusil) Postal Division as Ludhiana Postal Division

Sl. No.	Particulars	Details
1	Existing Divisions merged	Ludhiana City Postal Division and Ludhiana M (Moffusil) Postal Division
2	Division created	Ludhiana Postal Division; the existing office of Ludhiana City Division shall function as its headquarters
3	Jurisdiction	Entire jurisdiction of the two existing Divisions: 3 Head Offices, 96 Sub Offices and 284 Branch Offices
4	Sub-Divisions	Existing six Sub-Divisions reorganized into four Sub-Divisions as per Annexure-III
5	Postal Divisions in the Circle	Reduced from 13 to 12



Annexure-III

Distribution of HOs, SOs and BOs among the Sub-Divisions of Ludhiana Postal Division

Merger of South Sub Division of Ludhiana City and North Sub Division of Ludhiana M Division and reorganization of the existing six Sub-Divisions (East and South under Ludhiana City Division; Khanna, Jagraon, Central and North under Ludhiana M Division) into four Sub-Divisions, namely Khanna, Jagraon, Central and East:

Sl. No.	Sub-Division	Existing			After Rationalization*		
		HO	SO	BO	HO	SO	BO
1	Khanna	1	11	66	1	13	77
2	Jagraon	1	12	75	1	14	83
3	Central	0	17	75	0	33	71
4	East	0	16	57	1	36	53
5	North (merged)	0	21	7	—	—	—
6	South (merged)	1	19	4	—	—	—
Total		3	96	284	3	96	284



No. Q-13/28/2026-PE-I-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001
Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in 'Uttarakhand Circle'.

Reference: Uttarakhand Circle letters as under:

(a) Letter No. Est-II/Review & Rationalization of Admin. Units/2026 dated 08.09.2026 (Haridwar Postal Division).

(b) Letter No. Est-II/10-284/2023 dated 10.09.2026 (Kedarnath Postal Sub-Division).

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The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

After a comprehensive review of the Administrative Units in the Circle, Uttarakhand Circle submitted the various proposals for the creation and rebalancing of Administrative Units through the aforesaid letter. These proposals were examined in consultation with the Integrated Finance Wing.

2. Upon examination, the Competent Authority is pleased to approve the following proposals of Uttarakhand Circle:

(i). Creation of Haridwar Postal Division, with headquarters at Haridwar, by bifurcation of jurisdiction of the existing Dehradun Postal Division, which shall continue as the residual Dehradun Postal Division, as per **Annexure-I**

(ii). Creation of Kedarnath Postal Sub-Division, with headquarters at Guptkashi, under Chamoli Postal Division by bifurcation/re-organization of the existing Rudraprayag Sub-

 1 of 5

Division, with consequential rebalancing of Post Offices among the Gopeshwar, Karanprayag East and Karanprayag West Sub-Divisions as per **Annexure-II**.

3. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of the above proposals.
4. The redeployment of **Group 'B' and 'C' staff** may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts, should not fall under the category of "**deemed to be abolished**" posts as per DoE instructions vide OM No. 7(1)/E.Coord-I/2017(Part.III) dated 04.01.2024.
5. The redeployment of staff shall be carried out based on willingness/request to minimize financial burden on Govt. Exchequer and inconvenience of staff.
6. For redeployment of Group 'A' level officer(s), separate orders will be issued by the Postal Directorate. Further, if any other post is required/surplus in the Circle, orders will be issued by the Postal Directorate. However, until the redeployment of such posts, the Circle shall operationalize the newly created/merged administrative units through local arrangement/additional charge to the incumbents.
7. The **final revised expenditure** (Recurring/Non-recurring) indicated by the Circle is in-principle approved subject to adherence to all the codal formalities. The expenditure on equipment and other requirements, if any, shall be met from the existing sanctioned budget provision under the appropriate Heads of Account of the concerned Divisions/Circle, subject to availability of funds, and shall continue to be met from existing budgetary resources. No additional funds shall be sought or allotted to the Circle for this purpose.
8. The Circle shall take all proactive measures to increase revenue generation and improve the overall **Expense Coverage Ratio (ECR)** of the newly created/merged administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed upon completion of one year.
9. The outcome of the review, duly concurred by **CIFA**, including the ECR figures for the one-year period following the rebalancing/merger/reorganization vis-à-vis the corresponding figures for one year prior thereto, may be furnished to the Establishment Division.



10. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of the above proposals w.e.f. **01.11.2026** and furnish an **Action Taken Report** to this office

11. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 110/2026-27/FA-CS(P)** dated **01.10.2026**.



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. Additional Director General, Army Postal Service, C/o 56 APO.
12. GM, CEPT – with a request to upload the OM on the India Post website.
13. All recognized Federations/Unions/Associations (through India Post website).
14. Chief Postmaster General, Uttarakhand Circle, Dehradun.
15. SO, Guard File.

Annexure-I

Creation of Haridwar Postal Division by bifurcation of the existing Dehradun Postal Division

A. Jurisdiction of Haridwar Postal Division and residual Dehradun Postal Division

Particulars	Existing Dehradun Division	Haridwar Division (New)	Dehradun Division (Residual)
Revenue District	Dehradun & Haridwar	Haridwar	Dehradun
No. of Tehsils	11 (07 + 04)	04	07
Sub-Divisions	East, Mussoorie, West, Roorkee, Haridwar (05)	Roorkee, Haridwar (02)	East, Mussoorie, West (03)
Head Offices	03	01	02
Sub Offices	99	33	66
Branch Offices	255	75	180



Annexure-II

Creation of Kedarnath Postal Sub-Division (HQ Guptkashi) under Chamoli Postal Division

A. Distribution of HOs, SOs and BOs among Sub-Divisions of Chamoli Postal Division

Sl.	Sub-Division	Existing			After Rationalization		
		HO	SO	BO	HO*	SO*	BO*
1	Gopeshwar	1	12	88	1	11	72
2	Karanprayag East	0	9	82	0	8	80
3	Karanprayag West	0	11	83	0	9	70
4	Rudraprayag	0	11	96	0	7	63
5	Kedarnath (New)	0	0	0	0	8	64
Total		1	43	349	1	43	349

*After creation of Kedarnath Postal Sub-Division



No. Y-38/28/2026-PE-II-DOP

Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001.

Dated: 12.10.2026.

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in Tamil Nadu Circle.

Reference: Tamil Nadu Circle e-file number ESB/300-106/2026-Part(1)

The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

2. After a comprehensive review of the Administrative Units in the Circle, Tamil Nadu Circle submitted the following proposals for the creation, rebalancing, and merger of Administrative Units through the aforesaid letter. These proposals were examined in consultation with the Internal Finance Wing and Postal Accounts Finance Wing.

3. Upon examination, the Competent Authority is pleased to approve the following proposals of Tamil Nadu Circle:

i) **Creation of Pondicherry Region** by bifurcation and merger of Chennai City Region (CCR) and Central Region (CR) as per **Annexure -I**.

ii) **Creation of Ambattur Postal Division** by bifurcation of existing Tambaram Postal Division under Chennai City Region (CCR) as per **Annexure -II**.

iii) **Creation of Perambalur Postal Division** by split & merge of existing Trichy and Srirangam Postal Divisions under Central Region (CR) as per **Annexure -III**.



iv) **Merger of Chennai City Central Division** through split and merging of its HO & SOs with Chennai City North and Chennai City South Division as well as merger of Anna Road HO with Chennai City North Division as per **Annexure -IV**.

v) **Merger of Madurai South sub division and Madurai North sub division** into Madurai City sub division under Madurai Postal Division as per **Annexure -V**.

vi) **Merger of Nagercoil East sub division and Nagercoil West sub division** into Nagercoil sub division under Kanniyakumari division as per **Annexure -VI**.

vii) **Merger of existing Nilakottai Sub Division** with Dindigul and Kodaikanal Sub Divisions under Dindigul Postal Division as per **Annexure -VII**.

viii) **Merger of Neyveli sub-division** by redistributing the jurisdiction among the remaining sub divisions -Cuddalore North sub division, Cuddalore South sub division, Chidambaram East sub-division, Chidambaram West sub division as per **Annexure -VIII**.

ix) **Merger of Orattanad sub division** by redistributing the jurisdiction of remaining three sub divisions - Pattukottai West sub division, Pattukottai East sub division, Tiruturaipundi sub division as per **Annexure -IX**.

4. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of above proposals in consultation.

5. The redeployment of Group 'B' and 'C' staff may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of "**deemed to be abolished**" posts as per DoE instructions vide OM No. 7(1)/ E. Coord-I/ 2017-Part-III date 04.01.2024.

6. The redeployment of staff shall be carried out based on willingness/request to minimize financial burden on Govt. Exchequer and inconvenience of staff.

7. For redeployment of Gr. A level officer(s), separate orders will be issued by the Postal Directorate. Further, if any other post is required/surplus in the Circle, orders will be issued by the Postal Directorate.



However, until the redeployment of such posts, Circle shall operationalize newly created Administrative Units through local arrangement/additional charge to the incumbents.

8. The final revised expenditure (Recurring/Non-recurring) proposed by the Circle, is in-principle approved subject to the adherence of all the codal formalities and shall continue to be met from existing budgetary resources. Any proposal for new inspection vehicle may be taken up separately for the approval of competent authority.

9. The Circle shall take all proactive measures to increase revenue generation and improve the overall Expense Coverage Ratio (ECR) of the newly created administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed after one year.

10. The outcome of the review, duly concurred by CIFA, including the ECR figures for the one-year period following the bifurcation/ creation/ merger/ reorganization vis-à-vis the corresponding figures prior to the bifurcation/creation/merger/reorganization, may be furnished to the establishment division.

11. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of above proposals w.e.f. 01.11.2026 and furnish an Action Taken Report to this office.

12. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 115/2026-27/FA-CS(P)** dated 05.10.2026.

(Dushyant Mudgal)

DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).

6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. All GMs (Finance)/ Director(Accounts) Postal (through India Post website)
12. Additional Director General, Army Postal Service, C/o 56 APO.
13. GM, CEPT – with a request to upload the OM on the India Post website.
14. All recognized Federations/Unions/Associations (through India Post website)
15. SO, Guard File.



Annexure I

1. Region wise, re-distribution of units on creation of Pondicherry Region

Sl. No.	Central Region – HQ Trichy (Divisions)	Chennai City Region- HQ Chennai (Divisions)	Southern Region HQ Madurai (Divisions)	Western Region- HQ Coimbatore (Divisions)	Pondicherry Region
1	Karur	Arakkonam	Dindigul	Coimbatore	Chengalpattu
2	Kumbakonam	Kanchipuram	Kanniyakumari	Dharmapuri	Pondicherry
3	Mayiladuthurai	Tambaram	Karaikudi	Erode	Tiruvannamalai
4	Nagapattinam	Ambattur	Kovilpatti	Krishnagiri	Cuddalore
5	Pattukottai	Vellore	Madurai	Namakkal	Vriddhachalam
6	Pudukottai	Chennai City North	Ramanathapuram	Nilgiris	
7	Srirangam	Chennai City South	Sivaganga	Pollachi	
8	Thanjavur	Chennai GPO	Theni	Salem East	
9	Tiruchirappalli	PSD Chennai	Tirunelveli	Salem West	
10	Perambalur		Tuticorin	Tirupattur	
11			Virudhunagar	Tirupur	
12			PSD Madurai		
13			PTC Madurai		

2. Accomodation: A vacant land. is available in the Lawspet area, Pondicherry for Regional office at Pondicherry. Circle will identify rented building for the new Pondicherry R.O till construction of new building on the vacant land at Lawspet.



Annexure II

1. **Postal network** — existing and revised /residual jurisdiction on creation of Ambattur Postal Division

Particular	Existing	New	Residual
	Tambaram Division	Ambattur Division	Tambaram Division
Sub-Divisions	4	2	2
Head Offices	3	1	2
Sub Offices	96	36	60
Branch Offices	138	78	60

2. **Accommodation:** The existing administrative office of Tambaram Division is functioning from Tambaram HO, and the residual Tambaram Division will continue in the existing accommodation.

For the new Ambattur Division, The administrative office will be accommodated at Ambattur Head Post Office. As an interim arrangement, the Divisional Office will function from the first floor of Ambattur HO after shifting the existing offices/branches. The offices of ASPOs, Ambattur Sub-Division and BPC Ambattur will be shifted to a nearby departmental building.



Annexure III

1. **Postal network** — existing and revised /residual jurisdiction on creation of Perambalur Postal Division

Offices	Existing Tiruchirappalli Division	Existing Srirangam Division	New Perambalur Division	Residual Tiruchirappalli Division	Residual Srirangam Division
Sub- Divisions	5	5	3	3	4
Head Offices	2	3	1	2	2
Sub Offices	95	63	39	69	50
BOs	302	297	237	132	230

1. **Accommodation:** Since departmental accommodation is not available for housing the new Perambalur Divisional Office. Hence, accommodation for new Perambalur Divisional Office will be in a rented building.



Annexure IV

1. Merger of Chennai City Central Division through split and merging of its HO & SOs with Chennai City North and Chennai City South Division as well as merger of Anna Road HO with Chennai City North Division

Sl. No.	Offices	Present Scenario	Scenario After Merger		Present Scenario	Scenario After Merger	
		Existing Chennai City North Division	Existing Mylapore HO & its SOs and Anna Road HO	Proposed Chennai City North Division	Existing Chennai City South Division	Existing T. Nagar HO & its SOs (including PSD)	Proposed Chennai City South Division
1.	Sub Division	2	0	2	2	0	2
2.	Head Office	1	2	3	1	1	2
3.	Sub Office	45	12	57	45	11	56
4.	B.Os	0	0	0	0	0	0
5	PSD	0	0	0	0	1	1

2. Accommodation:

a. The present accommodation of existing Chennai City North Divisional Office is already congested and cannot accommodate the increased number of officers/officials and records after the merger. The space occupied by RMS Division, which has also been merged with Chennai Sorting Division, will be utilized for Chennai City North Divisional Office.

b. The present accommodation of existing Chennai City South Divisional Office is insufficient for accommodating the increased staff and records after merger. The accommodation for Chennai City South Division will be in the existing premises of Chennai City Central Division after the merger.



Annexure V

- 1. Distribution of Offices** — Merger of Madurai South sub division and Madurai North sub division into Madurai City sub division and redistribution of offices among other sub-divisions

Sl.	Sub-Division	Existing			Revised HO/SO/BO		
		HO	SO	BO	HO	SO	BO
1	Madurai South	2	15	22	NA	NA	NA
2	Madurai North	1	23	23	NA	NA	NA
3	Melur	0	14	68	0	18	68
4	Tirumangalam	0	16	68	0	19	69
5	Sholavandan	0	14	61	0	17	65
6	New Madurai City	NA			3	32	40
Total		3	82	242	3	86	242

- 2. Accommodation:** The new Madurai City Sub-Division will be accommodated in the existing Madurai South Sub-Division/Division office in departmental building.



Annexure VI

1. **Distribution of Offices** — Merger of Nagercoil East sub division and Nagercoil West sub division into Nagercoil sub division and redistribution of offices among other sub- divisions

Sl. No.	Sub-Division	HOs	Normal SOs	Hilly SOs	Normal BOs	Hilly BOs	HOs	Normal SOs	Hilly SOs	Normal BOs	Hilly BOs
		Existing					Revised				
1	Nagercoil East	1	16	0	41	0	NA				
2	Nagercoil West	0	14	2	30	10	NA				
3	Nagercoil	NA					1	23	2	57	10
4	Thuckalay	1	19	0	47	3	1	25	0	53	1
5	Kuzhithurai	0	14	5	48	9	0	15	5	56	11
	Total	2	63	7	166	22	2	63	7	166	22

2. **Accommodation:** Since Nagercoil East Sub-Division and Nagercoil West Sub-Division are merged into new **Nagercoil Sub-Division**, New Nagercoil Sub-Division will be accommodated in the **existing Nagercoil East Sub-Division Office**, which is functioning in the Kottar Sub-Office building.



Annexure VII

- 1. Distribution of Offices** — Merger of existing Nilakottai Sub Division with Dindigul and Kodaikanal Sub Divisions under Dindigul Postal Division and redistribution of offices among other sub-divisions

Sl. No.	Sub-Division	HOs	SOs	Hilly SOs	BOs	Hilly BOs	HOs	SOs	Hilly SOs	BOs	Hilly BOs
		Existing					Revised				
1	Dindigul	1	13	0	47	3	1	17	0	76	0
2	Palani	1	12	0	60	0	1	15	0	79	1
3	Nilakottai	1	13	0	57	0	NA				
4	Kodaikanal	0	4	5	22	48	1	6	5	26	48
5	Natham	0	9	0	70	1	0	11	0	74	4
6	Vedasandur	0	11	0	75	1	0	13	0	76	0
Total		3	62	5	331	53	3	62	5	331	53

- 2. Accommodation:** The existing Nilakottai Sub-Division is merged with Dindigul and Kodaikanal Sub-Divisions. The staff/work of Nilakottai Sub-Division will be accommodated in the existing Dindigul and Kodaikanal Sub-Division Offices, as both are functioning in departmental buildings. Existing infrastructure will be utilised.



Annexure VIII**1. Distribution of Offices** — Merger of Neyveli sub-division by redistributing the jurisdiction among the remaining sub divisions

Sl. No.	Name of Sub-Division	Existing HOs	Existing SOs	Existing BOs	Revised HOs	Revised SOs	Revised BOs
1	Cuddalore North	1	12	36	1	20	70
2	Cuddalore South	0	11	55	0	22	69
3	Chidambaram East	1	11	62	1	13	80
4	Chidambaram West	0	10	88	0	8	70
5	Neyveli	0	19	48	—	—	—
	Total	2	63	289	2	63	289

2. **Accommodation:** No additional accommodation is required as Merger of Neyveli sub-division by redistributing the jurisdiction among the remaining sub divisions is done.



Annexure IX

- 1. Distribution of Offices** — Merger of Orattanad sub division by redistributing the jurisdiction of remaining three sub divisions

Sl. No.	Name of Sub-Division	Existing HOs	Existing SOs	Existing BOs	Revised HOs	Revised SOs	Revised BOs
1	Pattukottai East	1	10	65	0	14	84
2	Pattukottai West	0	8	56	1	10	80
3	Tiruthuraipundi	1	10	55	1	12	74
4	Orattanad	0	8	62	NA		
	Total	2	36	238	2	36	238

- 2. Accommodation:** The merged Orattanad Sub-Division will be accommodated in the existing Pattukottai West Sub-Division Office.



No. Y-38/20/2026-PE-II-DOP

Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001

Dated: 12.10.2026.

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in West Bengal Circle.

Reference: West Bengal Circle letter no. EST/COMPREHENSIVE REVIEW AND RATIONALISATION/2026 dated 25.09.2026.

The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

2. After a comprehensive review of the Administrative Units in the Circle, West Bengal Circle submitted the following proposals for the creation, rebalancing, and merger of Administrative Units through the aforesaid letter. These proposals were examined in consultation with the Internal Finance Wing and Postal Accounts Finance Wing.

3. Upon examination, the Competent Authority is pleased to approve the following proposals of West Bengal Circle:

- i. **Creation of Siliguri Postal Division** by bifurcation of the existing Darjeeling Postal Division, under North Bengal Region, as per **Annexure-I**.
- ii. **Creation of Diamond Harbour Postal Division** by split and merger/redistribution of jurisdiction of the existing Baruipur and South Kolkata Postal Divisions, under Kolkata Region, as per **Annexure-II**.
- iii. **Creation of Bongaon Postal Division** by bifurcation/ merger/ redistribution of jurisdiction of the existing Barasat, Barrackpore, East Kolkata, North



Kolkata and Central Kolkata Postal Divisions, under Kolkata Region, as per **Annexure-III**.

- iv. **Merger of Central Kolkata Postal Division** with North Kolkata and East Kolkata Postal Divisions as per **Annexure-IV**.
- v. **Creation of Namchi Sub-Division** with headquarters at at Namchi, by reorganization/redistribution of the existing Sub-Divisions (renamed Gangtok & Gayzing) of Sikkim Postal Division as per **Annexure-V**.
- vi. **Creation of A&N Islands-II Sub-Division** with headquarters at Sri Vijayapuram by reorganization/redistribution of the existing A&N Islands Sub-Division under Andaman & Nicobar Islands Postal Division as per **Annexure-VI**.
- vii. **Creation of Bagnan Postal Sub-Division** with headquarters at Bagnan by bifurcation/reorganization of the existing Sub-Divisions of Howrah Postal Division, under South Bengal Region, as per **Annexure-VII**.
- viii. **Creation of Deganga Postal Sub-Division** with headquarters at Deganga by bifurcation/reorganization of the existing Sub-Divisions of Barasat Postal Division, under Kolkata Region, as per **Annexure-VIII**.

4. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of above proposals.

5. The redeployment of Group 'B' and 'C' staff may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of "**deemed to be abolished**" posts as per DoE instructions vide OM No. 7(1)/ E. Coord-I/ 2017-Part-III date 04.01.2024.

6. The redeployment of staff shall be carried out based on willingness/request to minimize financial burden on Govt. Exchequer and inconvenience of staff.

7. For redeployment of Gr. A level officer(s), separate orders will be issued by the Postal Directorate. Further, if any other post is required/surplus in the Circle, orders will be issued by the Postal Directorate.



However, until the redeployment of such posts, Circle shall operationalize newly created Administrative Units through local arrangement/additional charge to the incumbents.

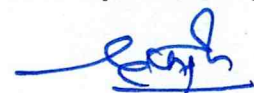
8. The final revised expenditure (Recurring/Non-recurring) proposed by the Circle, is in-principle approved subject to the adherence of all the codal formalities and shall continue to be met from existing budgetary resources. Any proposal for new inspection vehicle may be taken up separately for the approval of competent authority.

9. The Circle shall take all proactive measures to increase revenue generation and improve the overall Expense Coverage Ratio (ECR) of the newly created administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed after one year.

10. The outcome of the review, duly concurred by CIFA, including the ECR figures for the one-year period following the bifurcation/creation/merger/reorganization vis-à-vis the corresponding figures prior to the bifurcation/ creation/ merger/ reorganization, may be furnished to the establishment division.

11. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of above proposals w.e.f. 01.11.2026 and furnish an Action Taken Report to this office.

12. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 125/2026-27/FA-CS(P) dated 07.10.2026.**



(Dushyant Mudgal)

DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.

5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. All GMs (Finance)/ Director(Accounts) Postal (through India Post website)
12. Additional Director General, Army Postal Service, C/o 56 APO.
13. GM, CEPT – with a request to upload the OM on the India Post website.
14. All recognized Federations/Unions/Associations (through India Post website)
15. SO, Guard File.



Annexure I

1. **Postal network** — existing and revised /residual jurisdiction on creation of Siliguri Postal Division

Offices	Existing Darjeeling division	New Siliguri Division	Residual Darjeeling Division
Sub- Division	3	1	2
Head Office	2	1	1
Sub Office	67	31	36
BOs	156	46	110

2. **Accomodation:** Accommodation for the new Siliguri Divisional Office will be arranged within the existing departmental building of Siliguri HO.



Annexure II

1. Postal network — existing and revised /residual jurisdiction on Creation of Diamond Harbour Postal Division

Offices	Existing Baruipur Division	Existing South Kolkata Division	New Diamond Harbour Division	Residual Baruipur Division	Residual South Kolkata Division
Sub-Division	9	3	4	5	3
Head Office	2	2	1	1	2
Sub Office	73	102	49	44	82
BOs	696	0	312	384	0

2. **Accommodation:** Accommodation for the new Diamond Harbour Divisional Office will be arranged within the existing departmental building of Diamond Harbour HO



Annexure III

1. Postal network — existing and revised /residual jurisdiction on Creation of Bongaon Postal Division

Offices	Existing Barasat Division	Existing Barrackpore Division	New Bongaon Division	Residual Barasat Division	Residual Barrackpore Division
Sub-Division	5	3	3	3	3
Head Office	2	2	0	2	2
Sub Office	77	88	41	42	82
BOs	419	34	191	237*	33

*- Eight (8) BOs of East Kolkata Division included in Barasat Division.

2. **Accommodation:** Accommodation for the new Bongaon Divisional Office will be arranged within the existing departmental buildings of Bongaon MDG.



Annexure IV

1. Postal Network - Merger of Central Kolkata Postal Division with North Kolkata and East Kolkata Postal Divisions

Offices	Existing East Kolkata Division	Existing North Kolkata Division	Existing Central Kolkata Division	Residual East Kolkata Division	Residual (Merged) North Kolkata Division
Sub-Division	2	2	2	3	3
Head Office	1	2	1	2	2
Sub Office	54	63	35	67	85
BOs	8*	0	0	0	0

*- Eight (8) BOs of East Kolkata Division are included in Barasat Division.



Annexure V**1. Postal Network-** Creation of Namchi Sub-Division

Sl.	Sub-Division	Existing			Revised HO/SO/BO		
		HO	SO	BO	HO	SO	BO
1	Gangtok	1	13	96	1	8	59
2	Gayzing	0	10	92	0	8	66
3	Namchi	NA			0	7	63
Total		1	23	188	1	23	188

2. Accommodation: The office of Namchi Sub-division will be accommodated in vacant departmental space at Gangtok Head Post Office.



Annexure VI

1. **Postal Network-** Creation of A&N Islands-II Sub-Division

Sl.	Sub-Division	Existing			Revised		
		HO	SO	BO	HO	SO	BO
1	A&N Islands-I	1	23	73	1	11	39
2	A&N Islands-II	NA			0	12	34
Total		1	23	73	1	23	73

2. **Accommodation:** The office of the IP, A&N Islands-II Sub-Division will be accommodated in the existing building of Sri Vijayapuram HO.



Annexure VII**1. Postal Network-** Creation of Bagnan Postal Sub-Division

Sl.	Sub-Division	Existing			Revised		
		HO	SO	BO	HO	SO	BO
1	Howrah 1st	2	35	8	2	36	11
2	Howrah 2nd	0	29	55	0	28	47
3	Amta	0	11	80	0	9	69
4	Uluberia	0	7	107	0	5	63
5	Bagnan	NA			0	4	60
Total		2	82	250	2	82	250

2. **Accommodation:** The O/o IP Bagnan Sub Division will be accommodated within the existing rented building of Bagnan SO.



Annexure VIII**1. Postal Network- Creation of Deganga Postal Sub-Division**

Sl. No.	Sub-Division	Existing			Revised HO/SO/BO		
		HO	SO	BO	HO	SO	BO
1	Barasat	1	18	73	1	22*	64**
2	Basirhat 1st	0	7	84	0	7	84
3	Basirhat 2nd	1	13	89	1	13	89
4	Habra	0	19	79	0	16	74
5	Bangaon	0	20	94	0	17	68
6	Deganga	NA			0	8	49
Total		2	77	419	2	83	428

* 6 Sub Offices of Barrackpore Division brought under Barasat Sub-Division of Barasat Division.

**1 BO brought under Barasat Sub-Division from Barrackpore Division, and 8 BOs from East Kolkata Division.

2. Accommodation: The Deganga Sub-Divisional Office will function from the Deganga SO building.



No. Y-38/24/2026-PE-II-DOP

**Government of India
Ministry of Communications
Department of Posts
(Establishment Division)**

Dak Bhawan, Sansad Marg,
New Delhi - 110001

Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in "Uttar Pradesh Circle".

Reference: Uttar Pradesh Circle letters No. Estt/X-41/Proposal/Meerut Region/2016/5, Estt/Rationalization of Division/2026/3 (four in number) and Estt/Rationalization of Sub Divisions/2026/3 (three in number), all dated 20.08.2026; and e-mails dated 24.09.2026, 25.09.2026 & 07.10.2026.

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The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

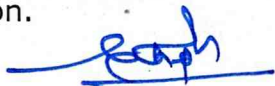
After a comprehensive review of the Administrative Units in the Circle, Uttar Pradesh Circle submitted various proposals for the rebalancing, creation and reorganization of Administrative Units through the aforesaid letters. These proposals were examined in consultation with the Integrated Finance Wing and Postal Accounts Finance Wing.

1. Upon examination, the Competent Authority is pleased to approve the following proposals of Uttar Pradesh Circle:-

- i. **Creation of Meerut Postal Region**, with headquarters at Meerut, by bifurcation of the existing Bareilly Region and inclusion of the Ghaziabad and G.B. Nagar Postal Divisions, presently functioning under the independent charge of the Office of the DPS, Ghaziabad, as per **Annexure-I**.
- ii. **Creation of Ambedkar Nagar Postal Division** by bifurcation of the existing Ayodhya Postal Division, under HQ Region, Lucknow, as per **Annexure-II**.
- iii. **Creation of Balrampur Postal Division** by bifurcation/redistribution of jurisdiction (split and merge) of the existing Gonda and Bahraich Postal Divisions, under Gorakhpur Region, as per **Annexure-III**.
- iv. **Creation of Siddharth Nagar Postal Division** by bifurcation/redistribution of jurisdiction (split and merge) of the existing Gorakhpur and Basti Postal Divisions, under Gorakhpur Region, as per **Annexure-IV**.
- v. **Creation of Jhansi North Postal Division** by bifurcation of the existing Jhansi Postal Division, with the residual Division re-designated as **Jhansi South Postal Division**, under Agra Region, as per **Annexure-V**.



- vi. **Creation of Hariharpur Sub-Division** under the residual Basti Postal Division, consequent to the transfer of Bansi and Tetari Bazar Sub-Divisions to the new Siddharth Nagar Postal Division, with renaming of East Sub-Division as **Central Basti** Sub-Division; as per **Annexure-VI**
 - vii. **Creation of Nautanwa Sub-Division** under the new Siddharth Nagar Postal Division, with renaming of Anand Nagar Sub-Division as **Campierganj** Sub-Division; and as per **Annexure-VII**
 - viii. **Creation of Rath Sub-Division** under Banda Postal Division, Kanpur Region; as per **Annexure-VIII**
2. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of above proposals.
 3. The redeployment of Group 'B' and 'C' staff may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of "deemed to be abolished" posts as per DoE OM No. 7(1)/E.Coord-I/2017(Part.III) dated 04.01.2024.
 4. The redeployment of staff shall be carried out, as far as possible, based on the willingness/request of the staff, with a view to minimizing the financial burden on the Government exchequer and inconvenience to the staff.
 5. In respect of redeployment of Group 'A' level officers, separate orders shall be issued by the Postal Directorate, with the approval of the Postal Services Board where required. The posts of PMG (SAG), Accounts Officer and Driver required for the Meerut Regional Office shall be provided by the Postal Directorate only through redeployment of existing sanctioned posts, and no new post is created. Further, in case any other posts are required or found surplus in the Circle, appropriate orders in this regard shall be issued by the Postal Directorate.
- However, until the redeployment of such posts, Circle shall operationalize newly created Administrative Units through local arrangement/additional charge to the incumbents.
6. The final revised expenditure (recurring/non-recurring) proposed by the Circle, is approved in principle, subject to compliance with all codal formalities. The expenditure shall be met from the existing budgetary resources. Any proposal for a new inspection vehicle may be taken up separately for the approval of the Competent Authority.
 7. The Circle shall take all proactive measures to increase revenue generation and improve the overall **Expense Coverage Ratio (ECR)**/revenue as projected in the proposals, in respect of the newly created Regions, Divisions and Sub-Divisions as well as the existing Administrative Units. The financial and workload performance of the bifurcated/new Regions, Divisions and Sub-Divisions shall be reviewed after one year.
 8. The outcome of the review, duly concurred by **CIFA**, including the ECR figures for the one-year period following the bifurcation/creation vis-à-vis the corresponding figures prior to the bifurcation/creation, may be furnished to the establishment division.



9. As per the letter No. 225(1)/2024/PACE/4308 dated 24.09.2026 of the Postal Accounts Finance Wing, in cases involving the creation/restructuring of more than one Region, the Head of the PAO may assign look-after/additional charge of RIFA to any suitable officer available under him/her, keeping in view the workload and functional requirements. Till such arrangement is made, the existing arrangement of RIFA may continue for a period of one month to act as RIFA of the Meerut Region. PSD, Bareilly shall cater to the requirement of the Meerut Region.

10. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of the above proposals w.e.f. **01.11.2026** and furnish an **Action Taken Report** to this office.

11. This sanction issues in the exercise of power conferred on this department in consultation with Integrated Finance Wing vide **Diary No. 120/2026-27/FA-CS(P) dated 07.10.2026.**


(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. Additional Director General, Army Postal Service, C/o 56 APO.
12. GM, CEPT – with a request to upload the OM on the India Post website.
13. All recognized Federations/Unions/Associations (through India Post website).
14. Chief Postmaster General, Uttar Pradesh Circle, Lucknow.
15. SO, Guard File.

Annexure-I

(Circle reference No. Estt/X-41/Proposal/Meerut Region/2016/5 dated 20.08.2026 & emails dated 24 & 25.09.2026 and 07.10.2026)

Creation of Meerut Postal Region by bifurcation of Bareilly Region and inclusion of the Divisions under the Office of the DPS, Ghaziabad

Sl. No.	Meerut Region (New)	Bareilly Region (Residual)
1	Meerut Division	Bareilly Division
2	Muzaffarnagar Division	Moradabad Division
3	Saharanpur Division	Badaun Division
4	Bijnor Division	Kheri Division
5	Baghpat Division	Hardoi Division
6	G.B. Nagar Division (from O/o DPS, Ghaziabad)	Shahjahanpur Division
7	Ghaziabad Division (from O/o DPS, Ghaziabad)	-

Note- 1. The remaining six Regions of the Circle (Agra, Gorakhpur, Kanpur, HQ Region-Lucknow, Varanasi, Prayagraj) are not affected by this order, except for the creation of new Divisions by separate orders (as per Annexure-II to V).

2. The Circle shall utilize the existing available resources at the O/o DPS, Ghaziabad and Bareilly RO to the extent feasible. Further, the existing O/o DPS, Ghaziabad, can be utilized for revenue-generating purposes, in accordance with the applicable policy guidelines of the Department of Posts relating to utilization of its estate/assets.



Annexure-II

(Circle reference No. Estt/Rationalization of Division/2026/3 dated 20.08.2026 & emails dated 24 & 25.09.2026 and 07.10.2026)

Creation of Ambedkar Nagar Postal Division by bifurcation of Ayodhya Postal Division

1. Network of Ayodhya and Ambedkar Nagar (New) Division-

Names of Division>	Ayodhya Division (Existing)	Ayodhya Division (Residual)	Ambedkar Nagar Division (New)
Sub-Divisions	7	3	4
HO	2	1	1
SO	87	51	36
BO	614	280	334

2. Accommodation- Ambedkar Nagar Divisional Office shall function from the rented BSNL building near Akbarpur Head Post Office, initially.



Annexure-III

(Circle reference No. Estt/Rationalization of Division/2026/3 dated 20.08.2026 & emails dated 24 & 25.09.2026 and 07.10.2026)

Creation of Balrampur Postal Division by bifurcation/redistribution of Gonda and Bahraich Postal Divisions

1. Network of Gonda, Bahraich and Balrampur (New) Division-

Name of Division>	Gonda Division (Existing)	Gonda Division (Residual)	Bahraich Division (Existing)	Bahraich Division (Residual)	Balrampur Division (New)
Sub-Divisions	5	3	4	3	3
HO	2	1	1	1	1
SO	54	35	31	24	26
BO	483	288	361	268	288

2. Accommodation-Balrampur Divisional Office shall be accommodated in the premises of Balrampur HO building.



Annexure-IV

(Circle reference No. Estt/Rationalization of Division/2026/3 dated 20.08.2026 & emails dated 24 & 25.09.2026 and 07.10.2026)

Creation of Siddharth Nagar Postal Division by bifurcation/redistribution of Gorakhpur and Basti Postal Divisions

1. Network of Gorakhpur, Basti and Siddharth Nagar (New) Division-

Names of Division>	Gorakhpur Division (Existing)	Gorakhpur Division (Residual)	Basti Division (Existing)	Basti Division (Residual)	Siddharth Nagar Division (New)
Sub-Divisions	6	4	6	5	5
HO	2	1	2	1	2
SO	77	57	61	47	34
BO	541	317	630	450	404

Total HOs/SOs/BOs of the two existing Divisions (4/138/1,171) remain unchanged after bifurcation (residual Gorakhpur + residual Basti + Siddharth Nagar (New) = 4/138/1,171). Sub-Divisions in the three Divisions increased from 12 to 14 on creation of Hariharpur (under residual Basti Dn) & Nautanwa (under Siddharth Nagar Dn-New) Sub-Divisions as per Annexure- VI & VII respectively.

2. Accommodation- Siddharth Nagar Divisional Office shall be accommodated in the premises of Siddharthnagar HO departmental building.



Annexure-V

(Circle reference No. Estt/Rationalization of Division/2026/3 dated 20.08.2026 & emails dated 24 & 25.09.2026 and 07.10.2026)

Creation of Jhansi North Postal Division by bifurcation of Jhansi Postal Division and re-designation of the residual Division as Jhansi South Postal Division

1. Network of Jhansi North (New) and Jhansi South Divisions-

Names of Division>	Jhansi Division (Existing)	Jhansi North Division (New)	Jhansi South Division (Residual)
Sub-Divisions	7	4	3
HO	3	1	2
SO	75	36	39
BO	542	342	200

- 2. Accommodation-** Jhansi North Divisional Office shall be accommodated in the premises of the existing Jhansi HPO building.



Annexure-VI

(Circle reference No. Estt/Rationalization of Sub Divisions/2026/3 dated 20.08.2026 & emails dated 24 & 25.09.2026 and 07.10.2026)

Creation/reorganization of Hariharpur Sub-Division under Basti Division, Gorakhpur Region, Uttar Pradesh Circle

1. **Hariharpur Sub-Division**, with headquarters at the existing Hariharpur SO, consequent to the transfer of Bansi and Tetari Bazar Sub-Divisions to Siddharth Nagar (New) Division. East Sub-Division **renamed as Central Basti**. The residual Division comprises Harraiya, **Central Basti**, Khalilabad, Domariyaganj and Hariharpur Sub-Divisions (5 in place of the 4 retained).
2. **Bifurcation of HO/SO/BO is as under-**

Position	Sub-Division >	Harraiya	East (renamed as Central Basti)	Khalilabad	Domariyaganj	Hariharpur (New)	Total
Retained No. of	HO	0	1	0	0	--	1
	SO	13	14	8	9	--	44
	BO	112	104	112	90	--	418
Reorganized No. of	HO	0	1	0	0	0	1
	SO	12	10	8	8	9	47
	BO	91	89	96	87	87	450

Retained figures relate to the four Sub-Divisions retained in the residual Basti Division after transfer of Bansi and Tetari Bazar Sub-Divisions to Siddharth Nagar Division.

3. **Accommodation-** Rented premises at Hariharpur, initially.



Annexure-VII

(Circle reference No. Estt/Rationalization of Sub Divisions/2026/3 dated 20.08.2026 & emails dated 24 & 25.09.2026 and 07.10.2026)

Creation/reorganization of Nautanwa Sub-Division under Siddharth Nagar Division (New), Gorakhpur Region, Uttar Pradesh Circle

1. Creation of Nautanwa Sub-Division and **renaming** of Anand Nagar Sub-Division as Campierganj Sub-Division; Sub-Divisions in the Division 4 to 5.
2. **Bifurcation of HO/SO/BO is as under-**

Position	Sub-Division>	Maharajganj	Anand Nagar/ Campierganj (renamed)	Bansi	Tetari Bazar	Nautanwa (new)	Total
Transferred No. of	HO	1	0	0	1	--	2
	SO	9	10	8	9	--	36
	BO	104	112	105	107	--	428
Reorganiz ed No. of	HO	1	0	0	1	0	2
	SO	6	6	5	9	8	34
	BO	82	69	91	89	73	404

As per Circle's proposal, three offices of Bansi Sub-Division are relocated to Basti Division (being closer to Basti HO than Siddharth Nagar HO) and one office (Partawal) is relocated from Gorakhpur East Sub-Division to Campierganj Sub-Division [being nearer to Maharajganj HO-Siddharthnagar Division (New)].

3. **Accommodation-** Rented premises at Nautanwa, initially.

Annexure-VIII

(Circle reference No. Estt/Rationalization of Sub Divisions/2026/3 dated 20.08.2026 & emails dated 24 & 25.09.2026 and 07.10.2026)

Creation/reorganization of Rath Sub-Division under Banda Division, Kanpur Region, Uttar Pradesh Circle

1. **Creation of Rath Sub-Division** by reorganization of the existing Mahoba, Hamirpur, Karwi, Banda South and Banda North Sub-Divisions; Sub-Divisions 5 to 6.

Position	Sub-Division>	Banda North	Banda South	Hamirpur	Mahoba	Karwi	Rath (new)	Total
Existing No. of	HO	1	0	1	0	0	--	2
	SO	9	8	9	12	10	--	48
	BO	96	97	85	107	107	--	492
Reorganized No. of	HO	1	0	1	0	0	0	2
	SO	8	10	7	9	7	7	48
	BO	91	97	72	73	87	72	492

2. **Accommodation-** Rented building at Rath initially.

